

# **HURLBURT SPOUSES' CLUB**

## ***MERIT SCHOLARSHIP***

**The Hurlburt Spouses' Club is pleased to offer scholarships to select Air Force dependents of Hurlburt Field.**

**You are eligible to apply if you meet the following criteria:**

- ☒ **Class of 2017 graduating senior**
- ☒ **A dependent of a Hurlburt Field military member OR a dependent of a current HSC member. <sup>1, 2</sup> (see details below)**
- ☒ **Have a GPA of 3.0 or higher (on a 4.0 scale)**

**Deadline: Monday, March 20th 2017**

### **Additional Information**

The Hurlburt Spouses' Club is pleased to offer a Merit Scholarship to selected Air Force dependents who are graduating high school seniors and have demonstrated excellence in their academic performance throughout their four years of high school.

**ELIGIBILITY. Applicant must meet ALL of the requirements below:**

1. The applicant must be a class of 2017 graduating high school senior.
2. The applicant must be a dependent of a Hurlburt Field military member.  
This includes:
  - a. Active duty personnel stationed at Hurlburt Field
  - b. Retired military personnel\*
  - c. Deceased military personnel\*
  - d. A military member currently on an unaccompanied tour from Hurlburt Field\*
  - e. A military member reassigned (out of area) from Hurlburt Field but the applicant remained behind to graduate from high school
  - f. A military member stationed at Hurlburt Field but the applicant resides elsewhere
- ❖ **Note:** \*If the military member is retired, deceased or remote/unaccompanied, the member's last duty station must have been Hurlburt Field unless the applicant is a dependent of a current Hurlburt Spouses' Club member AND
3. The applicant must have a valid military identification card.
4. The applicant must have a GPA of 3.0 or higher (on a 4.0 scale)
5. The applicant cannot be a family member of the HSC Scholarship Committee nor of any of the judges.

# HURLBURT SPOUSES' CLUB

## MERIT SCHOLARSHIP APPLICATION

### RESTRICTIONS

1. This scholarship may be used only for payment of tuition, room, board, books or other fees *paid through the finance/bursar's office of an accredited school of the student's choice*. Accreditation must be recognized by CHEA, HLC or another authorized accrediting body recognized by the US Department of Education.
2. Students receiving Spouses' Club scholarships from any other base will be ineligible to receive this scholarship.
3. It is the applicant's responsibility to let the HSC know if they become ineligible for this scholarship.
4. The winner shall not be awarded the actual scholarship until he/she is accepted at an accredited school and provides the HSC Scholarship Chairperson a verification of enrollment from the school. The Scholarship Chairperson will mail the scholarship award directly to the school of choice.
5. Should a recipient transfer to another accredited school before using all available funds, remaining funds may be transferred by the original school to the new school of the student's choice. The HSC Scholarship Chairperson must be notified immediately.
6. Should the winner cease to attend classes at the school of choice and not immediately transfer to another school, any money remaining in this fund shall be returned to the HSC Scholarship & Charitable Account.
7. Any student planning delayed school enrollment should notify the HSC Scholarship Chairperson immediately. All scholarship funds must be dispersed by October 1, 2017. Money not deposited with the student's school of choice by that date would revert to the HSC Scholarship & Charitable Account.
8. Scholarship money reverting to the HSC for any reason will be returned to the HSC Scholarship & Charitable Account.
9. Applicants may apply for only one HSC scholarship.

### SELECTION AND AWARD NOTIFICATION

A panel of independent judges from the local community selects the scholarship recipients. The judges are not affiliated with the HSC and do not have access to applicant identification until after recipients are selected. You will be contacted by April 10, 2017 if you have been selected for the award. An awards reception will be held in your honor in early May. Further details will be sent via US mail and/or email.

**APPLICATION MATERIALS:** Please complete and submit the following items in the packet. Include your name on all documents.

Part I: General Information

Part II: Achievements, Awards, Community Service, Work Experience

Part IIa: Transcript(s) (official or unofficial) – request from high school registrar to send via email (PDF copy) or mail to the addresses below

Part III: Essay

Part IV: Eligibility Documents – Provide one of the following:

- **Active Duty Sponsor?** A copy of **orders** OR the **Verification of Eligibility Form** (please see pg. 6 in this packet)
- **Sponsor on a Remote Tour?** A copy of **orders**.
- **Retired or Deceased Sponsor?** A copy of **DD form 214**.  
→ PLEASE **HIGHLIGHT** THE BLOCK THAT INDICATES SPONSOR RETIRED FROM HURLBURT

### DEADLINES/CONFIRMATION OF RECEIPT

The application and all appropriate paperwork must be received via email (PDF) or mail by **Monday, March 20, 2017**.

***Incomplete or late application materials will not be considered.***

An email will be sent verifying receipt of your application. If you have submitted your application but not received verification by March 24, 2017, contact the Scholarship Chairperson immediately.

All materials submitted with the application become the property of the Scholarship Committee. Documents will not be released to applicants, nor will they be forwarded to other institutions or agencies. After selection, the application materials will be destroyed to ensure privacy is maintained.

