



# EDMONTON CITY DART LEAGUE ASSOCIATION

## ECDLA BYLAWS

March 2017

### 1. GENERAL INFORMATION

#### 1.1 NAME OF ORGANIZATION

The name of the organization shall be the "The EDMONTON CITY DART LEAGUE ASSOCIATION", hereinafter referred to in the By-Laws as the ECDLA.

#### 1.2 PURPOSE OF ORGANIZATION

It shall be the purpose of the ECDLA to organize, promote, publicize, and encourage the growth of the game of darts. Furthermore, to increase the level of skill of participants through League Play, League Tournaments, and Open Tournaments.

#### 1.3 EXECUTIVE OF THE ORGANIZATION

The ECDLA shall act through its Executive Officers Committee which shall be comprised of the following members, fully paid and registered on a League Team:

<b>POSITION</b>	<b>TERM</b>	<b>ELECTED YEAR</b>
PRESIDENT	2 YEARS	ODD YEARS
1ST VICE PRESIDENT	2 YEARS	EVEN YEARS
2ND VICE PRESIDENT	2 YEARS	ODD YEARS
PAST PRESIDENT	1 <sup>st</sup> YEAR OF PRESIDENT'S TERM	
TREASURER	2 YEARS	EVEN YEARS
SECRETARY	2 YEARS	ODD YEARS
DRAWMASTER	2 YEARS	EVEN YEARS
SECTION STEWARDS	1 YEAR	EVERY YEAR

**SECTION STEWARDS** - One steward to be elected in each Section on the first night of League play for a period of ONE YEAR. Sections as required by the growth of the League.

Candidates for the positions of PRESIDENT and 1ST VICE PRESIDENT must have served a prior term on the Executive Officers Committee. Term to consist of a minimum of two (2) completed years. 2nd VICE PRESIDENT must have served a minimum of one (1) term on the Executive Officers Committee. Candidates for these positions must be Members in Good Standing.

Written Nominations for positions on the Executive Officers Committee will be accepted up to thirty (30) days prior to Election Day. In the event that no nominations are in for open positions on Election Day, nominations may be accepted from the floor at the Annual General Meeting.

Unless otherwise stated, Executive Members will be elected at the Annual General Meeting. Voting will take place by secret ballot at the Annual General Meeting.

Terms of Office shall be from June 1 of the year elected to May 31 of the year the term ends.

The Past President shall become a full member of the Executive for the 1<sup>st</sup> Year of the new President's term.

#### 1.4 **BOARD OF DIRECTORS**

Board of Directors, Executive Committee or Board, shall mean the Board of Directors of the Society, the members of which shall not be paid.

The Board shall, subject to the By-Laws or directions given by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the Society and shall have the power to borrow excepting the issuance of debentures as it sees fit for the purpose of carrying out the Society's objectives.

A person appointed or elected a Director becomes a Director if they were present at the meeting when being appointed or elected, and did not refuse the appointment. They may also become Director if they were not present at the meeting but consented in writing to act as Director before the appointment or election, or within ten (10) days after the appointment or election, or if they acted as a Director pursuant to the appointment or election.

Any member of the Board of directors who ceases to act in that capacity by way of resignation, removal, operation of law or otherwise shall be replaced by appointment by the remaining Executive Members and such appointment shall be for a term not exceeding the remainder of the term of the outgoing Executive Member.

#### 1.5 **DUTIES OF THE EXECUTIVE**

##### 1.5.1 **PRESIDENT**

###### **DUTIES:**

The President shall preside at all meetings. The President will co-sign all cheques in conjunction with the Treasurer. The President will be a part of all Internal Committees. The President will scrutinize the Election of Officers on Even Years.

###### **QUALIFICATONS:**

Must be bondable. Must be able to manage and organize people, communicate with other dart leagues, and must be able to spend considerable time on League matters. It is also desirable that the President be able to attend certain of the League functions during regular business hours. The President must also have sound knowledge of bookkeeping, tournament draws, league draws, and general club rules and procedures.

##### 1.5.2 **1ST VICE PRESIDENT**

###### **DUTIES:**

The 1st Vice President will assist the President in maintaining the efficiency of the League Operations. In the absence of the President, shall assume the duties of the President. Will also chair the Rules of Play Committee and scrutinize the Election of Officers on Odd Years. Serve on the Financial Committee and By-Laws Committee.

