



Phoenix After-School Care Enrichment Services

EMPLOYEE APPLICATION

Name _____ Today's Date _____

Address _____
City State Zip code

Best number to reach you: () _____

Email address: _____

The position you are applying for is Group Leader. You must be available every afternoon, Monday-Friday, or whenever school is in session. By filling out this application, you agree to that schedule.

EDUCATION:

High School _____ Date of Graduation _____

College _____ Date of Graduation _____

Course of Study _____ Degree _____

Additional coursework: _____

Check if you have the following: _____ BSAC _____ CPR _____ 1st Aid

_____ NC Credential _____ Playground Safety

Have you ever been convicted of a crime (other than a traffic violation)?

_____ yes _____ no Explain: _____

EXPERIENCE: Please list relevant childcare experience first.

Employer: _____

Dates of employment: _____ Rate of Pay _____

Supervisor: _____ Phone # _____

Reason for separation: _____

Duties performed at this job: _____

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Reason for separation: _____

Duties performed at this job: _____

Please list any additional child care experience that you may have.
Include dates of that experience. _____

Please list three references other than family, pastor, or previous employers that may be reached.

Name	Relationship	Phone #
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please describe your philosophy on how School-Age children should be spoken to and disciplined: _____

Please explain the importance of Parent Communication and your role as a Group Leader: _____

Please list and describe two activities that you would carry out with this age group (one indoor and one outdoor): _____

By signing this application, I agree that all of the information I have presented is true to the best of my knowledge, and that if any false information is given, I will not be considered for a position. I also agree to submit a criminal records check to be submitted for approval.

Signature _____ Date _____

Office use only:

Date of Interview: _____ by _____

Position offered: _____ Rate of Pay _____

Position accepted: _____ Start Date _____
