



Village of Hay Lakes  
BYLAW NUMBER 02-2020  
RATES; FEES & FINES BYLAW

A BYLAW IN THE VILLAGE OF HAY LAKES in the Province of Alberta introduced for the purposes of establishing Rates, Fees and Fines for various services:

WHEREAS: The Village of Hay Lakes in the Province of Alberta, duly assembled enacts and adopts as follows:

Fees and charges be established for the provision of such administrative services on a user pay basis in accordance with Schedule 'A' attached hereto;

That payment of all fees and charges must be received prior to the information/services being developed and provided.

The Village Administrator has the authority to reduce or waive the imposition of any of the charges set out above for reasons that reasonably qualify as an emergency or of a humanitarian nature.

REPEAL

The Schedule of Fees dated June 21, 2019 and any amendments thereto are hereby repealed by passage of this Bylaw.


READ A FIRST TIME THIS 19th, DAY OF MAY, 2020;


PUBLIC HEARING HELD THIS 15th, DAY OF JUNE, 2020;

READ A SECOND TIME THIS 15th, DAY OF JUNE, 2020;

PUBLIC HEARING HELD THIS 30th, DAY OF JUNE, 2020

READ A THIRD TIME THIS 30th, DAY OF JUNE, 2020.

  
K. Shannon Yearwood  
Chief Administrative Officer

  
Dawn Pauls  
Mayor

THAT THE FOLLOWING FEE SCHEDULE SHALL APPLY FOR THE IDENTIFIED SERVICES OR CIRCUMSTANCES:

**SCHEDULE 'A' OF BYLAW 02-2020**

SERVICE PROVIDED	FEE ESTABLISHED BY COUNCIL
TAX CERTIFICATE:	
Tax Search:	\$ 40.00
ASSESSMENT CERTIFICATES:	\$ 75.00
COMPLIANCE LETTER:	Two day turn around \$ 125.00 Seven day turn around: \$ 75.00
PHOTOCOPYING:	
Village Documents (Minutes/Bylaws):	N/C
Customer Documents (Colored or B/W):	\$ 0.25
Organizations Documents:	N/C
NSF CHARGES:	\$ 45.00
FAXING:	
Local:	\$ 1.00/page
Long Distance:	\$ 2.00/page
VILLAGE PINS:	N/C

## RATES; FINES AND PENALTIES

### *SCHEDULE 'B' OF BYLAW 02-2020*

<u>Section</u>	<u>Violation</u>	<u>Penalty</u>		
		First Offence	Second Offence	Third Offence
3.	Smoke, vape or consume cannabis in any public place, public park or recreation area	\$150.00	\$300.00	\$600.00
4.	Failure to produce a medical document issued pursuant to the <i>Access to Cannabis for Medical Purposes Regulations</i> , SOR/2016-230			

