

New Berlin Area Community Development League Bylaws

Article I – Name

The name of this Organization is the New Berlin Area Community Development League (NBACDL)

Article II – Purpose

The Organization is created exclusively for charitable purposes within the meaning of Section 501c(3) of the Internal Revenue Code, 1986, or the corresponding provision of any future federal law. Such purposes include but are not limited to:

Enhancement of the New Berlin Area Businesses.

Fundraising to benefit the New Berlin Area community organizations.

Provide charitable tax exempt donations to area events.

To promote development of the New Berlin and surrounding community.

To represent the people of the community as a unified voice.

Bring members of the community together.

Article III – Membership

The Organization shall have members who pay annual dues each January. The membership shall remain valid until the next January meeting. If dues are not paid, those persons will no longer be considered members and not be eligible to vote. There are 3 types of memberships available, Personal, Business, and Non-Profit Organization.

Article IV – Executive Committee / Directors

- The Executive Committee must be made up of existing Members.
- The Executive Committee must not have more than 3 Business members.
- The Executive Committee must not have more than 3 Non-Profit members.
- The Executive Committee shall make up the Officers and Directors of the organization.
- Officers. The officers of the Organization shall be: Director/President, Director/Secretary, and Director/Treasurer. They shall have authority to carry out the duties prescribed in these bylaws. The initial officers shall be those holding positions upon the Organization of the 501©(3).
- Duties of Officers.
 - President: The President is the Chief Executive Officer of this Organization and will, subject to the control of the Board of Directors or any Committees, supervise and control the affairs of the Organization. The President will perform all duties incident to the office of President and any other duties that may be required by these Bylaws or prescribed by the Executive Committee.
 - Vice-President: The Vice-President is an assistant to the President and this Organization and will, subject to the control of the Board of Directors or any Committees, supervise and control the affairs of the Organization in the absence of the President. The Vice-President will be the membership chair and keep track of all memberships.
 - Secretary: The Secretary will keep minutes of all meetings of the Executive Committee, be the custodian of the corporate records, give all notices as are required by law or by these Bylaws, and generally perform all duties incident to the office of Secretary and any other duties as may be required by law, by the Bylaws, or which may be assigned by the Executive Committee.
 - Treasurer: The Treasurer will have charge and custody of all funds of this Organization, and will deposit funds as required by the Executive Committee, keep and maintain

adequate and correct accounts of the Organization's properties and business transactions, and render reports and accountings to the Executive Committee. The Treasurer will perform all duties incident to the office of Treasurer, and any other duties that may be required by these Bylaws or prescribed by the Executive Committee.

- Directors. The Organization shall designate a Board of Directors until such Director's death, resignation, or removal as provided by the bylaws. The initial number of Directors shall be seven (7) and may be increased or decreased without further amendment of these bylaws. The initial Directors shall be those holding positions upon the in Organization of the 501©(3).
- Directors. All 7 members of the Executive Committee shall have equal voting rights for all motions made at executive meetings with the exception of the President, who shall only cast a vote in the case of a tie of present directors.
- Election and Term. The election of Officers and Directors shall be held at the annual January meeting and shall be appointed for a period of a two (2) year term rotating four (4) and three (3) directors at a time beginning on said January meeting and lasting until the second year following January meeting, with the exception of the first election and the three (3) elected will only have a one (1) time one (1) year term. Each paid membership will be allowed one vote for officers and directors.
- Vacancy. Any vacancy occurring on the Executive Committee shall be filled by majority vote of the remaining Directors, though less than a quorum. Each person so elected shall serve until the duration of the unexpired term, or until the next annual meeting.
- Removal. Any Officer or Director may be removed by majority vote of the remaining Directors for failure to act in the best interests of the Organization, lack of sympathy with the stated purpose of the Organization, inactivity with regards to the Organization, or failure to carry out the duties of the office.

Article V – Committees

The President shall appoint working committees as may be necessary and all such committees shall make full reports at their regular meetings. Committees may consists of members and Non-members, but must be chaired by at least one registered member.

Article VI – Meetings

- Quarterly meetings will be held for all members in January, April, July and October, unless otherwise discussed and agreed upon by the majority of the Executive Committee.
- Notice of regular meetings must be given to all members either in person, in mail, or electronically (email, social media, etc.) within 5 days of the meeting.
- Special Meetings. Special meetings may be called by the President or a majority of the Board of Directors. Persons calling the special meetings shall provide notice of the time and location of such meetings and state the purpose thereof. Notice of special meetings must be given to all members either in person, in mail, or electronically (email, social media, etc.) within 24 hours of the meeting.
- Quorum. A quorum shall consist of a majority of the Executive Committee in order for any action to be called to a vote. If at any meeting, less than a quorum is present, the majority may adjourn the meeting without further notice.

Article VII – Treasury

- Use of Funds. All assets and earning of the Organization shall be used exclusively for the set purposes. No part of any funds shall benefit any individual of the Executive Committee.
- Loans. No loans shall be granted by any member of the Executive Committee using Organizational funding.
- Accounts. Any account, such as checking, savings, etc. shall hold at least two (2) names – that of the Treasurer and the President.
- Payments. Any form of payment, such as check, money order, etc, must have the signature of at least one (1) of the names currently listed on the account.

Article VIII – Dues

- Use of Funds. All assets and earning of the Organization shall be used exclusively for the set purposes. No part of any funds shall benefit any individual.

Article IV – Amendments

The Executive Committee shall have the power to amend, alter, make, and repeal the bylaws of the Corporation by a majority vote of the entire executive committee.

Adoption of Bylaws

Adopted by the Executive Committee by resolution and vote of all directors on this, ____ day of _____, 2016.

Director/President –

Director/Vice President –

Director/Secretary –

Director/Treasurer –

Director –

Director –

Director –