



WESTOP SoCal Chapter
Meeting Minutes
September 29, 2017
CSU San Bernardino, San Bernardino, CA

- 1. Call meeting to order**
 - 1.1. 10:20am by President, #10 Dalia Hernandez (CSUSB)
- 2. Roll Call and Quorum - Claudia Garcia**
 - 2.1. Quorum is met.
- 3. Review Agenda**
 - 3.1. Motion to approve agenda by #79 Michele Scott (CSULB); second by #15 Elizabeth Morales (Long Beach Community College)
 - 3.2. Agenda approved as it stands
- 4. Approval of Minutes**
 - 4.1. Revisions:
 - 4.1.1. In 4.1.2.1 - capitalize "i"; make sure to capitalize each letter in beginning of each sentence for consistency.
 - 4.1.2. In 4.1.3.2 - correct misspelled word; add "t" to spell "largest".
 - 4.2. Motion to approve minutes as revised by #79 Michele Scott (CSULB), second by #18 Victoria Garcia (Cal Lutheran University)
 - 4.3. Motion carries to approve minutes with revisions.
- 5. Executive Board Reports**
 - 5.1. President's Report - Dalia Hernandez (CSUSB)**
 - 5.1.1. As of today, positions in board are filled with the exception of Resource Development.
 - 5.1.2. Key priority is to continue to invest in membership.
 - 5.1.3. Reviewed goals and priorities for 2017-2018 (detailed goals and priorities are found in SoCal chapter website under Chapter Meetings).
 - 5.1.4. Wants to roll out the SoCal Mentoring Initiative.
 - 5.1.4.1. More details to come in mid-October.
 - 5.1.5. Fair Share: important to contribute by making a one-time donation or 10 for 10, etc.
 - 5.1.6. Professional Development: update will be provided by Eva Amezola
 - 5.1.7. Legislation and Education: All competition award notifications have been released.
 - 5.1.7.1. Last slate release was for GEARUP.
 - 5.1.7.2. The Lewis CTE proposed amendment was defeated for 2018.
 - 5.1.8. Next Chapter meeting is on Dec. 8th, 2017 at SDSU from 10am-2pm.
 - 5.1.9. Budgets: Accounts balance as of 09/26/17. Balances do not reflect activity for September.
 - 5.1.10. Banking institution challenges: still with Wells Fargo but we are exploring other options to conduct business with our finances.
 - 5.1.11. March 4th-7th, 2018: WESTOP 40th Annual Conference
 - 5.1.11.1. Registration will be released early October.
 - 5.1.11.2. Early bird: \$500
 - 5.1.11.3. Alumni fee: \$ 350
 - 5.1.12. SoCal Chapter budget for 2017-2018 was approved by the Board.
 - 5.1.13. SoCal Mentoring Initiative: hoping to do matching in December Chapter Meeting.



5.2. Vice President's Report - Albaro Martin (UCR)

- 5.2.1. Working as part of PDS committee as Alumni Engagement; a good opportunity to promote advocacy to alumni.
- 5.2.2. Working with Laura Orozco in developing a presentation focused on Alumni Engagement within TRIO related events/news. The session will focus heavily on advocacy to reinforce overall mission of PDS.
- 5.2.3. If have any questions, contact Albaro.

