

May 21, 2019  
Regular Commission Meeting

<p>The City of Cynthiana Board of Commissioners met in regular session May 21, 2019 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Slade, Griggs and Judy. Commissioner Mattmiller and Attorney Lair were absent.</p> <p>Mayor Smith called the meeting to order.</p>	<p>CALL TO ORDER</p>
<p>Mayor Smith presented the invocation.</p>	<p>INVOCATION MAYOR SMITH</p>
<p>Mayor Smith recognized Tomi Clifford.</p> <p>Ms. Clifford is in front of the Commission tonight to advise the Commission that a company called CGI is going to be doing a tourism video of Cynthiana. The company asked businesses for sponsorships so there would be no cost to the City. It is a very high-end video company. The City of Maysville is one of the cities that has utilized this company to make a video of their city. You can check it out on their city web page.</p>	<p>TOMI JEAN CLIFFORD CYNTHIANA TOURISM COMMISSION</p>
<p>Commissioner Slade made a motion to approve the minutes of the May 7, 2019 Regular Commission meeting. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>APPROVAL OF MINUTES  May 7, 2019 MINUTES</p>
<p>Mayor Smith read the second reading on Ordinance #1593 sewer rate increase effective July 1, 2019.</p> <p>Commissioner Judy made a motion to accept the first reading of Ordinance #1593. Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes; Motion carried.</p> <p>Mayor Smith stated that he has prepared a letter to water customers preparing them for the changes coming to their bill.</p> <p>Mayor Smith read Municipal Order 2019-1 regarding filling swimming pools. A copy of the Municipal Order is hereto attached and made a part of these minutes.</p> <p>Commissioner Slade made a motion to adopt Municipal Order 2019-1. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Mayor Smith reported that we have received a lot of requests for Handicap parking spots. He also stated that he has found out that the Main Street Program offers a parking study free of charge. Mayor Smith asked Main Street Director Stephanie Burden how this would work. Ms. Burden has been in contact with the University of Kentucky and hope they will be coming to our area</p>	<p>LEGALS &amp; MAYOR'S REPORT</p> <p>2nd READING ORD #1593</p> <p>Municipal Order #2019-1 Regarding filling of swimming pools</p> <p>PARKING STUDY</p>

soon to conduct this study.								
Mayor Smith Commissioner Mattmiller.	FINANCE REPORT							
Mayor Smith made a motion to pay the following bills:	PAYABLES REPORT							
<table> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 8,250.93</td> </tr> <tr> <td>Water &amp; Sewer Fund</td> <td style="text-align: right;">\$ 153,170.53</td> </tr> </table>	General Fund	\$ 8,250.93	Water & Sewer Fund	\$ 153,170.53				
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Water & Sewer Fund	\$ 153,170.53							
Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.								
Mayor Smith reported cash in bank:								
<table> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 587,511.97</td> <td rowspan="3">CASH IN BANK</td> </tr> <tr> <td>Water &amp; Sewer Fund</td> <td style="text-align: right;">\$ 1,161.66</td> </tr> <tr> <td>Municipal Road Aid Fund</td> <td style="text-align: right;">\$ 110,919.21</td> </tr> </table>	General Fund	\$ 587,511.97	CASH IN BANK	Water & Sewer Fund	\$ 1,161.66	Municipal Road Aid Fund	\$ 110,919.21	
General Fund	\$ 587,511.97	CASH IN BANK						
Water & Sewer Fund	\$ 1,161.66							
Municipal Road Aid Fund	\$ 110,919.21							
Mayor Smith recognized Commissioner Slade.	PUBLIC SAFETY REPORT							
Commissioner Slade made a motion to declare (6) Apple I Phone 7 as surplus. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	DECLARE (6) APPLE I PHONE 7'S AS SURPLUS							
Mayor Smith recognized Commissioner Griggs.	PUBLIC WORKS REPORT							
Commissioner Griggs reported:								
<ol style="list-style-type: none"> <li>1. The mowing of City lots and properties continues.</li> <li>2. Street cleaning was performed in the Court Street/ Joe B Hall area prior to last Friday's concert series.</li> <li>3. Crews are replacing street signs for city streets. Please be cautious of the work crews as they perform this work.</li> <li>4. Asphalt and concrete replacement for the water main repair at Pike and Main Street is scheduled for next week.</li> </ol>								
Commissioner Griggs made a motion to hire Kelbee Gill as a Maintenance Worker I after successful completion of all pre-employment requirements. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.	MOTION TO HIRE KELBEE GILL AS MAINTENANCE WORKER I							
Commissioner Griggs made a motion to declare a Case Track Loader surplus. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried	DECLARE TRACK LOADER AS SURPLUS							

<p>Mayor Smith recognized Commissioner Judy.</p> <p>Commissioner Judy made a motion to offer employment to Rob Mack as a Waste Water Treatment Plant Operator Trainee after successful completion of all pre-employment requirements salary commensurate with position. Commissioner Slade seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Judy reported:</p> <ol style="list-style-type: none"> <li>1. A water line and a sewer line break was discovered and repaired at the 300 block of West Mill Street.</li> <li>2. Phase 1 of the Court Street waterline project is complete and temporary patching of the pipe trenches has taken place. All services are on the new water main. Phase 2 will begin in the upcoming weeks. This project, when completed, will give control of the systems in that area to help decrease the number of customers out of service in a water main break event.</li> <li>3. A new water service line was installed for a residence on 414 E. Pleasant Street.</li> <li>4. The quarterly bio-monitoring for the WWTP was performed and passed sufficiently.</li> <li>5. Bids were opened and are under evaluation for the East side Booster pump station project.</li> </ol> <p>Commissioner Judy made a motion to authorize to advertise for laboratory analysis for the Water Treatment and Waste Water Treatment Plant FYE 2020. Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Judy made a motion to extend the chemical bids from 2018-2019 per contract with bids to remain the same. Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC UTILITIES</p> <p>HIRE ROB MACH WWTP OPERATOR TRAINEE</p> <p>ADVERTISE FOR LAB BIDS</p> <p>EXTEND CHEMICAL BIDS FOR FYE 2019-2020</p>
<p>Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>ADJOURN</p>
<p>_____ Jamie Hutchison, City Clerk</p> <p>_____ James Smith, Mayor</p>	<p>5/21/2019</p>