**Point of Contact:** **Lorina Schrauger, HSC Scholarships**  
**PO Box 9218**  
**Hurlburt Field, FL 32544**  
**HSCscholarships@gmail.com**

**HURLBURT SPOUSES' CLUB**  
**MERIT SCHOLARSHIP APPLICATION**

**Part I: GENERAL INFORMATION**

*Please type or print clearly.*

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sponsor's Name and Grade: \_\_\_\_\_ Sponsor's DOD ID#: \_\_\_\_\_

Sponsor's Status (circle one):      ADAF                      Retired AF                      Deceased AF

Sponsor's Base/Organization (if active duty): \_\_\_\_\_

Sponsor's Work Phone: \_\_\_\_\_

Organization (Date and last assignment if retired): \_\_\_\_\_

Is applicant a dependent of a current HSC member (circle one)?      YES      NO

HSC Member's Name: \_\_\_\_\_

**STATEMENT OF UNDERSTANDING**

*Please read carefully and sign.*

I, \_\_\_\_\_, in applying for and/or accepting this scholarship, do understand and agree to the following conditions:

1. Should I receive and accept scholarships which cover all my school expenses or a scholarship from any other military spouses' club, I will be ineligible to receive this scholarship. If a full scholarship is received after a portion of the HSC scholarship has been used, all remaining funds will be returned to the HSC Charity Fund. I will notify the HSC Scholarship Chairperson immediately if, at any time, I become ineligible for this scholarship.
2. If selected as a winner, I understand I will not receive the actual scholarship until I have been accepted at an accredited school and have provided the HSC Scholarship Chairperson verification of enrollment from my school.
3. If selected as a winner, all scholarship funds must be used by **March 1, 2017**. The scholarship will be used for payment of tuition, room, board, books, fees and expenses paid through the university finance/bursar's office.
4. Should I transfer to another school before using all funds, such funds as remain may be transferred to the new school of my choice. Should I cease to attend the school of my choice and fail to immediately transfer to another school, any money remaining in this fund shall be returned to the HSC Scholarship & Charitable Account.
5. I agree to the use of my name and picture concerning this award in local publications (area newspapers) and their websites as well as HSC & Hurlburt Field publications & websites.
6. I understand that the HSC Scholarship Committee reserves the right to correspond with the selected school's financial aid officer concerning the appropriate use of this award. Should questions or concerns arise, the Scholarship Committee reserves the right to withdraw unused funds until my standing is clarified to their satisfaction.
7. I certify that the information contained in this application is complete and accurate to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Sponsor (if available): \_\_\_\_\_ Date: \_\_\_\_\_

# HURLBURT SPOUSES' CLUB

## MERIT SCHOLARSHIP APPLICATION

Name: \_\_\_\_\_

### **Part II: ACHIEVEMENT, AWARDS, LEADERSHIP, EXTRACURRICULARS, COMMUNITY SERVICE & EMPLOYMENT**

*Attach additional sheets, if needed. Print clearly or type.*

#### **HIGH SCHOOLS ATTENDED**

Name of Institution	Location	Dates of Attendance & Cumulative GPA (if previously attended)

#### **AP, HONORS, OR COLLEGE-LEVEL COURSES**

Course Name	Institution	School year or semester taken

#### **ACADEMIC HONORS, HONOR SOCIETIES, AWARDS**

Honor/Award	Granting Agency/Location/Descriptions	Applicable Dates

#### **EXTRACURRICULAR ACTIVITIES (Clubs, Band, Sports)**

Name of Institution	Location	Dates of Attendance & Cumulative GPA (if previously attended)

#### **COMMUNITY SERVICE**

Activity/Organization	Awards/Office(s) Held	Dates of Involvement/Hours Logged

#### **WORK EXPERIENCE**

*(Resume can be submitted in lieu of writing information in the section)*

Job Title & Employer	Primary Duties	Dates of Employment

### **Part IIa: TRANSCRIPTS**

*Request one (unofficial) copy of your most recent transcript from your school/ registrar to be received no later than*

**Monday, March 20, 2017 at 11:59 p.m. CST**

- Via email (as a PDF from the Registrar's Office): **HSCscholarships@gmail.com**
- Vial mail: **Lorina Schrauger, HSC Scholarships**  
**PO Box 9218**  
**Hurlburt Field, FL 32544**

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***Part III: ESSAY***

*Please respond to the following prompt in an essay no longer than 500 words (typed)*

**If you had a superpower, what would it be and how would you use it?**

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**MERIT SCHOLARSHIP APPLICATION**

***Part V: MEMORANDUM OF RECORD***

TO: Hurlburt Spouses' Club, Scholarship Chairperson

SUBJECT: Verification of Eligibility for HSC Scholarship in lieu of DD Form 214 or Military Orders

*Applicant, please fill out the top portion of this memo prior to submitting it for signature.*

Applicant Information:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sponsor's Name: \_\_\_\_\_ Rank/Grade: \_\_\_\_\_

Sponsor's Duty Base: \_\_\_\_\_ Sponsor's Squadron/Unit: \_\_\_\_\_

This memorandum is to verify that the individual applying for the Hurlburt Spouses' Club *High School Senior Merit Scholarship* meets the two (2) criteria as listed below:

1. The applicant must be a dependent of a **Hurlburt Field military** member.

This includes:

- a. Active duty personnel stationed at Hurlburt Field
- b. Retired military personnel\*
- c. Deceased military personnel\*
- d. A military member currently on an unaccompanied (remote) tour from Hurlburt Field\*
- e. A military member reassigned (out of area) from Hurlburt Field but the applicant remained behind to graduate from high school
- f. A military member stationed at Hurlburt Field, but the applicant resides elsewhere

❖ **Note:** \*If retired, deceased, or remote/unaccompanied, please note the location of the member's last duty station \_\_\_\_\_

2. The applicant must have a valid military identification card.

Signature of Sponsor's Supervisor: \_\_\_\_\_

Printed Name of Supervisor: \_\_\_\_\_

Supervisor's Squadron/Unit: \_\_\_\_\_

***Please return this signed memo to applicant for submission.***