5.3. Past President Report - Eva Amezola (Norco College)

- 5.3.1. Last year as Past President, so Dalia will need a past president for next year.
- 5.3.2. PDS - Oct. 20th; one-day conference at San Diego.
 - 5.3.2.1. Encourage alumni to attend.
 - 5.3.2.2. Whova - will be getting a message soon to get app and add event.
 - 5.3.2.3. Presidential Mixer: finalizing details; will be from 5:30pm-8:30pm; location will be outside venue. Please plan to stay for event.
 - 5.3.2.4. New Member Workshop - will have one during PDS
 - 5.3.2.5. Silent Auction - requesting items for auction. Contact Caroline Felix if interested in donating items.
- 5.3.3. Professional Development Scholarship - Deadline is Friday, October 6th (deadline will not be extended)
 - 5.3.3.1. 2 conference scholarships
 - 5.3.3.2. 2 grad school scholarships
 - 5.3.3.3. Two members for Scholarship Committee: Albaro Martin and Marichu Magana
 - 5.3.3.3.1. Needs at least 2 more committee members who do not plan to apply for scholarships.
 - 5.3.3.3.1.1. Victor Rojas is interested in being a part of Scholarship Committee
- 5.3.4. Leadership Academy (Eva Amezola & Gustavo Ocegüera)
 - 5.3.4.1. Two reports uploaded online - review if interested in budget.
 - 5.3.4.2. Had 13 participants instead of 15.
 - 5.3.4.3. 20 workshops were presented.
 - 5.3.4.4. # 10 Dalia Hernandez (CSUSB) commented that only consultants were paid and people on the board were not paid.
 - 5.3.4.5. Eva Amezola is proposing to hire a consultant because it's very time consuming. It was approved last year.
 - 5.3.4.6. 2017-2018 will not have a Professional Development Academy until 2018-2019. It will take place bi yearly.
 - 5.3.4.7. Whoever is hired cannot be a part of the board due to conflict of interest.
 - 5.3.4.8. #33 Victor Rojas (CSUF) - found academy instrumental and worth every dollar.
 - 5.3.4.9. #35 Albaro Martin (UCR) - being a director for 2 years and he learned a lot from training. Take the opportunity when available.
 - 5.3.4.10. #23 Amel Khan (CSUDH) - learned things she can do differently at her institution. Learned HR protocols and procedures.
 - 5.3.4.11. #9 Claudia Garcia (Norco College) - Great opportunity and couldn't imagine going into a director position without this training.

5.4. Treasurer's Report - Elizabeth Morales (Long Beach Community College)



- 5.4.1. Reviewed her report and it's available online for reference
- 5.4.2. There was a lot of activity
- 5.4.3. Total Expenses: \$9,641.16
- 5.4.4. Online Account Balance as of September 28, 2017: \$7,679.11
- 5.4.5. #26 Maggie Regalado Rivera (PCC) - a student hasn't received check for SLC Scholarship.
 - 5.4.5.1. Checks were mailed out this week so student should receive SLC scholarship soon.
- 5.4.6. #10 Dalia Hernandez (CSUSB) - recommends to include copy of invoice with check so we know what payment is for.
- 5.4.7. #25 Eva Amezola - at a community college we don't control certain things.

5.5. COE Fair Chair Campaign- Laura Orozco (Study Smart Tutors)

- 5.5.1. Two ways to help:
 - 5.5.1.1. 1.) Pay institutional fee
 - 5.5.1.2. 2.) Pay own personal contributions
- 5.5.2. We did a wonderful job and surpassed our goal. WESTOP raised \$25,390 in personal contributions, raised \$421,740 total and reached 110% of our goal.
- 5.5.3. CEO raised \$225,625 in personal contributions and \$3.6 million total. Together, we reached 108% of our goal!
- 5.5.4. If institutional membership expired or you want to contribute, please contact Laura Orozco.
- 5.5.5. #36 Miriam Carrillo (Norco College) thanked Laura for taking over while on maternity leave. She emphasized how important it is to be an institutional member for COE. They are there to help and advocate for our programs. Every little bit helps.
- 5.5.6. #10 Dalia Hernandez (CSUSB) - COE uses these funds to advocate for our programs. Make a one-time contribution or sign up for 10 for 10.
- 5.5.7. #79 Michele Scott (CSULB) - Co-Chaired last COE conference. Commented that typically institutions don't have a problem until there's a problem. If you are not an institutional member then COE will not help. There's nothing COE can do for you so very important to be an institutional member. Figure out a way to contribute and it's a tax write-off.
- 5.5.8. #26 Maggie Regalado Rivera (PCC) - their campus pays through indirect funds (recommendation for other institutions).
- 5.5.9. #15 Elizabeth Morales (Long Beach Community College) - 10 for 10 is a great option too; give \$10 per month for 10 months and you won't feel it.

