

**WEST BRANDYWINE TOWNSHIP
AND
WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY**

JOINT MEETING MINUTES
NOVEMBER 7, 2018

Call to Order

The meeting was called to order by Supervisor Chairman John Cassels at 6:45 pm.

Roll Call:

Those present at the meeting were Supervisors John Cassels, Joseph Morris and Chuck Dobson, Township Manager Dale Barnett, Township Treasurer Bonnie Lucy, Authority Board members Sandra Martin, Rick Tisa, Kent Nation, Joseph Sawicki and Joseph Boldaz, Authority Engineer Bill Malin, and Authority Administrator Anita Ferenz.

Public Notification:

Advertisement of Joint Meeting appeared in the Daily Local News on October 25, 2018.

Discussion Items:

1. Township 537 Plan Objectives
2. Sewage Maintenance Program
3. Needs Based Potential Public Sewer Expansion

BOS Chairman Cassels laid out the roles as seen by the Township; that being the Act 537 Plan, SMP and future expansion of the sewer system being under the control and management of the Township. The Authority's role is to administer the public sewer system. Any new additions to the public sewer system would be driven by the SMP and future land development.

Discussion on communications with individuals reaching out to connect that are beyond the mandatory connection area of 150'. Any inquires of this nature will be directed to the Township Manager. The Township will field the questions, make inquires to the Authority as needed, and thereafter respond back to the homeowner. Continued discussion on how potential issues are handled until data is received back from the SMP; i.e. proactive vs reactionary, burden is on homeowner (one-off) unless it is a cluster as identified from SMP data.

Township feels the immediate need for any expansion of the public sewer system will be in the form of development and where it makes sense to get back on track.

Follow up discussion regarding answers to the questions gathered by the Township/County from the hauler. Inquiries on how more useful information can be obtained or if there is an

actual need for better information. Township to determine who's responsible to enforce repairs as prescribed by the SMP.

Adjournment:

A Motion to adjourn the joint meeting was made by Chuck Dobson and seconded by Joseph Morris. All parties were in favor. Meeting adjourned at 7:48pm.