

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, JUNE 26TH, 2015 AT THE SUMMER VILLAGE QUONSET AT 1:00 P.M.

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Rob Kirk Councillor: Maureen Mazerolle</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Asst. CAO</p> <p>Appointments: None</p> <p>Public Works: Dan Golka (left meeting at 1:33 p.m.)</p> <p>Public at Large: -1 (left the meeting at 1:55 p.m.) -Bob Enders arrived for the Open Forum at 2:08 p.m. and left the meeting at 2:17 p.m.</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 1:00 p.m.
2.	AGENDA	<p>a) <u>June 26, 2015 Regular Council Meeting Agenda</u> MOTION by Councillor Mazerolle that the June 26, 2015 agenda be approved with the following additions:</p> <p>Under 3. Minutes b) Tuesday, April 28, 2015 – Special Council Meeting Minutes</p> <p>Under 6. Business i) Municipal Addressing Sign estimate</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	<p>79-15 (Confirmation of Minutes – Regular Meeting)</p> <p>a) <u>Friday, May 1st, 2015 Regular Council Meeting</u> MOTION by Deputy Mayor Kirk that the minutes of the May 1st, 2015 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>80-15 (Confirmation of Minutes – Special Meeting)</p> <p>b) <u>Tuesday, April 28th, 2015 Special Council Meeting Minutes</u> MOTION by Deputy Mayor Kirk that the minutes of the April 28th, 2015 Special Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p><u>Public Works Report – Dan Golka, Public Works Manager</u> Dan reported on the following: -Large Bin Cleanup (next year, could have better signage and more workers) -Walking Trails Update -Boat Launch Update (some problem areas where new pads and old pads join, Administration to get a price to replace the old pads – approximately 8-10 concrete slabs) -will be applying cold mix to frost heave areas -will be filling potholes next week -trees will be removed next week alongside the Quonset</p>

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	<p>81-15 (Dog Waste Stations)</p>	<p>-will be doing culvert repairs -working on drainage -requested Council consider putting up some “Dog Waste Stations” on a trial basis</p> <p><u>Dog Waste Stations</u> MOTION by Deputy Mayor Kirk that 2 trial “Dog Waste Stations” be ordered and installed at the boat launch and the playground. CARRIED</p> <p>-need to look at replacing tires for the equipment next year -purchased a self-propelled mower for the smaller areas -having water testing done on the various pumps throughout the Summer Village -provided 4 tractor quotes for winter snow removal – administration to make application under the MSI-Capital grant program for the purchase of a snow removal tractor.</p> <p>Dan left the meeting at 1:33 p.m.</p>
<p>4.</p>	<p>APPOINTMENTS</p>	<p>None</p>
<p>5.</p>	<p>BYLAWS</p> <p>82-15 (Land Use Bylaw 259-2015 – 1st Reading)</p> <p>83-15 (Land Use Bylaw 259-2015 – 2nd Reading)</p> <p>84-15 (Land Use Bylaw 259-2015 – Consent for 3 Readings)</p> <p>85-15 (Land Use Bylaw 259-2015 – 3rd/Final Reading)</p>	<p><u>Bylaw #259-2015 – being a Plan Cancellation Bylaw requested by the owners of the property legally described as Lots 13 and 14, Block 2, Plan 223MC in the Summer Village of Silver Sands. The proposed bylaw would allow for the consolidation for the two lots into a single parcel known as Lot 13A, Block 2, Plan 223MC</u> MOTION by Deputy Mayor Kirk that Bylaw 259-2015 – Plan Cancellation Bylaw for Lots 13 and 14 Block 2 Plan 223MC be given first reading. CARRIED</p> <p><u>Bylaw #259-2015 – Plan Cancellation Bylaw</u> MOTION by Councillor Mazerolle that Bylaw 259-2015 – Plan Cancellation Bylaw for Lots 13 and 14 Block 2 Plan 223MC be given second reading.</p> <p><u>Bylaw #259-2015 – Plan Cancellation Bylaw</u> MOTION by Mayor Poulin that by the unanimous consent of those Councillors present Bylaw 259-2015 be given third and final reading. CARRIED UNANIMOUSLY</p> <p><u>Bylaw #259-2015 – Plan Cancellation Bylaw</u> MOTION by Deputy Mayor Kirk that Bylaw 259-2015 be given 3rd and final reading. CARRIED</p>

