



COVID-19 UPDATE

A Message to our Valued Clients,

During these challenging times, as the situation with the COVID-19 outbreak continues to develop, we want to inform our clients of the measures that we are taking to minimize impact and promote public health and safety. Above all, our top priority is to protect the health and well-being of our clients, workers, guests, and vendors, while continuing to serve you as a reliable source for your event gatherings.

As we are currently closed to the public, we continue to reassess the situation daily. Please know we are thinking of you and as always we are available by phone or email for any advice or re-assurance you may need.

This is a stressful time for everyone, and we will continue to be by your side every step of the way! If you need anything at all, please reach out to us!

In addition to our impeccable daily routines, we have taken many steps to help minimize potential health risks and protect those most vulnerable to the coronavirus. These steps include:

- Following recommended guidelines of the Health Canada and our local Health Unit.
- Educating and implementing stronger health measures for all of our staff — including social distancing, additional hand washing, and increased sanitation measures throughout our facility.
- Asking workers to self-report to us if they have traveled to any high-risk areas (including cruises), as designated by the Health Canada, and stay home for at least 14 days.
- Asking workers who are sick to stay home until they are well.

As this situation progresses, we will continue to keep you informed.

Keep Well & Keep Safe

Kim & Jeff