

**"To safeguard lives and property; respectfully enforce the laws of the land, and work cooperatively to lessen the impact of crime on the lives of residents and visitors in Salt Lake County."**



## **Sheriff James M. Winder**

**1580 East 3900 South #100  
Salt Lake City, Utah 84124**

**EMERGENCY 9-1-1  
Non-Emergency 743-7000  
Web Site: [www.slsheiff.org](http://www.slsheiff.org)**

## **Neighborhood Watch**

Neighborhood Watch is a volunteer citizen program of mutual assistance among neighbors aimed at reducing crime in the neighborhood at the grass roots level. It involves neighbors getting to know neighbors, being alert to the potential of crime, and being willing to look out for each other's interest. Neighborhood Watch is designed to ultimately involve thousands of residents throughout Salt Lake County because strong neighborhood involvement and neighborhood unity can deter crime. The only requirements for Neighborhood Watch are as follows:

- Participants must be alert, and willing to keep an eye on their neighborhood.
- Members must be willing to report suspicious activity to law enforcement.
- Participants must be willing to learn how they can make their homes more secure.
- Watch groups must meet at least once a year, or more often as needed.

Neighborhood Watch involves a cooperative effort between the citizens of Salt Lake County and law enforcement. Crime can occur any time and anywhere; Neighborhood Watch must be in effect 24 hours a day, 365 days a year. Crime hurts everyone. Areas that have an active Neighborhood Watch Program have reported dramatic reductions in crime.

## **Why Neighborhood Watch?**

It works by a reduction of the burglary threat. If your home has been burglarized, Neighborhood Watch can help you recover your peace of mind. By banding together with your neighbors, it can also make your community safer and stronger by forming partnerships to address community concerns.

## **How to Organize A Neighborhood Watch**

When a citizen or group decides to form a Neighborhood Watch:

- Contact the Unified Police Department Millcreek Precinct COP Unit at 385-468-9620 for training in the Watch Program and home security.
- Select a Neighborhood Watch Chairperson and Block Captains who are responsible for organizing meetings and relaying information to members.
- Recruit members, keeping up to date on new residents and making special efforts to involve everyone in the community.
- Schedule a meeting of their leaders and the community with the Sheriff's Office. At this meeting the Watch Program is explained and the duties and responsibilities of the chairperson and block captains are reviewed.
- Put up Neighborhood Watch signs and continue to work with the Salt Lake County Sheriff's Office by hosting regular meetings.

## **Neighborhood Watch Components**

1. What is Suspicious Activity?
2. How to Report Suspicious Activity
3. Telephone Chain
4. Operation Identification
5. Home Security Surveys
6. Leadership of the Watch
7. 9-1-1

### **What Is Suspicious Activity?**

- Someone running from a car or home.
- Someone screaming. If you can't determine what the screams are for, call the Sheriff's Office.
- Someone going door-to-door in the neighborhood or looking into windows and parked cars.
- A person who seems to have no purpose wandering in the neighborhood.
- An unusual or suspicious noise that you can't explain, such as breaking glass or pounding.
- Vehicles moving slowly, without lights or with no apparent destination.
- Property being removed from a closed business, or residence.
- A stranger in a car stopping to beckon to a child.
- A child resisting the advances of an adult.
- Business transactions conducted from a vehicle or merchandise offered at a ridiculously low price.
- A stranger entering a neighbor's house when unoccupied.
- Anyone loitering in a parked car.
- Anyone removing accessories, license plates or gasoline from a car.
- A stranger carrying appliances, luggage, or other bundles from a neighbor's home.



### **How to Report**

Law enforcement officers need to have accurate information as quickly as possible about a suspicious activity or crime in progress.

- Give your name, address and telephone number.
- Describe the event in as brief a manner as possible. Who, What, Where, When, and How?
- Tell if the crime is in progress or past occurred.
- Describe the suspect, if known. What sex, race, age, height, weight, hair color, clothing, accent, beard or mustache, and distinctive characteristics or clothing.
- Describe the vehicle if one was involved, include color, make, model, year, license plate, special markings, dents and which direction it traveled.

## **Telephone Chain**

Neighborhood Watch will set up a telephone chain to enable neighbors to keep one another informed of any criminal activity and to receive information pertinent to their Neighborhood Watch.