###### **QUALIFICATIONS:**

Shall be as laid out as for the President.

##### 1.5.3 **2ND VICE PRESIDENT**

###### **DUTIES:**

The 2nd Vice President will be in charge of all sub-committees as laid out by the President. Will chair the Disciplinary Committee. Will work smoothly with people while assisting in the overall operation of the League. Will be a willing worker in this many-faceted position. The 2nd Vice President will also be in charge of Promotions and Publicity of the Edmonton City Dart League.

**QUALIFICATIONS:**

Shall be as laid out as for the President.

**1.5.4 TREASURER****DUTIES:**

The Treasurer will receive all ECDLA funds and ensure that these funds are promptly paid into the ECDLA bank account. Will be responsible for the collection of all monies belonging to the ECDLA from membership dues, raffles, tournament fees, or any other source. Will be responsible for any outgoing payments from the ECDLA bank account approved by the Executive Officers Committee, and along with the President or 1st Vice President, will co-sign all cheques and will obtain receipts for all payments made. Will keep a full and current account of all financial transactions, and will periodically issue statements of the same, when required. Will judiciously assign the ECDLA funds between the chequing account and the savings account to ensure that the League obtains maximum benefits and fulfills its financial obligations. Shall be responsible for ensuring the proper distribution of Membership Cards. The Treasurer shall also be head of the Financial Committee.

**QUALIFICATIONS:**

Must be bondable and have a knowledge of standard bookkeeping.

**1.5.5 SECRETARY****DUTIES:**

The Secretary will duly record all minutes of meetings, handle all correspondence and communications of the ECDLA Will send out all notices of meetings and functions. Will be responsible along with the Treasurer for obtaining and keeping up to date a mailing list and phone numbers of all members. The Secretary shall have charge of the Society seal which whenever used shall be authenticated by the signature of the Secretary and the President. The Secretary shall also serve on the By-Laws Committee and Rules of Play Committee.

**QUALIFICATIONS:**

Should have a knowledge of standard office procedures, be able to type, and have the time to do the job correctly. Must be able to work in conjunction with the President.

**1.5.6 DRAWMASTER****DUTIES:**

The Drawmaster shall be responsible for obtaining monthly results from the Stewards, recording the scores, and tabulating the league standings. Shall ensure that a copy of all results and league standings are placed in the ECDLA file. Shall, using discretion, supply results and standings to the host clubs and the media. Shall be involved in the organization of all ECDLA functions, including league play, playoffs and tournaments. Will work closely with the Stewards, supply score sheets, and help with any information needed to resolve disputes or problems. Will work closely with the President. With the Treasurer will be responsible for the proper distribution of Membership Cards.

Will serve on the Rules of Play and By-Laws Committees.

**QUALIFICATIONS:**

Knowledge of league and tournament draws, a liking for keeping records and figures, the ability to communicate with others, and enough spare time to do the job thoroughly.

**1.5.7 STEWARDS****DUTIES:**

It will be the responsibility of the Stewards to work closely with the Drawmaster. The Stewards will give out scoresheets each night, with the team names on them and the week of play. At the end of each evening the Steward will collect the scoresheets and provide them to the Drawmaster by the following Monday. Stewards will provide to their section, team standings weekly and personal stats a minimum of once a month. The Steward will act as referee in their Section except where a dispute affects his/her team; then

the Rules of Play or the Disciplinary Committee shall be asked to act as the referee. Stewards must make themselves familiar with the By-Laws and the Rules of Play of the League. They must attend All Executive Meetings and League Meetings.

**QUALIFICATIONS:**

Stewards must have some knowledge of score keeping and tabulation. Must be able to get along with people and have the time to be present every week and at meetings.

**1.6 EXECUTIVE MEETINGS**

During the active season, the Executive Officers Committee shall meet once a month at a convenient venue, unless extenuating circumstances deem otherwise. Prior notice, for a change of meeting, must be given. During the remainder of the year, the Executive Officers Committee shall meet as needed. A quorum for such meetings shall consist of a minimum of four (4) Officers. All decisions will be passed by majority vote. In the event that a member of the Executive does not attend three (3) consecutive meetings or an accumulation of five (5) meetings during a particular season of their term, a motion to request the offending Officer's removal may be made. In case of this happening, the Executive Officers Committee will have the choice of holding a By-Election or appointing a Member in Good Standing to complete that term of office. Anyone resigning or removed from an elected position (Executive or Steward) will not be allowed to hold any elected office for the balance of their term and for a further two (2) year term. The Executive will have the right to review each case and no one case shall set a precedent.