SCHEDULE 'C' OF BYLAW 02-2020

	Infraction	First Offence	Second Offence	Third Offence
<b>Part 3</b>				
Section 1	Failure to obtain a dog license (spayed/neutered dogs) after first three months of licensing year @ \$30.00	\$100.00	\$200.00	\$350.00
Section 1 (a)	Failure to obtain a dog license (non-spayed/non-neutered dogs) beyond first three months of licensing year @ \$50.00	\$125.00	\$225.00	\$375.00
Section 2 (a)	Dog run at large	\$100.00	\$200.00	\$350.00
Section 2 (b)	Fail to ensure collar and identification tag worn on dog	\$75.00	\$150.00	\$300.00
Section 2 (c)	Fail to immediately remove defecation	\$125.00	\$225.00	\$325.00
Section 2 (e)	Dog on school property	\$50.00	\$150.00	\$250.00
Section 2 (f)	Dog in playground or sand area	\$50.00	\$150.00	\$250.00
Section 2 (g)	Dog barks or howls so as to disturb any person	\$125.00	\$250.00	\$350.00
Section 2 (h)	Dog damages public or private property	\$250.00	\$350.00	\$450.00
Section 2 (i)	Dog chases any person, animal, bicycle, or motor vehicle	\$250.00	\$450.00	\$600.00 / Court
Section 2 (j)	Dog bites any person or animal	\$350.00 / Court	\$500.00 / Court	\$1000.00 / Court
Section 3 (a)	Fail to provide identification	\$250.00	\$400.00	\$550.00
Section 3 (b)	Providing false or misleading information	\$300.00	\$500.00	\$800.00
Section 4	Harboring, suffering or permitting more than three dogs at a residence	\$150.00	\$250.00	\$500.00
<b>Part 4</b>				
Section 4 (a)	Interfering with Bylaw Enforcement Officer	\$250.00	\$400.00	\$700.00
Section 4 (b)	Unlocking or unlatching a vehicle with an impounded dog	\$300.00	\$500.00	\$1000.00
Section 4 (c)	Removing or attempting to remove a dog from the possession of a Bylaw Enforcement Officer	\$300.00	\$500.00	\$1000.00

Fees have all been increased from previous fees.

## PART 'B'

Licensing fees for Dogs in the Village of Hay lakes, Alberta are as follows:

- Thirty (\$30.00) for spayed/neutered Dogs and fifty dollars (\$50.00) for non-spayed/non-neutered Dogs per year.
- Replacement tags can be purchased for ten dollars (\$10.00) per tag.



## **SCHEDULE 'D' OF BYLAW 02-2020**

### **RE-CONNECTION FEE:**

A re-connection fee in the amount of one hundred fifty (\$150.00) dollars shall be levied to persons whose services have been disconnected for non-payment of utility account. The said fee and all outstanding amounts shall be paid prior to service being re-instated by cash.

### **UNDERGROUND SERVICE CONNECTIONS:**

Permit for connection to underground services shall be one-hundred (\$100.00) dollars per connection unless otherwise provided for in an agreement with the property owner.

### **CONSTRUCTION/CONTRACTORS/RESIDENTIAL/COMMERCIAL SERVICE:**

One cycle of turning the service on and off, or portion thereof, shall be billed at one-hundred fifty (\$150.00) dollars.

### **METERS:**

- Meter repair shall be billed to the account holder at a minimum of fifty (\$50.00) dollars and will be billed at the actual cost for anything above fifty (\$50.00) dollars. If the meter is proven to be within 3% accuracy plus or minus it will be deemed correct.
- Where an appointment is required to read the meter, the account holder shall be billed at twenty (\$20.00) per appointment.
- A fifty (\$50.00) dollar deposit for testing a meter shall be billed to the account holder, if the meter is faulty the Village shall refund fifty (\$50.00).

### **OTHER FEES/CHARGES/PENALTIES:**

A minimum of five-hundred (\$500.00) dollars, plus all costs and/or damages, shall be charged for each incident, for the following:

- Interference with and/or damage to any fire hydrant;
- Interference with and/or damage to any curb stop valve;
- Interference with and/or damage to any water meter;
- Interference with and/or damage to any water main valve.

All requests for service must fill out Schedule "F" and pay appropriate fee's prior to any work commencing.

### **WATER CONSERVATION:**

Penalties for outdoor watering on non-approved days:

First Offence:	\$ 50.00
Second Offence within twelve months of first offence:	100.00
Third and subsequent Offences within twelve months of first offence	200.00

PART 'B'

The following water service charges shall be levied and collected per billing from all persons, businesses, churches, clubs and charitable organizations, government units, etc. connected to the Village of Hay Lakes water system. In this Schedule, Cubic meters are expressed as: "m<sup>3</sup>"; and gallons are expressed as: "ga".