## **Operation Identification**

Neighborhood Watch has members mark their valuables with their driver's license number or number that is specific to them (not social security number.)

## **Home Security Surveys**

Neighborhood Watch members will review how well their home is secured.

## **Leadership of the Neighborhood Watch**

Each Watch needs a Chairperson (Coordinator) and Block Captains. Responsibilities for these positions are varied, but not overwhelming. A list of responsibilities will be provided.

## **9-1-1**

Enhanced 9-1-1 is a computer-enhanced emergency telephone number. It displays the address and telephone number of the caller. Call 9-1-1 to report:

- Fire or smoke.
- Car, plane, train, or boat accidents.
- Commission of a crime in progress.
- A person in need of emergency medical treatment.
- Severe weather conditions.
- Impaired / reckless drivers.

## **Neighborhood Watch Checklist**

- Do you feel safe in your neighborhood?
- Do you know who your neighbors are?
- Do you watch out for neighbor's homes when they are not home?
- Do you tell your neighbors when you are leaving for an extended period of time?
- Does your neighborhood have an active Neighborhood Watch Program?
- Have you conducted a Home Security Survey?
- Do you know what suspicious activity is?
- Are you comfortable calling the Salt Lake County Sheriff's Office?
- Do you know how to report suspicious activity or crime in progress?

- Do you know when to call 9-1-1?



**For more information contact the Millcreek COP Unit at**

**385-468-9620**

The Unified Police Department has Crime Prevention Specialists available to conduct a variety of training and educational programs.

# Calling Dispatch or 911

Basic information needed from the caller

1. ADDRESS—Exact location. If an exact location is not available, the caller should give their location and then the directions from there. Include an apartment number, name or business name if applicable.
2. INJURIES—What type of injuries and where is the injured person now?
3. TIME LAPSE—What is the time lapse? Deputies respond differently on calls in progress than to those that just occurred.
4. WEAPONS—Was a weapon used? What type? Keep an open mind. Anything can be used as a weapon.
5. DIRECTION—What direction did the suspect go? Specifically, north, south east, or west. If still in progress, where exactly is the suspect now?
6. SUSPECT/VEHICLE INFORMATION
7. CALLER INFORMATION—Name and call back phone number.

Dear Neighborhood Watch Participant,

The mission of the Unified Police Department of Greater Salt Lake is to “in partnership with the community, proactively protect and serve the community through progressive, comprehensive, and cost-effective law enforcement, corrections, initiatives, and court services.” We know that it is through positive working-relationships with the community that we can really have an impact on reducing residential criminal activity, especially property crimes such as burglary, vandalism, and vehicle burglary.

Your decision to participate in the Millcreek Township Neighborhood Watch program shows you care for your individual neighborhood as well as this community. We are proud of our program, and we recognize the fact that its success depends on the willingness of people like you, who devote time and energy to make the program successful. I appreciate your time, your dedication, and your efforts. You will see that your actions directly impact crime.

Please feel free to contact the Crime Prevention Unit with comments, questions, or suggestions. I am looking forward to a closer working relationship in our efforts to reduce crime within our community. We are here to assist and serve you.

Sincerely,

Sheriff James M. Winder

# Home Security Survey

## Outside:

- House numbers visible and clearly posted
- House numbers illuminated
- Shrubbery trimmed away from windows
- Yard in good condition (lawn trimmed, weeds pulled)
- No "hide-a-key"

## Doors and Windows:

- Exterior doors solid wood or metal in construction, including go-between door from garage
- Strike plates secured with 3" screws
- Front and rear doors have viewing devices (peephole)
- Dead bolts on all exterior doors including go-between door from garage
- Locks, pins, dowels, or bars on all sliding doors and windows
- Locks at least 40" from a door, window, mail slot or other opening into your home

## Lighting:

- Adequate security lighting that illuminate porches, entrances, and yards

## Alarms:

- Home security alarm installed (optional)
- Home security alarm registered with the Sheriff's Office (743-5766)
- Smoke alarms in every room
- Carbon monoxide detector

## Valuable Property:

- Labeled with Driver's License number (DL0123456789UT)
- 2 copies of property record with serial numbers, value, and photos or video
- Vehicles registered with Watch Your Car (297-2600)