**1.7 ANNUAL GENERAL MEETINGS**

The Annual General Meeting of the ECDLA shall be held prior to the end of the active season and prior to the Annual banquet, at a convenient time and place. Motions shall be passed by a majority of the members present as per 1.10.2. The meeting is to be held on or around the third Thursday in March, date/time/place appear on the Season Schedule given to each player on the first night of play.

**1.8 SPECIAL GENERAL MEETINGS**

A Special general meeting may be called by any fully paid member of the ECDLA by filing details of business along with thirty (30) signatures of fully paid members, twenty-eight (28) days in advance of such a meeting. Motions shall be passed by a majority of the members present. Members will be notified.

Refer to Section 1.11.

**1.9 CAPTAIN'S MEETINGS**

General meetings, registration meetings, and all other meetings shall be called as and when required, and members of the League shall be notified fourteen (14) days in advance.

**1.10 MEETINGS IN GENERAL**

**1.10.1 ABSENCES**

Any team with a representative not present at any meeting will lose: Premier Format: twelve (12) points (six (6) points for each roll call), Other Formats: four (4) points (two (2) points for each roll call). Such teams shall be solely responsible for acquiring information on business conducted at the meeting for which they were absent.

**1.10.2 QUORUM**

A quorum for any meeting described in Sections 1.7, 1.8 and 1.9 shall consist of no less than 25 total League Members, in good standing, of the ECDLA in person.

**1.11 BY-LAW CHANGES**

Any proposed By-Law changes must be passed by a Special Resolution and be presented in writing to the Executive a minimum of twenty-eight (28) days prior to the General Meeting or Special General Meeting (called for that purpose). The proposal will be discussed at the meeting. A By-Law change shall be passed by a vote of 75% of the members entitled to do so in person. As per Section 1.10.2.

**1.12 RULES OF PLAY CHANGES**

Must be presented in writing to the Executive a minimum of twenty-eight (28) days prior to any General Meetings or Special General Meeting (called for that purpose). The proposal will be discussed at the

meeting in which it was presented and may be voted on at that meeting. A change shall be passed by a majority of the members in person as per Section 1.10.2.

## **2. FINANCIAL**

### **2.1 BANK ACCOUNTS**

The ECDLA, in dealing with a banking institution, will ensure that the bank accounts are earning the highest rate of interest possible.

### **2.2 SIGNING AUTHORITY**

The bank shall be instructed to perform any transactions bearing the signatures of any two (2) of three (3) named officials. The named officials shall be the President, Treasurer and 1st Vice President.

The President and Treasurer shall sign all ECDLA financial transactions except when one is absent, in which case the 1st Vice President has co-signing authority.

### **2.3 AUDITING**

The books, accounts, and records of the Secretary and the Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the ECDLA appointed for that purpose at the Annual meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual Meeting of the ECDLA. The fiscal year of the ECDLA in each year shall commence September 1st.

#### **2.3.1 INSPECTION**

The books and records of the ECDLA may be inspected by any member of the ECDLA at the Annual Meeting or at any time upon giving reasonable notice and arranging a time satisfactory to the office or officers having charge of the same. Each member of the Board shall at all times have access to such book and records.

#### **2.3.2 FINANCIAL COMMITTEE**

Shall be comprised of the Treasurer, 1st Vice President and one other person not having signing power as appointed by the Executive Officers Committee.

## **3. OPERATIONS**

### **3.1 MEMBERSHIP**

Applications for membership will be accepted from any male/female over the age of eighteen (18). Upon acceptance, and upon payment of the sum of the Annual Fee to the Treasurer, the applicant will become a fully paid member of the ECDLA and will be entitled to vote at meetings referred to in Sections 1.7, 1.8 and 1.9. This status will be retained until the following September 1st unless altered by suspension or expulsion. Members may renew their membership provided they are in good standing with the ECDLA as of September 1st of the year of such renewal. Fully paid members will be issued a Membership Card and receive all privileges and rights of the ECDLA.

