



**AGENDA FOR MAY 2021 MONTHLY MEETING OF BOARD OF TRUSTEES**

*This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of association.*

**Monday, May 3, 2021 – Open Session commences via ZOOM @ 7:00 PM**  
**Meeting ID: 490 416 5823    Passcode: 8Pk2mk**

Residents may attend open session via zoom video conference only as this will ensure that meeting attendance does not exceed groups larger than 10 and will allow board members to maintain six feet of social distancing from one another.

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**OPEN SESSION**

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| 7:00         | -Establishment of Quorum, Call to Order, & Adoption of Agenda<br>CTO: Reminder to zoom participants regarding Q&A  |
| 7:05 to 7:15 | -Security Report by HCPCT4 Constables<br>SR01: Petition for lowering speed limit to 20 MPH<br>SR02: Petition for restricting overnight parking of commercial vehicles  |
| 7:15 to 7:20 | -Consideration of Open Session Minutes of Prior Meeting  |
| 7:20 to 7:30 | -Community Reports<br>CR01: Community Events/Outreach Report; S. Matto<br>CR02: Special Project/Trees for Houston update; C. Jones   |
| 7:30 to 7:35 | -Treasurer's Report  |
| 7:35 to 7:45 | -New/Old Business<br>OB-01: Dick Taylor Pond – Erosion Points 2, 3, 5 & 6<br>OB-02: Offer Letter from PAS Property Acquisition Services, LLC<br>regarding Offer to Purchase Right of Way and Easement Parcels: 28E3-2<br>& 28E3-3 on Lakewood Forest Drive by patio home section<br>OB-03: Evaluation of (2) perimeter walls<br>OB-04: Proposal for misc. grounds painting<br>OB-05: Proposals for various landscaping projects<br>OB-06: Update on Grant Road Wall Project<br>OB-07: Update regarding open workorders |
| 7:45 to 7:55 | -Homeowner Forum<br><i>During open forum, individuals may not address the board in respects to private collection or deed restriction matters or complaints regarding Fund personnel. Private hearings are held every month in Executive Session to address these issues. A hearing can be scheduled by contacting the Fund Office. Due to time constraints, each resident is allotted approximately 3 minutes discussion time.</i>  |
| 7:55         | -Notification of next meeting: Monday, June 7th, to be held via Zoom video conference (Meeting ID: 490-416-5823, Passcode: 8Pk2mk); adjournment of Open Session, reconvene in Executive Session  |

*continued on following page...*

## **EXECUTIVE SESSION**

*An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the open session meeting minutes.*

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| 8:00         | -Establishment of Quorum & Call to Order  |
| 8:00         | -Consideration of Executive Session Minutes of Prior Meeting(s)   |
| to           | -Scheduled Executive Session Hearing (1)  |
| 8:25         | -Scheduled Executive Session Meeting regarding contract issue   |
| 8:25 to 8:45 | -Executive Session Matters: Owner Complaints, Insurance Related Matters,<br>Contract Issues, Collection Matters, ACC & Deed Restriction Matters, Pending<br>Litigation, Other |
| 8:45         | -Adjourn Executive Session /Recap   |