



EAGLE DRIVE  
FAMILY MEDICINE

August 15, 2019

Dear Patient,

After careful thought and consideration, I am writing you to announce my retirement and the closure of my medical practice. The final day that Eagle Drive Family Medicine will serve patients is Wednesday, November 27, 2019.

Also, effective October 15, 2019, my office will no longer accept any medical insurance. All patients will be "self pay" after this date. This is to allow time to reconcile all claims sent to insurance companies before we close.

Please arrange to have another physician take care of your healthcare needs. We will be happy to provide your new physician with a copy of your records. Please fill out the medical records release form I have enclosed and return it to my office so we may transfer your medical records. This form is also available for download on our website at [www.eagledrivefamilymedicine.com](http://www.eagledrivefamilymedicine.com) If you would like a personal copy of your medical records, we will provide one for you. There will be a nominal fee to cover paper, toner, and labor - 75 pages or less will cost \$25.

One of the best parts of being your physician has been getting to know each of you. As I embark on a new chapter in my life, I realize that I have been truly blessed to live a life devoted to helping patients achieve better health and I thank you all for continually placing your trust in me as your physician.

All my very best to each of you,

*Richard Manrique, M.D.*