

# Clarion County Career Center

447 Career Lane • Shippenville PA 16254 • 814-226-4391

## Joint Operating Committee:

JIM BEARY  
Keystone  
Vice-Chairperson

RICK BEST  
North Clarion

CHRIS BOOZER  
Clarion-Limestone

HEIDI BYERS  
Redbank Valley

DAVE ESTADT  
Clarion Area

BRADY FEICHT  
Allegheny-Clarion  
Valley

JILL FOYS  
North Clarion  
Chairperson

TODD  
MACBETH  
Clarion Area

DONALD NAIR  
Redbank Valley

LISA NORBERT  
Union

JEFF SHIREY  
Union

GARY SPROUL  
Clarion-  
Limestone

JAMEEN STUMP  
Allegheny-  
Clarion Valley  
Treasurer

DWAYNE  
VANTASSEL  
Keystone

### Administration:

TRACI WILDESON  
Director

DR. DAVID MCDEAVITT  
Superintendent of Record

LINDA MAZE  
Board Secretary

## JOINT OPERATING COMMITTEE

MONDAY, OCTOBER 23, 2023 • 7:00 P.M. • ROOM 108

REV 10/20/23

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration of the September 25, 2023 regular meeting minutes
- VIII. Financial Reports
  - A. General fund bills for October, 2023
  - B. Activity report for October, 2023
  - C. Treasurer's report for September, 2023
- IX. Executive Session
  - A. Personnel
  - B. School Safety
- X. Personnel
  - A. Approve adding the following to the 23/24 substitute list, pending receipt of all required clearances:
    1. Karen Farkas
    2. Alyssa Maxwell
    3. Jordan Anderson
  - B. Approve the daily substitute rate at \$\_\_\_\_/day.
  - C. Approve the daily Nurse substitute rate at \$\_\_\_\_/day.
  - D. Approve Employee #7987 to take four (4) unpaid days on November 14-17, 2023.
  - E. Approve hiring \_\_\_\_\_ as the Confidential Administrative Assistant at a salary of \$\_\_\_\_\_/year, pending receipt of all required clearances. Salary will be prorated for the 23/24 school year. This is a

full-time, 260-day position, with benefits.

- F. Approve hiring \_\_\_\_\_ as a part-time Instructional Assistant, at an hourly rate of \$\_\_\_\_\_, pending receipt of all required clearances. This is a part-time, 181-day position and does not include benefits.

XI. Other/New Business

XII. Travel

- A. Approve Randy Shook and Bridget O'Brien to accompany five (5) students to Westmoreland County Community College on October 26, 2023, at an approximate cost of \$200.

XIII. Policy

- A. First reading of Policy 000-Joint Operating Committee Policy/Procedure/Administrative Regulations
- B. First reading of Policy 001-Name and Classification
- C. First reading of Policy 002-Authority and Powers
- D. First reading of Policy 003-Functions
- E. First reading of Policy 004-Membership
- F. First reading of Policy 005-Organization
- G. First reading of Policy 006-Meetings
- H. First reading of Policy 006.1-Attendance at Meetings Via Electronic Communications
- I. First reading of Policy 007-Policy Manual Access
- J. First reading of Policy 011-Principles for Governance and Leadership

XIV. Considerations

- A. Approve Ryan Bish as a member of the Construction Technology's OAC Committee.
- B. Approve Alexandria Conner as a member of the Cosmetology Styling Academy's OAC Committee.
- C. Approve \_\_\_\_\_ to replace exterior doors at an amount of \$\_\_\_\_\_.
- D. Approve the donation of siding components and metal studs from Modern Living Solutions.
- E. Approve the 23/24 Supplemental Equipment Grant expenditures.
- F. Approve the donation of interior doors and trim from SMI to the Construction Technology program.
- G. Approve the donation of a 2010 Chevy Cobalt from Tim and Margie Halvin to the Automotive Technology program.
- H. Approve \_\_\_\_\_ to replace an HVAC coil at an amount of \$\_\_\_\_\_ with ARP ESSER funds.
- I. Approve \_\_\_\_\_ to replace an HVAC unit at an amount of \$ \_\_\_\_\_ with ARP ESSER funds and the general budget.

XV. Old Business

XVI. Director Report – Traci Wildeson

XVII. Superintendent of Record Report – Dr. David McDeavitt

XVIII. Announcements

- A. Committee: Finance (if necessary), 11/21/23, 6pm
- B. Regular JOC meeting for November, 2023: 11/21/23, 7pm

XIX. Adjournment