**SINGLE FAMILY, DUPLEXES, AND FOURPLEX DWELLING UNITS:**

	Rates Effective: June 15, 2020	Rates Effective: January 1, 2021	Rates Effective: January 1, 2022
Flat Rate (Monthly Rate)	\$25.00	\$25.00	\$25.00
Consumption Charge – per cubic meter	\$ 2.75 per m3	\$2.86 per m3	\$2.97 per m3

**COMMERCIAL AND INDUSTRIAL UNITS:**

	Rates Effective: June 15, 2020	Rates Effective: January 1, 2021	Rates Effective: January 1, 2022
Flat Rate (Monthly Rate)	\$25.00	\$25.00	\$25.00
Consumption Charge – per cubic meter	\$ 2.75 per m3	\$2.86 per m3	\$2.97 per m3

**APARTMENTS, CONDOMINIUMS, AND SENIORS APARTMENTS:**

	Rates Effective: June 15, 2020	Rates Effective: January 1, 2021	Rates Effective: January 1, 2022
Flat Rate (Monthly Rate)	Nil	\$25.00	\$25.00
Consumption Charge – per cubic meter	\$ 2.75 per m3	\$2.86 per m3	\$2.97 per m3

**PUBLIC, INSTITUTIONAL, SCHOOLS:**

	Rates Effective: June 15, 2020	Rates Effective: January 1, 2021	Rates Effective: January 1, 2022
Flat Rate (Monthly Rate)	\$ 36.00	\$36.00	\$36.00
Consumption Charge – per cubic meter	\$ 2.75 per m3	\$2.86 per m3	\$2.97 per m3

**CHURCHES, CLUBS, ASSOCIATIONS AND CHARITABLE ORGANIZATIONS:**

	Rates Effective: June 15, 2020	Rates Effective: January 1, 2021	Rates Effective: January 1, 2022
Flat Rate (Monthly Rate)	\$ 25.00	\$25.00	\$25.00
Consumption Charge – per cubic meter	\$ 2.75 per m3	\$2.86 per m3	\$2.97 per m3

**HAY LAKES AG SOCIETY**

	Rates Effective: June 15, 2020	Rates Effective: January 1, 2021	Rates Effective: January 1, 2022
Flat Rate (Monthly Rate)	\$25.00	\$25.00	\$25.00
Consumption Charge – per cubic meter	\$ 2.75 per m3	\$ 2.86 per m3	\$ 2.97 per m3

ALL OTHER SERVICES BY AGREEMENT OF COUNCIL.



## PART 'C':

The following sewer service charges shall be levied and connected per billing from all persons, businesses, churches, clubs, charitable organizations, government units etc. connected to the Village of Hay Lakes wastewater system.

The billing charge shall be as follows:

### **RESIDENTIAL & COMMERCIAL, APARTMENTS, CONDOMINIUMS AND SENIORS APARTMENTS, PUBLIC AND INSTITUTIONAL**

#### **RATES:**

\$ 1.35 per cubic meter water consumed capped at \$50.00 per billing

	Rates Effective: June 15, 2020	Rates Effective: January 1, 2021	Rates Effective: January 1, 2022
Flat Rate (per billing cycle)	Capped at \$50.00	Capped at \$50.00	Capped at \$50.00
Consumption Charge – per cubic meter	\$ 1.35 per m3	\$ 1.35 per m3	\$ 1.45 per m3

**PERMIT FEES:** Connect to sewer system (unless otherwise provided for in an as per schedule “F” agreement with the property owner):

ALL OTHER SERVICES BY AGREEMENT OF COUNCIL

## **PART 'D':**

Rate for recycling and waste pick-up and landfill charges:

	Rates Effective: June 15, 2020	Rates Effective: January 1, 2021	Rates Effective: January 1, 2022
Flat Rate (per billing cycle)	\$ 54.60	\$57.35	\$ 60.25
		5% increase	5% increase

## **PART 'E'**

The Village of Hay Lakes will impose a 5% (five percent) late charge on any outstanding utility payments.

