



# STEPPING STONES ACADEMY NOTICE OF PUBLIC MEETING OF BOARD OF DIRECTORS

**OCTOBER 7, 2020**

**4:00 P.M. MST**

**VIA ZOOM DUE TO COVID-19**

Pursuant to A.R.S. § 38-431.02 notice is hereby given to the general public that Stepping Stones Academy Board of Directors will hold a meeting open to the public on the specified date and time. A copy of the meeting agenda is available at least 24 hours in advance at Stepping Stones Academy Administrative Office or on its web site. Members of the Board will attend the meeting in person or by telephone conference call. The Board reserves the right to change the order of agenda items with the exception of public hearings set for a specified time. All agenda items are open for discussion and possible action.

Persons in need of translation or with a disability seeking reasonable accommodations are to contact Dedre Stewart-Alliger at 623-465-4910.

## **CALL TO ORDER**

### **ATTENDANCE**

1. Roll Call
2. Recognition of Guests

### **ROUTINE BUSINESS**

1. Approval of Agenda
2. Approval of Minutes of Previous Meeting
3. Financial Report

### **MONTHLY REPORTS**

1. Staff Recognitions and Celebrations Report
2. Campus Events and Projects Report
3. Student Academic Achievement Report
4. Student Enrollment Report

### **BUSINESS ITEMS**

Pursuant to A.R.S. § 38-431.03 (A) (2) & (3) the Board of Directors reserves the right to move into executive session for legal advice with its attorney concerning any item listed on the agenda, in person or by telephone, and/or for discussion or consideration of records exempt by law from public inspection, including the receipt of information that is specifically required to be maintained as confidential by state or federal law.

1. Annual Financial Report
2. Review of Internal Controls
3. Personnel Matters

## **ADJOURNMENT**

Date and Time Posted    October 5, 2020                      1:15 p.m.

Location Posted                      [www.steppingstonesacademy.org](http://www.steppingstonesacademy.org) and

Stepping Stones Academy Administrative Office, 35812 N. 7th St., Phoenix, AZ 85086

Posted by                                      Tina Panagopoulos and Dedre Stewart-Alliger



# STEPPING STONES ACADEMY GOVERNING BOARD MEETING MINUTES

OCTOBER 7, 2020 4:00 P.M. MST  
STEPPING STONES ACADEMY VIRTUAL MEETING VIA ZOOM

## **CALL TO ORDER**

President Murray called the meeting to order at 4:00 p.m. The meeting was held virtually via Zoom due to the COVID-19 pandemic.

## **ATTENDANCE**

**Members Present** - Debbie Bauer, Liana Doe, Anita Murray, Anna Shugars, Dedre Stewart-Alliger, Tina Panagopoulos,

**Members Absent** – N/A

**Recognition of Guests** – Kristin Morgan, Stepping Stones Academy's Business Manager

## **ROUTINE BUSINESS**

**1. Approval of Agenda** – Shugars motioned to approve the agenda and Bauer seconded the motion. Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger  
Nays – None

Motion Carried: 6-0

**2. Approval of Minutes of Previous Meeting** – Shugars motioned to approve the minutes from the previous meeting and Murray seconded the motion.

Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger

Nays – None

Motion Carried: 6-0

**3. Approval of Financial Reports** – Financial report was given for July, 2020. Murray motioned to approve the financial report and Doe seconded the motion.

Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger

Nays – None

Motion Carried: 6-0

Murray requested an addition to the monthly financial report to include a list of monthly reimbursements from Stepping Stones Academy to Tina Panagopoulos and/or Dedre Stewart-Alliger, Stepping Stones Academy Administrators. Mrs. Morgan, Stepping Stones Academy's Business Manager, reported there were not any reimbursements to Tina Panagopoulos or Dedre Stewart-Alliger in July, 2020.

## **MONTHLY REPORTS**

**1. Staff Recognitions and Celebrations Report** – Ms. Stewart-Alliger recognized Wendy Peterson, Special Education and Tech teacher, and Sue Rust, 6<sup>th</sup>-8<sup>th</sup> grade Math teacher. Recognition was given to Mrs. Peterson for her continued exceptional work in the special education department along with the development of an exemplary Tech program and assistance provided to staff members. Recognition was given to Miss Rust for assuming responsibilities at the beginning of the year for teaching 6<sup>th</sup>-8<sup>th</sup> grade Math classes due to the unexpected and sudden leave of absence by the former teacher, Mrs. Carpenter, after her son was diagnosed with leukemia. Miss Rust is doing an exceptional job and receiving compliments from students, parents, and colleagues.

**2. Campus Events and Projects Report** – Ms. Stewart-Alliger reported activities and events are slowly, cautiously, and optimistically being added, including Mileage Club, Mustang Theater, and Boys Basketball. Trunk-or-Treat is also scheduled for October 30<sup>th</sup>. Mrs. Panagopoulos and Ms. Stewart-Alliger continue to attend weekly Zoom meetings from ASBCS, ACSA, ADE, ADHS, and/or CDC to stay current and updated on COVID-19 and protocols/policies/recommendations for schools.

**3. Student Academic Achievement Report** – Ms. Stewart-Alliger reported the plan to purchase Teacherease, an online gradebook and report card program, did not occur due to the company not able to have the program set up until November, 2020, which is beyond the deadline of when Stepping Stones Academy needs to implement the program. Stepping Stones Academy will continue this year with completing report cards in house and use Google classroom for its gradebook.

**4. Student Enrollment Report** - Ms. Stewart-Alliger reported enrollment is at 22 students for Pre-K and maximum capacity (225 students) for K-8<sup>th</sup> grades. Families remain on waiting lists.

### **BUSINESS ITEMS**

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**1. Annual Financial Report** – Ms. Stewart-Alliger presented the Annual Financial Report. Motion by Bauer and seconded by Murray to approve the Annual Financial Report.

Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger

Nays – None

Motion Carried: 6-0

**2. Review of Internal Controls** – Ms. Stewart-Alliger explained/reviewed Stepping Stones Academy's internal control procedures and policies.

**3. Personnel Matters** – No report

### **ADJOURNMENT**

Shugars motioned to adjourn the meeting and Panagopoulos seconded the motion.

Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger

Nays – None

Motion Carried: 6-0

The meeting adjourned at 5:35 p.m.