

**DIABLO COMMUNITY SERVICE DISTRICT  
PO BOX 321  
DIABLO CA 94528  
MINUTES  
BOARD OF DIRECTORS  
DIABLO COUNTRY CLUB  
September 13, 2016**

**CALL TO ORDER:** In the absence of President Brant, Vice President Vince Chow assumed the chair and called the meeting to order at 7:55 p.m. (immediately following the DMAC meeting).

**ROLL CALL:** Secretary Richard J. Breitwieser called the roll as follows:  
Directors present: Torru, Hoffman, Mini, Chow  
Directors Absent: Brant

**COMMENTS FROM THE AUDIENCE:** There being no comments from the audience, Vice President Chow closed the public comment portion of the meeting

**CONSENT CALENDAR.**

1. On motion of Director Torru, Second by Director Hoffman, the Minutes of the Regular meeting held on August 9, 2016 were unanimously approved.

Ayes: Torru, Hoffman, Mini, Chow  
Noes: None  
Abstentions: None  
Absent: Brant

**REPORTS.**

**DIABLO COUNTRY CLUB:** Hank Salvo, President of the Diablo Country Club:

Reported that a preliminary agreement has been reached between the club and Central Contra Costa County Sanitary District regarding the supply of water to the Diablo Country Club for use on its golf course.

**CONTRA COSTA COUNTY:** Alicia Nuchols:

Reported that Supervisor Piepho will host a Town Hall Meeting on water related subjects on September 27, 2016 at 6:30 p.m. at the Discovery Bay Elementary School;

Reported that there will be a Community Aloha event on November 7, 2016 (location to be announced) in honor of Supervisor Piepho's service and contributions to Contra Costa County .

**DIABLO PROPERTY OWNERS REPORT:** Don Nejedly:

Reported that the Ice Cream Social was very successful;

Reported that the hand canceled postmark celebrating the 100th anniversary of the Diablo Post Office is available through the month of September;

Reported that the plaque commemorating the JIM STONE MEMORIAL BRIDGE and KAY'S TRAIL have been installed. Mr. Nejedly thanked Director Mini for his work on these projects.

Reported that the American Flag Project was expanded to honor the Memorial for September 11, 2001. All recognized and thanked Jeff Mini for his leadership in this project.

**SECURITY:** Deputy Sheriff Dan Buerger:

Reported that the month of August was relatively quiet but there was one theft and some vandalism. There was also a report of some incidents on the golf course which could have been caused by vandalism or by wild animals.

Reported that he is working on staffing for Halloween.

**ACTION ITEM.** Action as necessary regarding security for the Mount Diablo Challenge on September 25, 2016.

On Motion of Director Torru, second by Director Hoffman, the board approved the agreement reached by President Brant with Save Mount Diablo regarding the Mt. Diablo Challenge as follows:

Prior to the commencement of the Mt. Diablo Challenge, Save Mount Diablo shall:  
Place one monitor at the intersection of Mt. Diablo Road and Calle Arroyo and one monitor at the intersection of Mt. Diablo Road. These monitors will set up saw horse barricades at each entrance. The barricades will be provided by DCSD. The monitors shall place signs on the barricades directing traffic away from Diablo roads.

Before the racers ride down hill, Mount Diablo shall:  
Place two monitors each at the cut throughs from Mt. Diablo Scenic and Alameda Diablo and Mt. Diablo Scenic and Calle Los Callados and block these pass throughs with Saw Horse barricades, which will be provided by DCSD.

DCSD is attempting to employ overtime Deputy Sheriffs to patrol DCSD streets and direct Mt. Diablo Challenge traffic and parking away from Diablo Roads. The actual employment of these Deputy Sheriffs is subject to availability of Deputies.

President Brant will call Save Mount Diablo prior to the race to discuss any other issues that might arise.

Ayes: Torru, Hoffman, Mini, Chow  
Noes: None  
Abstentions: None  
Absent: Brant

**ROADS, BRIDGES & CULVERTS:** Directors Don Hoffman and Jeff Mini:

Reported that the 2016 Roads Project is progressing satisfactorily and may complete in 6 rather than 7 days as scheduled.

Distributed a schedule showing the roads projects for the years 2014 – 19. Director Hoffman stated that DCSD is substantially through the schedule as a result of the assumption of maintenance responsibilities by Contra Costa County for Caballo Ranchero.

As of the end of the 2016 Roads Project, the construction planned for all major streets in Diablo shall have been completed.

**FINANCIAL** Director Torru:

Presented the Financial Report for August 2016.

Reported that the Diablo Community Service District is financially on target through Fiscal year 2016-17.

**COMMENTS BY DIRECTORS/PRESIDENT:**

**1. ACTION ITEM:** Discussion and action regarding proposed Town of Danville Bicycle Way.

It was reported that a meeting had taken place regarding a proposed bicycle path on the south side of Diablo road. No one from Diablo had been invited to participate in the discussion. It appears that the town of Danville favors a cinder path located at or near the existing fire trail. One issue is how bicyclists will cross Diablo road from the existing bicycle path on the north side to the anticipated path on the south side. One proposal was the installation of a button controlled traffic signal which would permit bicyclists to stop the flow of traffic on Diablo road so they could cross Diablo safely. Directors, without action, and members of the audience rejected the solution, without further study, because it would exacerbate existing traffic problems on Diablo road. No action was taken on this matter.