<p>6.</p>	<p>BUSINESS</p> <p>86-15 (Resident request to harbor 8-10 dogs)</p> <p>87-15 (Regional revenue & cost-sharing study steering committee)</p> <p>88-15 (Emergency Management Agency)</p>	<p>a) <u>Development Permit Application 15DP07-31 – Attached is an application for a development permit from Silver Sands Golf Resort. The applicant is requesting to develop 3 or 6 personal-use RV lots on the property and as this parcel is districted Direct Control under the Land Use Bylaw, Council must review this application and approve or decline the application. Administration has concerns regarding the access route requested in the application</u> Defer to the in-camera session.</p> <p>b) <u>#36 Hillside Crescent – Resident is requesting Council’s consideration to allow a limit of 8-10 dogs. The current Animal Control Bylaw states no more than 3 dogs.</u> MOTION by Deputy Mayor Kirk that Council deny the request from the resident at #36 Hillside Crescent for the allowance of a limit of 8 to 10 dogs being housed on the property AND THAT the resident be given until midnight of December 31st, 2015 to comply with the current Animal Control Bylaw #232 where it states that no person residing within the Summer Village shall keep or harbor more than three (3) dogs of whatever sex and aged six (6) months or more at one and the same time in any house, shelter, room or place within the Summer Village. CARRIED</p> <p>c) <u>Alberta Beach Regional Collaboration Program – Alberta Beach has submitted and been approved for a Regional Collaboration Program Grant for the development of a Regional Revenue and Cost-Sharing Study to be overseen by a steering committee comprising of representatives of the Councils and Administrations of the Town of Mayerthorpe, Town of Onoway, Alberta Beach and a group of Summer Villages. Alberta Beach requests support for the formation of a steering committee.</u> MOTION by Councillor Mazerolle that Council support the formation of the Regional Revenue and Cost-Sharing Study steering committee AND THAT Mayor Poulin’s name be put forth to be recommended as the Summer Village representative on the committee. CARRIED</p> <p>d) <u>Emergency Management Framework - Town of Mayerthorpe – Regional Emergency Agency Formation – as the group of Summer Village’s have indicated that they wish to participate in a regional agency, each Summer Village needs to pass a motion authorizing their participation in formation of an emergency agency</u> MOTION by Councillor Mazerolle that Council authorize the Summer Village of Silver Sands to participate in the formation of a Regional Emergency Management Agency. CARRIED</p>
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	<p>89-15 (Emergency Mgmt training sessions)</p> <p>90-15 (Fire services letter to county & news release to residents)</p> <p>91-15 (ARPA conference)</p> <p>92-15 (Standstone 5-year waste contract)</p>	<p><u>Emergency Management Training Sessions</u> MOTION by Deputy Mayor Kirk that Council be authorized to participate and attend the Elected Officials Emergency Management Training sessions being held on July 20th, 2015 or August 8th, 2015 at the Town of Onoway. CARRIED</p> <p>e) <u>Fire Services – letter of response to LSA County and communication with residents regarding new fire services contract</u> MOTION by Deputy Mayor Kirk that Council ratify approval of the June 23rd, 2015 letter to Lac Ste. Anne County and approve a news release to residents on this change in service. CARRIED</p> <p>f) <u>Alberta Recreation and Parks Association – letter of invitation to the Summer Village to the 2015 ARPA Conference and Energizing Workshop on October 22-24, 2015 in Lake Louise, AB.</u> MOTION by Deputy Mayor Kirk that Council accept the letter of invitation to the ARPA Conference and Energizing Workshop 2015 Conference scheduled for October 22-24, 2015 in Lake Louise, AB for information. CARRIED</p> <p>The 1 Public at Large attending left the meeting – 1:55 p.m.</p> <p>g) <u>Lac Ste. Anne County – attached is the decision on the Summer Village of Silver Sands’ application for a development permit for the C-Can facility. The application was refused by the County on June 3, 2015. Our options are to re-submit the application amending the intent or scope of the project or appeal the decision</u> Discussion: -try to find an alternate site for the facility -Administration to locate the survey done in 2009 at the Quonset site to determine if there is sufficient land available there</p> <p>h) <u>Standstone Enviro-Waste – contract as discussed at last Council meeting, already executed by Standstone</u> MOTION by Councillor Mazerolle that Council approve entering into a 5-year contract with Standstone Enviro-waste Services as presented commencing January 2, 2015, and authorize execution of same. CARRIED</p> <p>i) <u>Municipal addressing sign estimate</u> Administration presented the municipal addressing sign estimate to Council which would supply each property with a durable reflective address sign and heavy duty posts (to be installed by the municipality). Council has concerns with the size of the signs, Administration to get sample sizes for Council to see.</p>
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7.	<p style="text-align: center;">FINANCIAL</p> <p>93-15 (Accounts Payable)</p> <p>94-15 (Income/Expense Statements)</p> <p>95-15 (Bank Reconciliation)</p>	<p>a) <u>Accounts Payable – Cheques #906 to #922 for April 2015 including automatic withdrawals totaling \$23,180.90</u> MOTION by Councillor Mazerolle that Council accept for information Accounts Payable Cheques #906 to #922 for April 2015 including automatic withdrawals totaling \$23,180.90. <p style="text-align: right;">CARRIED</p> <p>b) <u>Income and Expense Statements – as at April 30, 2015</u> MOTION by Councillor Mazerolle that the Income and Expense Statements as at April 30, 2015 be accepted for information. <p style="text-align: right;">CARRIED</p> <p>c) <u>Bank Reconciliation – as at April 30, 2015</u> MOTION by Councillor Mazerolle that the Bank Reconciliations as at April 30, 2015 be accepted for information. <p style="text-align: right;">CARRIED</p> <p>d) <u>Grant Report – n/a</u></p> </p></p></p>
8.	<p style="text-align: center;">COUNCIL REPORTS</p> <p>96-15 (Council Reports)</p>	<p><u>Mayor Poulin</u> Reported on the following: -walking paths are in place, have had a positive response from the residents -LILSA update, last weekend was a blue-green algae presentation, next weekend is the invasive weeds workshop -attended the SVLSACE meeting -had an offer from a resident to purchase a portable big screen to be used for family night</p> <p><u>Deputy Mayor Kirk</u> Reported on the following: -attended the SVLSACE meeting</p> <p><u>Councillor Mazerolle</u> Reported on the following: -gave an update on the Fallis Community Association -attended the Darwell Library meeting -attended the SVLSACE meeting</p> <p><u>Councillor’s Reports</u> MOTION by Deputy Mayor Kirk that the verbal Council Reports be accepted for information. <p style="text-align: right;">CARRIED</p> </p>
9.	<p style="text-align: center;">ADMINISTRATION /PUBLIC WORKS REPORTS</p>	<p>a) <u>Public Works Report</u> -report was done at the beginning of the meeting</p> <p>b) <u>Administration Report</u> -reported that most of Administration’s time has been spent working on Regional Emergency Management and Fire Services</p>