A Membership Application shall be deemed accepted 30 days subsequent to the above requirements being met unless the proposed member receives notice to the contrary.

Any member with twenty-five (25) years of cumulative paid service and in good standing will be deemed a life member and exempt from paying the league membership fee.

**\*\*NO REFUNDS OR TRANSFERS OF MEMBERSHIP BETWEEN PLAYERS WILL BE ALLOWED\*\***

### **3.2 LEAGUE STRUCTURE**

The League will consist of Sections labeled alphabetically. No Section to be larger than twelve (12) teams. Each team will contain a minimum of three (3) and a maximum of five (5) fully paid members. A minimum of three (3) named players must be paid when registering the Team on League Registration nights.

Each team must have a captain.

### 3.2.1 **CAPTAINS**

#### **DUTIES:**

1. Attend meetings or appoint representative from his team to attend in his absence.
2. Distribute information received or deemed received by way of meeting or other such notice as prescribed to all team members.
3. The Captain is responsible for the conduct of his team, accuracy of the scoresheet, and to see that it is turned in to the Steward. It's the Captain's responsibility to keep his team informed of By-Laws, Rules of Play, play dates, place of play and ensuring that his team turns out for matches. If a Captain disregards his duties to a point where he creates disharmony or impedes the established procedure of the League, the Executive shall have the authority to ask the team to choose another captain.

### 3.2.2 **STEWARDS**

Stewards will be elected (one per Section) on the first night of play. It will be the responsibility of the Stewards to work closely with the Drawmaster and shall attend all Executive meetings and meetings required by the Drawmaster. If unable to attend a meeting the Steward must make sure that a representative from his/her section attend that meeting only. (REF; 1.6)

### 3.3 **SECTION ALIGNMENT**

At the start of the season, where possible, a minimum of two (2) top teams in each section from the previous season may be promoted to the next highest section. The bottom two (2) teams from the previous season may be relegated to the next lower section. To be eligible for promotion, a team must remain intact or retain a majority of the members. In the event of teams disbanding and regrouping, or teams of a known skill level applying for membership, the Executive, using discretion, will assign these teams to an appropriate Section. It is the responsibility of the Executive to ensure that teams are allocated a Section commensurate with their abilities.

### 3.4 **TEAM RULES**

#### 3.4.1 **RESIGNATIONS**

Any fully paid member may resign from a team in writing to become an inactive member of the ECDLA. Should the individual wish to play in the League for the remainder of the season, he shall resign from the League and re-apply in writing and pay for a new membership. Any player re-applying for Membership shall not be allowed to drop more than two (2) Sections. Such cases will be treated individually by the Executive Officers Committee, and no one case will create a precedent.

#### 3.4.2 **ABSENCES**

In the event that a player does not attend League Play for three (3) consecutive weeks without a valid reason, the Captain may formally in writing request that the Rules of Play Committee remove the individual from his/her roster. Following removal, the individual would be considered as though he/she has resigned from the team and would fall under the above.

#### 3.4.3 **RULES OF PLAY, BY-LAWS COMMITTEE**

The Rules of Play Committee will consist of the following three (3) members:

- 1st Vice President
- Drawmaster
- Secretary

### 3.5 **LEAGUE TROPHIES**

League trophies will be awarded in each Section as follows:

#### 3.5.1 **TEAM TROPHIES**

1<sup>st</sup> Place, 2<sup>nd</sup> Place, 3<sup>rd</sup> Place

### 3.5.2 **INDIVIDUAL TROPHIES - REGULAR FORMAT ONLY**

1<sup>st</sup> Place, 2<sup>nd</sup> Place, 3<sup>rd</sup> Place

for each of:

- Most TONS by average.
- Most STARTS by average.
- Most FINISHES by average.

### 3.5.3 **INDIVIDUAL TROPHIES – PREMIER AND SUPER LEAGUE FORMAT**

1<sup>st</sup> Place, 2<sup>nd</sup> Place, 3<sup>rd</sup> Place

for each of:

- Most TONS by average.
- Most SINGLE'S WINS by average.
- Most DOUBLE'S WINS by average.