**CALL OF NEXT MEETING /ADJOURNMENT:**

The Chair called the next meeting for Tuesday, October 11, 2016 at 7:30 p.m. in the Diablo Room of the Diablo Country Club. There being no further business, the Chair adjourned the meeting at 8:15 p.m.

Diablo Community Service District  
By

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Richard J. Breitwieser, Secretary

Diablo Community Service District  
Profit and Loss Statement  
3 months ended September 30, 2016

	July	August	September	YTD	Prior YTD	Budget
<i>Income</i>						
Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Road & Security Fees				0		
Traffic Fines	63	276	406	745	1,020	876
Interest Income	7	7	7	21	20	21
Total Income	70	283	413	766	1,040	897
<i>Expenses</i>						
Sheriff Security	28,917	32,821	35,845	97,583	87,967	93,624
Auto Repairs				0	3,134	250
Cell Phone			219	219	0	100
Other				0		
Road Maintenance				0	246,863	0
Bridge Maintenance				0		
Bridge/Culvert Engineering				0	1,150	
Storm Drain Maintenance				0		
Tree, Bush and Weed Trimming				0		
Gardener	120	120	120	360	360	360
Trail and Creek Maintenance				0	9,884	0
Entrance & Island Maint				0		
General Manager	1,750	1,750	1,750	5,250	5,250	5,250
Legal Retainer	1,850	1,850	1,850	5,550	5,550	5,550
Records Storage				0		
Audit				0		
Legal Notices and Fees				0	60	
Assessors Roll/County Fees			28	28		
Other Professional Fees	43	281	98	422	1,426	1,300
Insur Director and Officers				0		
Insur Commercial and Auto				0		
Insur Excess General Liability				0		
DMAC Operating Expenses				0		
Administrative	90	90	21	201	31	99
Depreciation Expense	173	173	173	519	395	2,439
Miscellaneous	274	301	0	575	280	100
Total Expenses	33,217	37,386	40,104	110,707	362,350	109,072
Net Income	(33,147)	(37,103)	(39,691)	(109,941)	(361,310)	(108,175)

## Diablo Community Service District

## Balance Sheet

September 30, 2016

	July	August	September
<b>ASSETS</b>			
Current Assets			
Wells Fargo Checking Acct	\$365,276	\$296,663	\$293,146
Wells Fargo Money Market 2	268,670	268,677	268,683
Prepaid Expenses	692	649	605
Total Current Assets	<u>634,638</u>	<u>565,989</u>	<u>562,434</u>
Property and Equipment			
Computer Equip	5,917	5,917	5,917
Automobile	102,563	102,563	102,563
Other Fixed Assets	2,500	2,500	2,500
Accumulated Depreciation	<u>(68,891)</u>	<u>(69,064)</u>	<u>(69,238)</u>
Total Property and Equipment	42,089	41,916	41,742
Other Assets			
Automobile Sinking Fund	23,833	23,833	23,833
Bridge Sinking Fund	<u>185,000</u>	<u>190,000</u>	<u>195,000</u>
Total Other Assets	208,833	213,833	218,833
Total Assets	885,560	821,738	823,009
<b>LIABILITIES AND CAPITAL</b>			
Current Liabilities			
Accounts Payable*	<u>62,927</u>	<u>31,208</u>	<u>67,173</u>
Total Current Liabilities	62,927	31,208	67,173
Long-Term Liabilities			
Other Liabilities	<u>208,833</u>	<u>213,833</u>	<u>218,833</u>
Total Long-Term Liabilities	208,833	213,833	218,833
Total Liabilities	271,760	245,041	286,006
Capital			
Opening Balance Equity	1,239,979	1,239,979	1,239,979
Retained Earnings	(593,031)	(593,031)	(593,031)
Net Income	<u>(33,147)</u>	<u>(70,253)</u>	<u>(109,945)</u>
Total Capital	613,801	576,695	537,003
Total Liabilities & Capital	885,561	821,736	823,009

Diablo Community Service District  
Cash Flow Statement  
3 months ended September 30, 2016

	July	August	September	Year to Date
<i>Cash Flows from operating activities</i>				
Net Income	\$ (33,147)	\$ (37,103)	\$ (39,691)	\$ (109,941)
Adjustments to reconcile net income to net cash provided by operating activities				
Accumulated Depreciation	173	173	173	520
Accounts Receivable				0
Prepaid Expenses	43	43	43	130
Accounts Payable	26,787	(31,719)	35,965	31,034
Accrued Expenses				0
Total Adjustments	27,004	(31,502)	36,182	31,683
Net Cash provided by Operations	(6,143)	(68,605)	(3,509)	(78,258)
<i>Cash Flows from investing activities</i>				
Used For				
Other Fixed Assets				0
Automobile Sinking Fund				0
Bridge Sinking Fund	(5,000)	(5,000)	(5,000)	(15,000)
Net cash used in investing	(5,000)	(5,000)	(5,000)	(15,000)
<i>Cash Flows from financing activities</i>				
Proceeds From				
Other Liabilities	5,000	5,000	5,000	15,000
Used For				
Net cash used in financing	5,000	5,000	5,000	15,000
Net increase <decrease> in cash	(6,143)	(68,605)	(3,509)	(78,258)
<i>Summary</i>				
Cash Balance at End of Period	633,946	565,340	561,829	561,829
Cash Balance at Beg of Period	(640,090)	(633,946)	(565,340)	(640,090)
Net Increase <Decrease> in Cash	\$ (6,144)	\$ (68,606)	\$ (3,511)	\$ (78,261)