5.6. Legislation and Education - Horacio Aceves (Occidental College)

- 5.6.1. Amendment that was going to take away 2.5 million failed "Jason Lewis CTE". TRIO community must continue to advocate for \$60M increase for FY 2018. We are currently under a "CR" until December.
- 5.6.2. Many emails have been sent by Sam Blanco III, on TRIO listserv you can find list of programs funded.
- 5.6.3. Programs & Agencies expecting FY 17 funding increase, a second "GAN" was sent by the Dept of Ed.
- 5.6.4. Rumer that June 1st programs not getting 2.5 increase; should have received GAN with 2.5 increase.



- 5.6.5. Final slates for programs & agencies in “limbo” should be released by Sept 29th; there has been no news on applicants in the funding band
- 5.6.6. #17 Temo Solorio (Cal Lutheran) - McNair just came out
- 5.6.7. COE is working with 35 EOC programs who were notified by Dept of Ed., they would be shutdown. At least 15 programs have been identified by COE as making sufficient progress. Need to continue to advocate so we don’t lose these programs.
- 5.6.8. Program Officers - shifting people around so this might be why you’re not hearing back from them.
- 5.6.9. Make sure to thank your congress person; we need to celebrate the defeat of the “Jason Lewis CTE” amendment.
- 5.6.10. March 11-15 is Policy Seminar - Save the Date
- 5.6.11. First-Generation Initiative - Wednesday, November 8th
- 5.6.12. #79 Michele Scott (CSLB) - notice to all new grants: make sure you meet your numbers.
- 5.7. Membership and Elections Committee Report - Desiree Rivera (Norco College)**
 - 5.7.1. Goal is to increase membership by 25%
 - 5.7.2. Last year we had 201 members
 - 5.7.3. As of today, we have 147 members; 35 new members
 - 5.7.4. October 6th is the deadline for membership fee
 - 5.7.5. Make sure you renew your membership if expired
- 5.8. Professional Development Committee Report - Eva Amezola (Norco College) & Cristina Aguirre (BLIC)**
 - 5.8.1. Please make sure to nominate someone you feel is a good candidate for the Doreen De Los Santos Service Award or for the Outstanding New Member Service Award.
 - 5.8.2. Silent Auction proceeds go towards student scholarships.
- 5.9. Public Relations - Amel Khan (CSU Dominguez Hills) and Elizabeth Hanna (CSU Dominguez Hills)**
 - 5.9.1. Will focus to support WESTOP SoCal network
 - 5.9.2. Would like to inform members of our successes
 - 5.9.3. Solidify upcoming calendar
 - 5.9.4. Meet your board and service council; will engage in social media
 - 5.9.5. We have Instagram, Facebook, and LinkedIn; add us!
 - 5.9.6. Make sure to have a waiver in file before sending pictures to us to post (Include WESTOP in waiver)
 - 5.9.7. Michele Scott was recognized during COE; congratulated her for her amazing achievement. She received the Walter O. Mason, Jr. Award.
- 5.10. Research Chair - Asha Jones (SDSU)**
 - 5.10.1. Will be supporting all committees to create surveys. She’s hosting us in December’s SoCal Chapter meeting in SDSU.
- 5.11. Resource Development - vacant**
 - 5.11.1. Looking for someone to volunteer
 - 5.11.2. This person coordinates opportunity drawings, PDS auctions, and other events to raise funds.
 - 5.11.3. Will pre-order polo shirts; asking for a donation for polo



