**BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS**

**MINUTES OF PUBLIC MEETING HELD AT THE BLUE RIDGE FIRE STATION**

**SATRUDAY, DECEMBER 10TH 2016**

1. CALL TO ORDER – Meeting was called to order at 10:00 AM by Chairman Pro-tem Alma Seward
2. ROLL CALL OF BOARD MEMBERS - Members present were Alma Seward, Jerry Smith, Monty Blosser, Shannon Scott and Cindy Perelli and Chief Banning
3. PLEDGE OF ALLEGIANCE- Chairman Alma Seward led the assembly in the pledge of allegiance.
4. REVIEW AND ADOPTION OF AGENDA - motion to adopt agenda was made by Jerry Smith and seconded by Alma Seward. Motion carried by unanimous vote.
5. Nomination and vote for Board Chairman and Board Clerk position.
   1. Motion was made was made by Monty Blosser to elect Jerry Smith as Chairman. Motion was seconded by Alma Seward. Motion Carried by unanimous vote.
   2. Motion was made by Monty Blosser to vote for Cindy Perelli as Board Clerk. Motion was seconded by Shannon Scott. Motion carried by unanimous vote.
6. REQUEST FOR AGENDA ITEMS FOR DISCUSSION AND POSSIBLE ACTION AT THE REGULAR PUBLIC MEETING ON THURSDAY, DECEMBER 15, 2016.
   1. Chairman Jerry Smith asked Members if they had item for the upcoming agenda. Cindy Perelli said she had items for the Agenda and provided a list of these items to all Board Members. She was then asked to read these items to the Members. The items included:
      1. Reinstatement of Treasurers position on the Board
      2. Presentation on the Boundaries of the Fire District and C.O.N. A discussion took place as to availability of presentation material and Chief Banning assured members that he had no issue with doing the presentation for the Board.
      3. Change of Monthly Board Meeting times to accommodate Board members attendance.
      4. Transfer of funds back to Coconino County and Wells Fargo Reserves.
      5. YTD Bank balance from Finance
   2. Shannon Scott made a request to add “a detailed review of Budget vs expenditure”. Chairman Smith commented that this information is available to Mr. Scott on a monthly basis. Mr. Scott stated that he thought it would be beneficial for the Board to have this review together and have Chief Banning present for the discussion.
   3. Chief Banning reminded the Board that the Meeting Times and Dates for the coming year needs to made at the upcoming Board Meeting on the 15th  and should be added to the Agenda.
   4. Chairman Smith also added that a new Board Representative be nominated to fill his position on the BRFD 457b Pension Plan.
   5. Board Chairman Smith asked that all items be placed on the upcoming Agenda.
7. AJOURNMENT
   1. Motion was made to adjourn by Alma Seward and seconded by Cindy Perelli. Meeting adjourned at 10:10AM.