

**Essex Township - Minutes of the Regular Monthly Meeting**  
**March 17, 2021 @ 7:00 p.m.**

**Members Present:** Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Treasurer Kathy George, Clerk Lori Conner

**Visitors:** Assessor Beth Botke, Commissioner Kam Washburn

**Call to Order:** Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. in the Lowe United Methodist Church Hall followed by the Pledge of Allegiance.

**Visitor Statements:**

Township Assessor Beth Botke

- March Board of Review was held. There were 6 petitions:
  - o 4 Veterans (granted)
  - o 1 New construction value (granted)
  - o 1 Valuation dispute (denied)
- Ad Valorem:
  - o Assessed value: \$124,638,000
  - o Taxable value: \$66,987,999
- DNR PILT:
  - o Assessed value: \$790,500
  - o Taxable value: \$424,296

County Commissioner Kam Washburn

- County survey continues
- County voted to update comprehensive land use map
- Local state of emergency continues in Clinton County due to covid
- Mid-Michigan District Health Department is coordinating efforts to administer covid vaccinations in the area
- Clinton County to receive a government stimulus package to be used for covid related expenses

**Minutes of February 17, 2021 Meeting:** George moved to approve the meeting minutes with the correction of the spelling of "George"; supported by Winsor. Motion passed and carried (MPC).

**Approval of Agenda:** The agenda was reviewed.

**Trustee Reports:**

Trustee Gavenda:

- Maple Rapids Fire Department responded to a recent fire on Maple Rapids Road.

**Treasurer's Report:**

- The general ledger for the period 2/1/21 – 3/15/21 was reviewed including checks #7085 – 7095.
- Checking balance is \$161,175.75
- Tax checking balance is \$7700.
- CD Balance is \$6730.52.
- Tax collection rate is 96.3%.
- Gavenda moved to accept the treasurer's report, supported by Winsor. MPC.

**Clerk's Report:**

- Year to date budget was reviewed.
- Conner moved to reallocate \$200.00 from **Contingency (account 941)** to **Audit : support (account 215-810)**; supported by George. MPC.
- Wardin moved to accept the clerk's report, supported by Gavenda. MPC.

**Supervisor's Report**

- 2021 Road Projects were reviewed

**Old Business:** None**New Business:**

- Remaining meetings for 2021: April 21, June 16, August 18, October 20, and December 15.

**Annual Budget Hearing:** The proposed budget for the 2021-2022 fiscal year was reviewed including all categories and line items.

George moved to approve the budget for the 2021-2022 fiscal year, supported by Gavenda. MPC.

**Adjournment:** Wardin adjourned the meeting at 7:36 p.m. The next regular meeting of the Essex Township Board will be held April 21, 2021, at 7:00 p.m. at the Lowe United Methodist Church Hall.

Respectfully submitted,  
Lori Conner, Essex Township Clerk