

**LAKWOOD FOREST FUND, INC.**

**MINUTES OF THE OPEN SESSION MEETING OF THE BOARD OF DIRECTORS OF  
LAKWOOD FOREST FUND, INC. HELD ON MONDAY, JUNE 4, 2018 AT 7:00 PM AT  
LAKWOOD FOREST FUND OFFICE, 12415 LOUETTA ROAD, CYPRESS, TX 77429**

**DIRECTORS PRESENT**

Paul Marshall, President  
Boe Bowen, Vice President  
Bobbi Munz, Secretary  
Scott Johnson, Treasurer  
Bob Lewis, Trustee  
Michael Lindauer, Trustee  
Sandy Matto, Trustee

**DIRECTORS ABSENT**

All Present

**IN ATTENDANCE**

Heidi Flores, General Manager, Lakewood Forest Fund, Inc.  
Jackie Wallace, Administration, Lakewood Forest Fund, Inc.  
Lieutenant Garza, Harris County Constable Precinct 4  
(2) Resident(s) present

**ESTABLISHMENT OF QUORUM, CALL TO ORDER AND ADOPTION OF AGENDA**

Due to the notice of the meeting having been given and a quorum being present, the open session meeting was called to order at 7:00 pm with P. Marshall presiding and H. Flores assisting in recording the Minutes.

**SECURITY REPORT**

Lieutenant Garza provided an overview of incidents for Lakewood Forest during the month of May 2018 which included a total of 505 contract calls.

**HOMEOWNER FORUM**

Areas of discussion included:

- Recap of meeting with Moore Elementary Representatives in regards to traffic flow for upcoming school year
- Update on flood control initiatives
- Real Estate update provided by B. Lewis

**CONSIDERATION OF MEETING MINUTES**

On a motion duly made by M. Lindauer, seconded by S. Johnson, through unanimous vote, the open session meeting minutes from May 7, 2018 were approved as presented.

**TREASURER'S REPORT**

Financial Overview: Financial review as of May 31, 2018 provided to Board reflected the following year to date figures:

- Total Operating Fund: 665,317.59
- Total Reserve Fund: 649,461.19
- Total Community Projects Fund: 283,604.17
- Collection Rate: 89% fully collected
- YTD Operating Expenses over budget by \$ 20,353.56

**INDIVIDUAL TRUSTEES**

Community Outreach / Events Update: Next scheduled event is the Annual 4<sup>th</sup> of July Parade to be co-hosted by Civic Association and HOA.

Maintenance Committee Update: Discussion held regarding parking lot paving project and perimeter wall inspection at patio home section.

**GENERAL MANAGER'S REPORT**

- On a motion duly made by B. Lewis, seconded by B. Bowen, through unanimous vote, the board approved painting the front door of the Fund Office.
- Discussion held regarding the following: fence maintenance at Kathy Lane & Chriswood Drive, electronic voting, refurbishment of Jones/Louetta Road median, gutter/window/power washing at Fund Office, Spring 2018 E-waste and document shredding event, GHORBA ramp installed on perimeter wall at patio home section.
- On a motion duly made by B. Lewis, seconded by S. Johnson, through unanimous vote, the board approved Fund Office to initiate contract labor for clearing attic and preparing documentation for shredding.

**2018 SCHEDULE OF BOARD MEETING DATES**

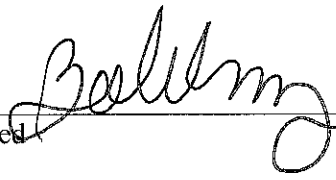
- July 2<sup>nd</sup>
- August 6<sup>th</sup>
- September 10<sup>th</sup>
- October 1<sup>st</sup>
- November 5<sup>th</sup>
- December 3<sup>rd</sup>

**SCHEDULING OF NEXT MEETING**

The next Meeting of the Board of Directors will be held at the Lakewood Forest Fund Office, 12415 Louetta Road, Cypress, TX 77429 commencing at 7:00 pm on Monday, July 2, 2018.

**ADJOURNMENT OF OPEN SESSION**

There being no further business, the open session meeting adjourned at 8:18 PM.

Approved  \_\_\_\_\_ 07-02-18  
 Date