

## PACIFIC OKINAWA PLAYERS

General Membership Meeting

November 4, 2013

USO Kadena

Meeting called to order @ 6:02 PM by President Trystan Brakefield. Minutes from the October 14, 2013 General Meeting were approved as written and posted on website. The Board of Directors made introductions and welcomed visitors.

### Officer's Reports

- Treasurer: For privacy reasons, this report is only announced at the meeting.
- Publicity: Todd Hyson, Producer of Follies, will join the Publicist during the next AFN radio spot on Thursday. MCCA allowed us to provide \$30 worth of merchandise for November instead of the usual \$50. Created a new Fan page for Snow White Pantomime for people to "Like" and get more behind-the-scenes materials, trivia, etc. about the show. Meeting with University of Phoenix later this month to get the results of their marketing plan suggestions to us. Pushing more advertising toward non-actor participation in POPs, such as backstage, tech, and the ability to get Letters of Appreciation (LOAs).
- Membership: POPs increased in memberships this month. The next newsletter will feature a member randomly selected from those in attendance at this General Meeting.
- Artistic Director: Scripts from *The Wizard of Oz* have been received by the publisher. *Sweeney Todd* perusal has been received and will be sent back; scripts are en route back to the publisher. Given recent difficulties in getting scripts and perusals returned, all future perusals will require a refundable deposit from the requester. Anyone considering a show for next season needs to request perusals now.
- President: major projects included review and submission of audit reports; providing information to University of Phoenix for their marketing study; writing LOAs for Sweeney Todd and workroom cleanup; working on new website.

### Old Business

- Halloween Events: Fright Night was cancelled by MCCA, but the sets made can be used for next year, and the candy purchased for Trunk or Treat will be used for Snow White Pantomime. Create a Character had nine attendees but everyone had a good time. For next year, POPs may consider hosting a multi-week makeup workshop so that people can try different techniques.
- Christmas Follies: Rehearsals are ongoing. Time for the December 1<sup>st</sup> show is now 5pm not 7pm. November 30<sup>th</sup> show remains at 7pm. Tickets are already on sale at ITT.
- Snow White Pantomime: Facebook fan page created. POPs Scholarship will be advertised in program. Set building will take place Saturday 9 December 9am-4:30pm at USO Kadena. They are looking for someone with a government vehicle license to help.
- Budget: Board had a meeting and reviewed audit reports. Next step is to have the line items currently in the budget match those of the auditor.
- T-shirts: the results of the t-shirt survey showed that the majority would like to purchase a black, non-season specific t-shirt. A former member has been asked to create a t-shirt design based on the ad she designed for POPs in the current MCCA Guide. Once that is completed,

an order form will be sent out to everyone asking for t-shirt preferences such as dry-weave and fitted styles. Minimum of 10 is required for an order to be placed in any particular style.

**New Business**

- Disney's Aristocats Kids: Audition registration will be 7 December, 9am-12noon and is open to ages 8 to high school senior. Photos will be taken if one is not provided by registrant, and an audition time will be given to registrant for 9 or 10 December. Posters will be available soon and posted on Facebook, website, and sent to music teachers on island. All who audition will be contacted by email with results. Show dates are not yet determined but the Director has requested the last two weekends in February and the first weekend in March.
- Free acting classes: Dinah Toups is offering free acting and improv classes starting as early as 18 November, to meet Mondays 7-8:30pm at Chapel 3. They are looking for more male participants.

Meeting adjourned at 6:25 PM.

Respectfully submitted,  
Yuen Liang  
POPS Recording Secretary