

ST. VINCENT DE PAUL—Exeter

BOARD MEETING MINUTES—SEPTEMBER 14, 2016

Board Members Present: Cleo Castonguay, Helen Clement, Sally Coleman, Eileen Flockhart, Leah Grant, Kevin Joyce, Rick Mahoney, Dwight Totten, (ex officio) Molly Zirillo

Opening Prayer: presented by Kevin Joyce.

Minutes: the minutes of the meeting of August 10 were approved with the correction that Rick Mahoney's suggestion under "old business" was for a brain storming session of the entire SVdP board of directors concerning future fundraising.

Treasurer's Report for August 2016

DONATIONS AND DISBURSEMENTS

During August:

- o Donations totaled \$6,617.
- o Client, Operational & Mortgage Expenditures totaled \$20,081.
- o Expenditures exceeded donations by \$13,464.

Organizations contributing this month were Give With Liberty (Mutual). Seabreeze Quilting, YourCause (Next Era Energy), Town of Brentwood, Community Treasures (neighboring business) and Donahue Brothers.

YTD expenses were 22% above and revenue 6% below last June's YTD amounts. The revenue decline is due in part to the very generous grant received last year from Subaru but we are slowly catching up. Individual donations are down 12%, a concern. Business (excluding Subaru) and Memorial/Honorarium donations are up. Food purchases, Rent/Mortgage Assistance, Emergency Housing and Dental/Medical expenses were all significantly above last year's amounts. Auto Repairs, Utility Assistance and Other Client Aid are below last year's levels.

FUND BALANCES

| | THIS MONTH | LAST MONTH | START OF YEAR |
|--------------------------|------------|------------|---------------|
| Operating Expense Funds: | \$ 7,953 | \$ 13,253 | \$ 66,142 |
| Grant Project Funds: | \$ 8,972 | \$ 17,135 | \$ 38,290 |
| Reserve Funds: | \$ 42,148 | \$ 42,078 | \$ 41,675 |
| Mortgage Balance | \$ 235,313 | \$ 236,041 | \$ 144,948 |

The weekly cost to operate the CAC is now \$5,100 including mortgage principal payments. Donations through August averaged \$3,178 weekly. This shortfall has reduced cash flow by \$87,100 and will continue until we benefit from the Annual Appeal and the RiverWoods Gala. To be conservative, we are paying interest and principal on our mortgage, but not contributing an additional per month to reduce the principal.

Grant funding received to date has covered expenses for the dental, summer food for families with school aged children, milk/butter/juice/eggs, senior day & assistance, organic vegetables and Eat Right Tonight programs.

AUGUST ACTIVITY

During August, St. Vincent de Paul had:

| COMPARISON | THIS MONTH | YEAR TO DATE | 2015 YTD |
|----------------------------------|------------|--------------|----------|
| Client Households Served | 337 | 2,057 | -1% |
| New Client Households | 25 | 220 | +22% |
| Food Bags Distributed - Clients | 3,521 | 22,670 | -1% |
| Food Bags Distributed – Agencies | 36 | 856 | -51% |
| Total Food Bags Distributed | 3,557 | 23,526 | -4% |
| Meals Provided | 30,827 | 209,892 | -4% |
| Dental Van Clients | 21 | 193 | +44% |
| Dental Hygiene Clients | 14 | 60 | |
| Dental Client Subsidies | \$ 430 | \$ 4,307 | +46% |
| Food Purchase Expense | \$6,365 | \$40,388 | +19% |
| Rent/Mortgage Assistance | \$1,000 | \$ 8,777 | +118% |
| Auto Repair Assistance | \$ 0 | \$ 3,526 | -12% |

The food pantry saw a slight increase in activity with the implementation of the dedicated senior day.

Food was donated to the Exeter Senior Center and the Newmarket Community Food Bank. Bags per client were 11.0 as compared to 10.6 in 2015.

Food Pantry: Leah Grant reported that the once-a-week summer format for families with school-aged children has nearly depleted our supply of cereal and many household items (laundry and dish detergent etc.). It was voted by the board to include coffee in the once-per-month items during summer months. Leah also noted that she will make a large USDA pickup on October 13.

Gala Report: a written report was received from Katelyn Monroe indicating that sponsorships now exceed \$50,000, but that we are lacking in live auction items. Invitations to the Gala have been sent to RiverWoods residents and to our general public mailing list.

Grant Report: a written report was provided by Bettina Rickenbach showing great success for the year 2016: twenty-four grant requests submitted; fourteen approved and six pending. The total received to date is \$41,674.

New Business:

* Cleo reported that SVdP National has noted both our growing dental and our Eat-Right-Tonight programs. We may be the only conference in the country providing mobile dental care. There followed a discussion as to the best ways for us to publicize these programs.

* Cleo & Molly will attend the Substance Abuse Prevention meeting in Newmarket on September 27. We are considering joining forces with Exeter Hospital and the Exeter Police Department to provide services to the families in Exeter of recovering addicts in the program.

* We are exploring broader use of our dental van, perhaps mobilizing it and making it available to other organizations, like Harbor Homes in Nashua and Seabrook CAP, for a fee. If this project goes forward we would need to do significant work to the van to make it road worthy. That work is a possible Fund-the-Need item for the RiverWoods Gala.

* We will be represented at the Community Resource Network meeting to be held at Families First in Portsmouth on the morning of September 16.

* EyeSight Ophthalmic Services in Exeter has a few interested doctors that have approached us about their providing free and low cost eye exams and accompanying services to our clients. Still in the exploratory stage.

* The board discussed a matter having to do with a storage unit for which we have been paying on behalf of a client in transition. It was agreed that, now that the client's housing situation appears to have stabilized, we should end the agreement as of September 30.

* Helpware IT, Susan Scannell has been identified as a qualified resource to address most of our IT issues.

Old Business:

- A team of four employees from Sunlight Financial will be working on site on September 16 as part of the United Way Day of Caring.

- The board discussed potential new board members. Richard (Dick) Martel was approved to join the board at its next meeting.

- There was a discussion of the conditions under which Detective Bruce Page of the Exeter PD could participate on our food pantry line as part of his community outreach duties. The issue at hand is that officer Page must wear his holstered revolver whenever he is on-duty, and some members of the board are uncomfortable with that.....especially since we have a "no gun" policy posted at the CAC. It was agreed to allow Detective Page to participate in food pantry sessions on Wednesdays & Fridays as a trial to see how he is received.

- The Blessing Service for SVdP volunteers will be held on Wednesday, September 21, at 7PM at St. Michael Church. A reception will follow. So far we have 25 positive responses.

- We are progressing in our work with the Rockingham County Jail to create a reentry program for released prisoners. This is a priority for SVdP National.

- Lincoln Street Arts Festival, in which we will have a prominent role, is scheduled for Saturday, October 22. We will have a concession stand with food and offer tours of the CAC.
- Our Annual Business Meeting, to which all Vincentians will be invited, is scheduled for Wednesday evening November 9, at the YMCA. The event will include food and, perhaps, a tour of the Y and a raffle.

Closing Prayer: presented by Kevin Joyce.