

**SOUTHERN MARYLAND HIGHER EDUCATION CENTER
BOARD OF GOVERNORS MEETING**

May 25, 2017
Thursday, 5:00 P.M.
Room 119, SMHEC Classroom Building II

AGENDA

- I. Approval of Minutes for the March 23, 2017 Board of Governors Meeting (5:00 P.M.).
- II. Report by SMHEC's Independent Auditor of SMHEC FY 2016 Financial Affairs (5:05 P.M.)
- III. Participation in the SMHEC Board Meeting by Senator Stephan Waugh and an Invitation for Comments Senator Waugh May Wish to Make (5:20 P.M.)
- IV. Committee Reports (5:30 P.M.):
 - A. SMHEC Audit and Finance Committee Report:
 1. Review of Profit/Loss Analysis (Accrual Report) for FY 2017 Through April 30, 2017.
 2. Review of Expenses (Accrual Report) for FY 2017 Through April 30, 2017.
 3. Comparison of FY 2017 and FY 2016 Revenues Earned and Expenses Incurred Through April 30, 2017 (QuickBooks Report).
 - B. Third Building Working Group Report:
 1. Report on Progress of Cooper Carry, the Architectural Firm for Classroom and Engineering Building III.
 2. Report on Visit to Shady Grove.
- V. Action Items (5:45 P.M.):
 - A. Approval of Proposed By-Laws for SMHEC.
- VI. Executive Director's Reports (5:55 P.M.):
 - A. Report on Training and Special Events Activities at SMHEC for FY 2017 Through April 30, 2017.
 - B. Distribution of SMHEC's New Employee Handbook.
 - C. Meeting at SMHEC on April 4, 2017, with Dr. Chin Chen, Chair of the

Department of Teacher Education at Salisbury University, to Discuss Presentation of an Elementary Education 2+2 Program at SMHEC.

- D. SMHEC's Open House for Summer 2017 Session Classes Held on April 5, 2017.
- E. Meeting at SMHEC on April 19, 2017, with Dr. Kathleen Wisser, Dean of the School of Nursing, and Ms. Mona Weber, Director of the Weekend College, at Notre Dame University of Maryland, to discuss the delivery of a 2+2 Nursing Program at SMHEC, and an M.S. Degree in Nursing Leadership.
- F. Meeting at SMHEC on April 24, 2017 with Dr. Karen Olmstead, Dean of the Henson School of Science and Technology, Dr. Jeffrey Wiley, Chair of the Nursing Department, and Dr. Richard Wilkens, Associate Provost from Salisbury University, to discuss the delivery of a RN to BSN Degree at SMHEC, and also the presentation of an MS in Nursing Leadership Degree at SMHEC, together with Ms. Pam Barnard, Assistant Director for Organizational Learning, and Ms. Beth Morse, Chief Nursing Officer, for St. Mary's Hospital.
- G. Planned meeting at SMHEC on June 5, 2017, with Sean Coleman, Director of 32 National Off-Campus Sites, Jennifer Cottingham, National Capital Regional Director and Allison Brooks, Marketing Director for the National Capital Region, for Webster University, to discuss a new M.A. in Finance Degree, and a Graduate Certificate in Business Analytics, and a Graduate Certificate in Global business, for presentation at SMHEC.

VII. Academic Degree Programs in the Process of Recruitment by SMHEC (6:15 P.M.):

1. Bowie State University:
 - M.A. in Counseling Psychology
 - M.A. in School Psychology
 - M.Ed. in School Counseling
2. Florida Institute of Technology:
 - B.S in Homeland Security
 - B.S. in Acquisitions Management
 - B.S. in Project Management
3. Notre Dame of Maryland University:
 - RN to BSN
 - M.S. in Nursing Leadership
4. Salisbury State University:
 - RN to BSN
 - M.S. in Nursing Leadership
 - B.S. in Elementary Education

4. University of Maryland College Park:

- Master's in Engineering Networking and Telecommunication
- Graduate Certificate in Networking and Telecommunication
- Graduate Certificate in Embedded Systems.

6. University of Maryland University College:

- M.S. in Network Security and Analysis

7. Webster University:

- Graduate Certificate in Business Analytics
- Graduate Certificate in Global Business
- M.A. in Public Relations
- M.A. in Finance

VIII. Adjournment (6:25 P.M.)