5.12. Student Development - Sidney Cosby (Los Angeles Southwest College) and Elizabeth Duarte (Victor Valley College)

- 5.12.1. SLC will take place at Los Angeles Southwest College on April 28th.
- 5.12.2. Looking for volunteers for SLC committee
- 5.12.3. Need tents/canopies for event
- 5.12.4. Will need individuals to help with workshops, volunteers to help day of event.
- 5.12.5. Also needs a subcommittee for student scholarships.
- 5.12.6. TRIO Day of Service (Laura Orozco)
 - 5.12.6.1. This year there will be a \$15 registration fee
 - 5.12.6.2. 3 events (LA, San Diego, IE)
 - 5.12.6.3. LA - 250 spots and 100 are taken; will have the whole place for TRIO Day.
 - 5.12.6.4. San Diego - 100 spots at San Diego Reserve
 - 5.12.6.5. IE - Helping Hands
- 5.12.7. #10 Dalia Hernandez (CSUSB) - There will be \$40 registration fee for SLC; no early bird fee. Chaperone is complimentary. First come first serve. SLC capacity is 400 people.
- 5.12.8. #26 Maggie Regalado Rivera (PCC) - What does the registration fee cover? It covers for the student's lunch.
- 5.12.9. Vanesa Morales (CSU Northridge) - 1 complimentary chaperone for 10 students.
- 5.12.10. #22 Sylvia Rashad (Mt. San Jacinto) would like to be a part of SLC committee.
- 5.12.11. Planning takes place over conference calls so you don't need to be in LA to volunteer.

5.13. Technology - Angie Alvarez (PCC)

- 5.13.1. Continuous updates on website – especially for Professional Development Seminar 2017
- 5.13.2. Continued to maintain new WESTOP SoCal Google Group by adding members, moderating messages, and working on publishing data on Whova App for 2017 PDS.
- 5.13.3. Today she broadcasted SoCal Chapter meeting via Zoom. As a result, we had 14 online participants. In the future will try to provide links before meeting. Today's video of chapter meeting will be uploaded. Will consider getting a Zoom account.
- 5.13.4. If you are not in the SoCal Chapter listserv, contact Angie.
- 5.13.5. #10 Dalia Hernandez (CSUSB) thanked Angie for helping support during the transition.
- 5.13.6. #15 Elizabeth Morales (LBCC) shout out to Angie for continuing in SoCal chapter even though she is no longer working for TRIO.

5.14. Unfinished Business

- 5.14.1. May meeting rescheduled to April 27th and it will perhaps take place at Cal Lutheran University.
 - 5.14.1.1. #17 Temo Solorio (Cal Lutheran University) confirmed Cal Lutheran location for last chapter meeting in April.

5.15. New Business

- 5.15.1. TRIO Alliance - Jose Diaz (UCR)
 - 5.15.1.1. IEnD new TRIO Alliance has formed
 - 5.15.1.2. Out of IE SSS Consortium and UB Consortium, they decided to join together to form TRIO Alliance; it's open to all programs.
 - 5.15.1.3. They are hoping to meet twice a year
 - 5.15.1.4. First meeting was at UCR on May 8, 2017.



- 5.15.1.5. Jorge Hernandez was a guest speaker and he shared what they are doing with their alliance.
- 5.15.1.6. Sept 5, 2017 - Second meeting at Norco College
- 5.15.1.7. Current participants from Chaffey College, College of the Desert, CSUSB, Norco College, Mt. San Jacinto, RCC
- 5.15.1.8. #25 Eva Amezola (Norco College) - on the website under Resources would like to petition for IEnD to be apart of SoCal Chapter website and to have San Diego alliance post their info as well.
 - 5.15.1.8.1. Motion to accept IEnD and addressed in meetings by #25 Eva Amezola (Norco College), second by #23 Amel Khan (CSUDH). Motion carries to recognize IEnD as a body within SoCal Chapter.
- 5.16. Action Items - None**
- 5.17. Membership Discussion Items**
 - 5.17.1. APRs - UB Math & Science might be due early-mid December; expect the communication soon.
 - 5.17.2. Competitive Preference Priorities -pre/post on how we are doing will be apart of WESTOP Conference
 - 5.17.3. DACA updates - several conversations taking place to push a DREAMers bill forward.
 - 5.17.4. New Members Involvement - Just ask and we would love your help.
 - 5.17.5. TRIO programming - reach out to us through google group.
 - 5.17.6. Leadership Development - will continue to do this; Leadership Development Academy in 2018-2019.
- 5.18. Announcements**
 - 5.18.1. Opportunity drawing today and proceeds go towards SLC student scholarships.
 - 5.18.2. #4 Leopoldo Villalobos (Volunteers of America Los Angeles) - there's an opening for UB Director position.
- 5.19. Motion to conclude meeting by #17 Temo Solorio (Cal Lutheran University), second by #79 Michele Scott; meeting adjourned at 12:23pm.