## By the Phone:

- Home address
- Sheriff's Office phone number (743-7000)
- 911
- Poison Control



# Resident Profile Record

Address \_\_\_\_\_ Home Number \_\_\_\_\_

Work Numbers: \_\_\_\_\_

## NAMES:

Adult Male: \_\_\_\_\_ Adult Female: \_\_\_\_\_

Child 1: \_\_\_\_\_ Age \_\_\_\_\_ Child 4: \_\_\_\_\_ Age \_\_\_\_\_

Child 2: \_\_\_\_\_ Age \_\_\_\_\_ Child 5: \_\_\_\_\_ Age \_\_\_\_\_

Child 3: \_\_\_\_\_ Age \_\_\_\_\_ Child 6: \_\_\_\_\_ Age \_\_\_\_\_

Other Occupants: \_\_\_\_\_

## EMERGENCY CONTACTS:

Name: \_\_\_\_\_ Home Phone \_\_\_\_\_

Address: \_\_\_\_\_ Work Phone \_\_\_\_\_

## VEHICLES:

	Owner	Year	Make	Body Style	Color	License Number
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____

## MEDICAL OR HEALTH PROBLEMS/NAME:

\_\_\_\_\_  
\_\_\_\_\_

## SPECIAL TRAINING OR SKILLS/NAME:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## OTHER INFORMATION/COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_

# Suspicious Activity Report

Briefly describe what happened:

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When did it happen? DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Where did it happen? ADDRESS: \_\_\_\_\_

STREET: \_\_\_\_\_

NEAREST CROSS STREET: \_\_\_\_\_

## SUSPECT DESCRIPTION

SEX:

Male

Female

Age: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Race: \_\_\_\_\_

Hair Color: \_\_\_\_\_ Facial Hair: \_\_\_\_\_

Glasses: \_\_\_\_\_ Eye color: \_\_\_\_\_ Complexion: \_\_\_\_\_

Tattoos, amputations, scars, other distinguishing marks: \_\_\_\_\_

Noticeable accents or speech characteristics: \_\_\_\_\_

## CLOTHING

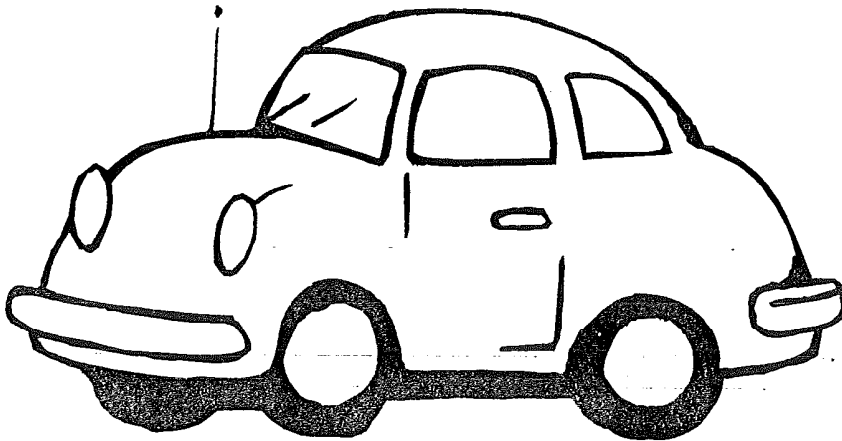
Shirt: \_\_\_\_\_ Coat: \_\_\_\_\_ Pants: \_\_\_\_\_

Shoes: \_\_\_\_\_ Hat: \_\_\_\_\_ Jewelry: \_\_\_\_\_

## WEAPON

Handgun: \_\_\_\_\_ Rifle: \_\_\_\_\_ Knife: \_\_\_\_\_ Club: \_\_\_\_\_ Other: \_\_\_\_\_

## VEHICLE DESCRIPTION



Law enforcement can use answers to as many of these questions as possible. Please remember that wrong information is worse than no information at all. Answer only those questions that you're sure of.

1. How many suspects were there? \_\_\_\_\_
2. What did they do? \_\_\_\_\_
3. What did they say? \_\_\_\_\_
4. What did they take? \_\_\_\_\_
5. Which way did they go? \_\_\_\_\_
6. Were there any other witnesses?  
Names, addresses and phone numbers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Is there any other information you feel is important? \_\_\_\_\_  
\_\_\_\_\_