### 3.5.4 **TEAM STANDINGS**

Team standings will be determined by the number of points gained throughout the season less any adjustments. In order to qualify, an individual must have played 40% of the total games the team has played.

### 3.5.5 **INDIVIDUAL STANDINGS**

Individual standings will be determined by a percentage of tons, starts, and finishes (most tons, singles wins, and doubles wins) compared with the number of games the individual has played. In order to qualify for individual stats trophies, a player must have played 40% of the total games played in that pertaining category.

### 3.6 **TOURNAMENT TROPHIES**

In all League Tournaments organized or held under the auspices of the ECDLA, entry fees, prize money, trophies, and entry qualifications shall be as advertised.

All singles, doubles, and team playoffs within the League, shall be considered as tournaments.

#### 3.6.1 **SECTION SINGLES AND SECTION DOUBLES**

Open to any registered player of the Section. Must be a fully paid member in good standing. Play will be determined by the following:

Play will be 501, double-in, double-out.

**\*Section doubles will be played blind draw**

There is no charge for these events.

Trophies will be awarded for 1st, 2nd, and 3rd.

#### 3.6.2 **LEAGUE SINGLES AND LEAGUE DOUBLES**

Rules of Play and format will be the same as for sections (REF; 3.6.1)

Trophies will be awarded for 1st, 2nd, and 3rd

#### 3.6.3 **PRESIDENT'S TROPHY**

Open to the bottom half of each section. 501 double-in/double-out Team game. Play is modified round robin format, in sections, with the top teams in each section to advance to a single knock out round. Size of each section and number of teams advancing to knock out round will be determined by the number of entries. Trophies for top three (3) teams.

#### 3.6.4 **LEAGUE CHAMPIONSHIP**

Open to the top half of each section. 501 double-in/double-out Team game. Play is a modified round robin format, in sections, with the top teams in each section to advance to a single knock out round. Size of each

section and number of teams advancing to knock out round will be determined by the number of entries. Trophies for top three (3) teams.

**3.7 REGISTERED PLAYER**

A registered player is one who is registered with a team in the division, in which they play, and has complied with the requirements set out in Section 3.1 above. In order to be eligible to play a player must have Membership Card or Proof of Membership (receipt of dues paid). Any team found playing a Non-Registered Player shall forfeit all points obtained in the games played by the Non-Registered Player.

**3.8 LIFE MEMBERS**

Must be registered on a Team to participate in the ECDLA Events.

**3.9 DISCIPLINE**

Each individual is responsible for compliance to the dress code and to restrictions of the Host Club.

**3.9.1 GENERAL**

In accordance with Section 1.2 above, any kind of behavior which brings the game of darts into disrepute or impedes the progress of orderly play will not be tolerated. Disciplinary action will be taken against any player guilty of objectionable behavior and without limiting the generality of the foregoing, such behavior may consist of excessive barracking, loud or obscene language, excessive intoxication, and intentional distraction during a game or match in progress. Disciplinary action to consist of suspensions, length of which will be determined by the Discipline Committee.

**3.9.2 DISCIPLINE COMMITTEE**

The Executive Committee shall appoint a Discipline Committee consisting of two (2) members of the current elected Executive, one (1) of which is the 2nd Vice President as Chairman, and three (3) members in good standing from the General Membership of the league from a pool of volunteers. The Discipline Committee shall adjudicate by way of hearing complaints of Registered Players made pursuant to Section 3.9.1 above. No member of the Discipline Committee shall be directly involved with any dispute for which they have been asked to adjudicate, or play in the same Division as the alleged Offending Player. In the event that such is the case, an alternate Executive member or League member as the case may be, shall be appointed for the purposes of adjudicating at that hearing. Involved parties will be notified in writing of the outcome.

**3.9.3 COMPLAINTS**

Any Registered Player may file a complaint with the Executive Committee pursuant to Section 3.9.1 by outlining in writing, a brief statement of the facts on which they intend to rely, along with an application fee of \$5.00. Should that member's complaint be upheld, that member's application fee shall be refunded and, in addition to any other sanction imposed on the Offending Player, a fine of \$5.00 may be levied as a fine against that Offending Player.

**3.9.4 CHEATING**

If a person is unequivocally found guilty of cheating, after review by the Discipline Committee, said person shall be suspended immediately for the balance of the current season. Games for that evening in which said person participated will be forfeited.