**PART 'F'**

1. Connection to Curb Stop FEE: \$100.00 Date: \_\_\_\_\_  
(Public Works must be notified  
prior to backfill for inspection) By: \_\_\_\_\_

2 Test/Turn On Completed FEE: \$100.00 Date: \_\_\_\_\_  
and Construction Water By: \_\_\_\_\_

3 Water Meter and remote read out FEE: \$20.00 Date: \_\_\_\_\_  
By: \_\_\_\_\_

**REPLACEMENT & NEW WATER METER FEE:**

The following water meter caution fee deposit or deposits shall be made for the use of a water meter at each service and or for replacement of damaged or frozen meter.

**OWNER OF PROPERTY**

- 1) 3/4" Meter or Metric Equivalent \$150.00
- 2) All other water meter caution fee deposits shall be established by agreement of Council
- 3) All applicants must pay a water meter caution fee deposit as outlined in # 1-4 above prior to the issuance of a meter and the commencement of water service.

**COMMENTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Filed in Utility Account # \_\_\_\_\_ By: \_\_\_\_\_

**PART 'G':**

*REQUEST TO TURN OFF WATER  
FOR TEST/CONSTRUCTION PURPOSES  
(BYLAW NUMBER 05-2016)*

*Date of Request:* \_\_\_\_\_ *Applicant:* \_\_\_\_\_

*Legal Description of Property:*

*Lot* \_\_\_\_\_ *Block* \_\_\_\_\_ *Plan* \_\_\_\_\_ *Civic Address* \_\_\_\_\_

*Fee:* \_\_\_\_\_ *Receipt #:* \_\_\_\_\_

*NOTE THE VILLAGE OF HAY LAKES WILL ENDEAVOR TO COMPLETE TESTING WITHIN A 24 HOUR PERIOD OF THE DATE OF REQUEST. (WEEKENDS AND HOLIDAYS EXCEPTED).*

---

*FOR OFFICE USE ONLY*

**SCHEDULE 'E' OF BYLAW 02-2020**  
**In relation to the Bylaw #07-2007 – Nuisance and Unsightly Properties Bylaw**

**PENALTIES**

Any Person that breaches a provision of the Village of Hay Lakes Nuisance and Unsightly Premises Bylaw or an Order made thereunder may be subject to a fine of:	Penalties	
	First Offence	Second Offence
	\$300.00	\$500.00 for any subsequent offences committed within twelve (12) months of the first offence
	Fees	
A written notice requesting review of an Order by Council pursuant to Section 7 of the <i>Hay Lakes Nuisance and Unsightly Properties Bylaw</i> (07-2007) shall be accompanied by a fee of \$50.00 that shall only be returned to the applicant in the event that the whole of the Order is revoked by Council.		

**SCHEDULE 'F' OF BYLAW 02-2020**  
**In relation to the Bylaw #08-2007 – Noise Abatement Bylaw**

**PENALTIES**

- a) Every person who violates Section 3(1)(b) of Hay Lakes Noise Abatement Bylaw is guilty of an offence:
  - i) For a first offence to a specified penalty of one hundred dollars (\$100.00), or
  - ii) For a second or subsequent offence to a fine of not less than two hundred dollars (\$200.00).
  
- b) Everyone who violates any provision of this bylaw for which no other provision for penalty has been made is guilty of an offence:
  - i) For a first offence, to a fine of not more than five hundred dollars (\$500.00);
  - ii) For a second or subsequent offence, to a fine of not less than three hundred dollars (\$300.00) and not more than one thousand dollars (\$1,000).



***SCHEDULE 'G' OF BYLAW 02-2020***

TAX RECOVERY COSTS:	
For Registration of Caveat:	\$250.00
For Sale by Public Auction:	\$1,000.00

THIS BYLAW COMES INTO EFFECT AFTER THIRD AND FINAL READING HELD ON JUNE 30th, 2020.