

Santa Monica Regional Consortium for Adult Education Meeting		
10.10.2016	3:30-5:00 PM	SMMUSD – Professional Development Learning Center (PDLCL)
Meeting called by	Dione Carter & Ellen Edeburn	
Type of meeting	Consortium Meeting	
Facilitator	Laura Manyweather & Anthony Fuller	
Note taker	Lorena Martin, Lucretia Crawford	
Timekeeper		
Attendees	Michael Bronstein, Lucretia Crawford, Flavia de Mello, Anthony Fuller, Marissa Gee, Paul Hammond, Patricia Hernandez, Lorena Martin, Laura Manyweather, Alexandra Morgan, Melody Nightingale, Cassie Rockwell, Olga Saucedo, Deborah Siemer, Norma Torres-Gutierrez, Audra Wells	
Public Comments		
3:45-3:55pm	Anthony Fuller	
Discussion	No public comments	
Conclusions		
Action Items	Person Responsible	Deadline
None		
Consortium Updates		
3:55-4:45pm	Laura Manyweather, Anthony Fuller	
Discussion	9/16/16 Consortium Meeting Minutes Approved - Alexandra Morgan 1 st , Audra Wells, 2 nd	
	Laura Manyweather shared results of the Community Partners survey.	
	Anthony Fuller asked group to table Ellen Edeburn's AEBG budget reports and file transfer updates to 11/7/16.	
Conclusions	Community Partners Survey results indicate that a breakfast/lunch (brunch) in January/February is preferred by members. Members asked to forward additional community contacts to Lucretia.	
Action Items	Person Responsible	Deadline
AEBG Budget Reports Update	Ellen Edeburn	11/7/16
AEBG file transfer from Dropbox to Google Docs update	Ellen Edeburn	11/7/16
Workgroups / Review of Objectives		
4:15-4:50pm	Laura Manyweather, Team Leads	
Discussion	Role of Team Lead Members for AEBG Objectives by Laura Manyweather.	
	Request to table Professional Learning Community (PLC) portion of the meeting by Laura Manyweather.	
	Brief description of Professional Learning Communities by Anthony Fuller.	
	Team breakouts by objectives.	
Conclusions	PLC Request to Table Approved - Michael Bronstein 1 st , Melody Nightingale 2 nd	
	Team leads to gather information from members and report out to Laura Manyweather.	

Action Items	Person Responsible	Deadline
Professional Learning Community to Governing Board	Laura Manyweather	11/7/16
Team Leads Reporting to Laura Manyweather	Team Leads	10/14/16