


**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
SEPTEMBER 14, 2019**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: David Wagner, Chairman
Mark Lies, Secretary
John Mackin (absent)
Scott Vlieg
Steve Coughlin
Charlie Ray, Building Commissioner
Council Liaison, Brian O'Neil

- I. Roll Call. There is a quorum.
- II. Minutes – The minutes of the meeting of August 10, 2019 were approved unanimously.
- III. Building Commissioner Report
List of active permits/project status.
Building Commissioner presented a written schedule of active permits/project status.
 - A. Inspections conducted in previous month.
 1. 5 Pleasant – framing continues.
 2. 108 W. Fairwater – foundation. Building Commissioner Pro Tem not present to report.
 3. Trees – Building Commissioner reports on Michigan State report on fungus that is causing destruction of blue spruce trees.
 - B. Communications received from residents. Building Commissioner reports on calls from architects regarding potential projects.
 - C. New Permits on the horizon. Building Commissioner will report next month on 41 Oval.
- IV. New Permit Applications.
 - A. 28 S. Beach – driveway. Building Commissioner approved.
 - B. 27 E. Stillwater – gazebo. Building Commissioner approved.
 - C. 827 E. Lake Front – deck. Building Commissioner approved.
 - D. 821 E. Lake Front – garage. Building Commissioner approved.
 - E. 120 S. Montana – turn around pad. Building Commissioner approved.
- V. Public Comments. No public comments were received.
- VI. Old Business.
 - A. 11 Drexwood – Owner previously had improperly cut down dune for parking and at previous meeting Committee approved a penalty of \$250.00 for violating permit and gave owner 30 days to remediate. The owner has installed lights but not remediated. Motion Lies, second Vlieg, to approve additional \$250.00 penalty. Motion approved unanimously.
 - B. 49 Oval. Contractor Michael Ganz reports owner is obtaining financing for 

- construction loan. An electrical breaker box has been installed. Owner will appear at next meeting on status and will have to request an extension of building permit. The structure must be under roof within one year.
- C. 1 W US 12 (lights, parking) – Michael Ganz reports on call to NIPSCO regarding installation of two down directional lights. Owner has obtained permit from NIPSCO. Chairman Wagner requests that owner install three sided enclosure around garbage containers in next week. Michael Ganz reports he has contacted INDOT and has had meeting to discuss sidewalk near traffic control devices. The sidewalk will be a north/south orientation. INDOT requests drawing that will show sidewalk is ADA compliant. An engineering firm has designed a drawing that is ADA compliant that will be submitted to INDOT. Brian O’Neil has drawn up a proposed sidewalk on Broadway to intersect with the sidewalk on Route 12. He will submit drawings to Building Commissioner and owner will submit INDOT drawings to Building Commissioner to confirm that sidewalks are compatible.
- D. 15 Shore. Building Commissioner reports on driveway issues and that he needs to meet with contractor. Owner wanted to install a drain that will not function and Building Commissioner told owner that gravel must be installed to prevent flooding of road.
- E. 436 E. Bellevue – Building Commissioner reports that permit suspended for non-compliance with conditions, including \$25,000 bond and plant study. Building Commissioner will place property on October agenda.
- F. 4 Pleasant – Building Commissioner reports permit expired on August 25, 2019 and owner will need extension. Motion Vliek, second Coughlin, to extend permit an additional 90 days from August 25, 2019. Motion approved unanimously.
- G. 4997 W. Dunes Hwy – Owner appears to request permit for garage to be used for automobiles. Discussion that variance will be required from BZA. Motion Vliek, second Lies, to deny permit. Motion approved unanimously.
- VII. Discussion. Brian O’Neil discusses issues with proposed form for contractor permit applications. He identifies typographical errors, bond requirements. Form must indicate that bond insures Town of Beverly Shores as an additional insured on the bond itself. Further discussion of reducing registration fee for contractors from \$300 to \$100 to encourage more registration.
- VIII. Adjournment. Motion Lies, second Vliek, to adjourn meeting. Motion approved Unanimously. Meeting adjourned at 9:25 a.m.
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