



**Meeting Minutes
November 5, 2018
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, November 5, 2018 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens chose to speak.
3. Approval of the minutes from the October 1, 2018 board meeting. Commissioner Mohns motioned to approve the October 1, 2018 minutes. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for October 2018.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Mohn motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Commissioner Roberts reported on the City of San Antonio Annexation activities including the petition filed with the Texas Supreme Court to halt the election stating that the wording was vague on the assessment of fees and fines. The Court denied the request. The fees and fines are associated with the land use density and light which could potentially disrupt the military mission.
 - b. Mr. Gabe Perez, Perez Project Consulting, presented a timeline on the completion of the due diligence, design of the station, and construction. The environmental assessment is complete, the civil engineer is waiting on responses from the Texas

Department of Transportation on access issues to Ralph Fair Road, and the Geotech assessment of the sub-soils should start next week.

- c. The discussion on the retention of Mr. Gabe Perez as the ESD 4 Project Manager for the Station 132 construction was tabled until a Board meeting on November 19, 2018.
 - d. The Board and LSVFD provided input on the ESD 4 boundary map provided by the Bexar County Information Technology Department. Feedback will be provided by the ESD 4 for corrections to the map.
 - e. The Board discussed extending an invitation to the other Bexar and surrounding County ESDs to host a joint meeting to review issues and lessons learned. An agenda item will be placed on the January 2019 agenda to discuss an April 2019 meeting.
 - f. The LSVFD has procured five cell phones for testing on the Firstnet Communications network. The testing will take place over the fiscal year to provide data on the possible replacement of Verizon Communications with Firstnet Communications.
 - g. The Board discussed the possible use of fund raising opportunities through local restaurants and cell phone apps. There is no interest in such products at this time.
 - h. Mr. Costantino reported that LSVFD has completed the annual equipment inventory and the information has been provided to the ESD 4.
 - i. The discussion on the development of a new, joint ESD 4 and LSVFD logo was tabled.
6. Financial discussions and appropriate action;
- a. The Board discussed the retention of Ms. Margaret Nixon, CPA, as the ESD 4 auditor for Fiscal Year 2018. Commissioner Surratt made a motion to retain Ms. Nixon as the ESD 4 Auditor. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
 - b. Mr. Charles Laljer the ESD 4 Investment Officer presented the 4th quarter fiscal year 2018 report on the ESD 4 investments.
 - c. Commissioner Surratt presented the financial reports of the District.
 - d. The outstanding bills owed by ESD 4 were reviewed.
 - e. Action by the Board on approving payments by ESD 4. Commissioner Mohn made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.

7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is November 19, 2018 to focus on the Station 132 construction and regular Board Meeting will be December 10, 2019.
8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:01 P.M.