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	<p>97-15 (Admin/PW reports)</p>	<p><u>Administration & Public Works Reports</u> MOTION by Councillor Mazerolle that the Public Works report and Administration report be accepted for information. CARRIED</p>
<p>10.</p>	<p>INFORMATION / CORRESPONDENCE 98-15 (Information & Correspondence)</p>	<p>MOTION by Councillor Mazerolle that the following Information and Correspondence be accepted for information:</p> <ul style="list-style-type: none"> a. Highway 43 East Waste Commission – June 15th, 2015 Annual General Meeting b. Capital Region Assessment Services Commission – 2015 Assessment Review Board Panelists c. Board Launch Concerns – attached is an email correspondence from resident Gord Satermo regarding problems with the new boat launch d. AUMA – attached is copy of the April 23, 2015 edition of the AUMA Board News for a membership review e. Yellowhead Regional Library – attached is the YRL Board Executive Community Highlights from May 11, 2015 for membership review f. Lac Ste. Anne County – attached is the approval of the Summer Village of Silver Sands request for funding under the FCSS program for the Volunteer and Family Appreciation day. We were awarded \$450.00 for the event g. Gov't of Alberta, Municipal Affairs – attached is June 2nd, 2015 letter thanking administration for submitting the 2014 Conditional Operating Funding Statement of Funding and Expenditures and updating the carry forward amount h. Earthmaster Environmental – attached is the June 3rd, 2015 company profile and background <p>CARRIED</p>
<p>11.</p>	<p>OPEN FORUM</p>	<p><u>Open Forum</u> Bob Enders arrived at 2:08 p.m. Mr. Enders advised that he is the President of the Wabamun Chamber of Commerce and invited Council to attend a Water Quality – Fishery Meeting on July 8th, 2015 at 6:30 p.m. at the Wabamun Senior Centre. Bob left the meeting at 2:17 p.m.</p>
<p>12.</p>	<p>IN CAMERA 99-15 (In Camera) 100-15 (Out of Camera)</p>	<p><u>In Camera Session</u> MOTION by Deputy Mayor Kirk that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 2:17 p.m. CARRIED</p> <p><u>Out of Camera</u> MOTION by Mayor Poulin that Council Move Out of Camera at 2:56 p.m. CARRIED</p>

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	<p>101-15 (Letter to Minister)</p>	<p><u>Letter to Minister</u> MOTION by Deputy Mayor Kirk that Council defer the decision to approve and execute the letter to the Minister to the next Council Meeting. <p style="text-align: right;">CARRIED</p> <u>Development Permit Application 15DP07-31</u> Council and Administration to meet onsite with the landowner to discuss the proposed development. Administration to further consult with the Development Officer.</p>
<p>13.</p>	<p>NEXT MEETING(S) 102-15 (Next Meeting)</p>	<p><u>Next Meeting(s)</u> MOTION by Mayor Poulin that the next regular Council meeting be scheduled for Friday, July 24, 2015 at 1:00 p.m. at the Fallis Hall. <p style="text-align: right;">CARRIED</p> </p>
<p>14.</p>	<p>ADJOURNMENT</p>	<p>Mayor Poulin declared the meeting adjourned at 2:59 p.m.</p>

Mayor

CAO

Next Meetings:

- July 24, 2015 – Regular Council Meeting at Fallis Hall – 1:00 p.m. (to be confirmed)
- July 25, 2015 – Summer Village Volunteer Appreciation Family Day – 7:00 a.m. start
- September 23-25, 2015 AUMA Convention – Calgary, AB (Mayor Poulin is attending)
- October 17, 2015 SVLSACE – 9:00 a.m. - Fallis Hall