

ANNUAL REPORT



2015

**SHERBURN/WELCOME
POLICE DEPARTMENT**

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February 17, 2016

To the Sherburn and Welcome City Councils,

Enclosed is the 2015 Annual Report for the Sherburn/Welcome Police Department. The report will serve as an overview of the activities that the department was involved in over the last year as well as offer some comparisons to prior year activities.

Calls for Service

The department logged 1,724 calls for service in 2015. This marked a slight decrease from our record high number of calls for a year. The highest previous number of calls was 1,866 which occurred in 2014.

The types of calls remained relatively unchanged from prior years. The department responded to 744 calls in the City of Sherburn and 700 calls in the City of Welcome. Additionally, the department assisted or responded to 216 calls outside of either city. These would include motorist assists, motor vehicle accidents, traffic stops and serious incidents such as domestics that occurred in county or in Trimont, Dunnell or Ceylon. From a percentage standpoint, approximately 47% of the calls were in Sherburn and 41% were in Welcome with 12% being outside either community.

Response time for the department for the year averaged approximately 3 minutes and 40 seconds. This is very low considering that the department covers two communities; however, traffic stops are factored into this number so this skews the average slightly. In any event, I feel the response time for the department is

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excellent and we will strive to continue this in 2015. This is about 10 seconds longer than the average for 2014.

Vehicles

The department logged 61,933 miles in 2015. These miles were split between all the department vehicles. Currently the department has a 2011 Crown Victoria, a 2013 Police Utility Vehicle and a 2015 Police Utility Vehicle. The 2009 Crown Victoria was taken out of service in January of 2015 and replaced with the police utility vehicle. Ford discontinued manufacturing the Crown Victoria which is why the department is transitioning to utilizing Police Utility Vehicles. The last Crown Victoria is scheduled to be replaced in 2017 and the department will then operate with all PUVs. These vehicles are all-wheel drive which makes getting around during the winter months much easier than the rear-wheel drive Crown Victoria.

Personnel

The department experienced significant changes with regards to personnel in 2015. Officer Josh Nelson, who had worked for the department in a part-time and full-time capacity since 2011 left for a new position with the Northfield Police Department in June of 2015. The department was in the process of adding several part-time officers at the time and these officers were able to fill the open positions until a new full-time officer was hired in December of 2015.

In addition to Officer Nelson leaving, a number of part-time officers left the agency for new, full-time positions. Officer Michael Dahl who had joined the department in late 2014 left for a position with the St. Paul Park Police Department . Officer Trevor Weinmann, who joined the department in February of 2015 left for a full-time position with the Wright County Sheriff's Office and Officer Kelly Robinson who had been part-time with the department since 2012 left the department due to time constraints in his schedule. Officer Robinson has been full-time with Montevideo for the past few years but continued to work in a part-time capacity for the department.

The department added new part-time officers in 2015 including Officer Dylan Post and Alex Rehbein. These officers are still

currently with the department. Officer Post started in July of 2015 and Officer Rehbein began in October.

The full-time position vacated by Officer Nelson was filled in December of 2015. Officer Joseph Steinberg-Hoffman was hired in December and began working at the beginning of 2016. Officer Hoffman has adapted well to the department and the community and will be a great asset in the future.

Training

The department collectively completed 212 hours of training in 2015. This includes training in areas that are mandated by the P.O.S.T. board such as Use of Force, Firearms qualification and Defensive Tactics as well as O.S.H.A. required training such as Blood-Borne Pathogens and Hazardous Materials training. Much of our training is completed through the use of P.A.T.R.O.L. which is offered through the League of Minnesota Cities; however, there were other trainings that were completed as well.

Officer Brown and Post attended ECHO 3 Training in December which is advanced training in response to active school shootings. Other officers with the department will be attending this training in 2016.

Department Web-site

The department web-site has been up and running for four years now and we have received a great deal of positive feedback about the site. The department had over 15,000 visits to the web-site in 2015 with the busiest month being October. That month alone generated over 3,000 visits in the month. We use the site to keep the communities informed about department activities and I recommend that you visit the site at your convenience. The address is www.sherburnwelcompolice.org.

The department also has a Facebook page that we utilize regularly to give those that follow us updates such as snow emergencies and road conditions as well as other information as it is warranted. The department makes every effort to keep the citizens as informed as

possible and these two tools go a long way in helping us to accomplish this.

Activities

We again conducted many of our regular activities that occur each year. The Bicycle Rodeo was held in June for children living in the school district. It was fairly well attended and a number of gift cards were given out to those children who were present. These gift cards are made possible thanks to the generous donation that is received each year by Truck Writers in Welcome.

We again assisted each community with their city celebrations. Sherburn's was held in June and Welcome's was in July. No major issues occurred during either celebration and both events were considered a success.

As was stated earlier, the house watch program continues to grow in popularity. Over the course of the year, the department conducted 381 house checks for residents that were gone on vacation or who live down South during the winter months. In comparison, the department only conducted 359 house checks during 2014, so the number is increasing each year.

2015 Projects

2015 saw a number of projects that were undertaken by the department.

In-car computers that were replaced in early 2015. Our existing laptops were over five years old and simply could not keep up with the new technology that is being introduced to us all the time.

The department will also implement a project in 2016 that will change the way evidence is tracked and stored that is in our possession. Software will be installed that will create a bar code that will be affixed to each piece of evidence collected and the location of the evidence will be logged in the individual case files in our reporting system. This offers better security and record keeping which is crucial not only in evidence tracking, but all government data today. The goal is to have this program in place by June of 2016. It was originally intended to

implement this program in 2015, but due to staffing issues, this was moved to 2016.

The department is going to put a greater focus on community service this coming year. It is my belief that the department is only as effective as its relationship with the community and while we have excellent relations with the citizens in the two communities, I want to see this grow even stronger. We are going to actively seek out opinions and suggestions from those we interact with throughout the year to get a better idea of what the citizens value in their public service agencies with the hope that we can implement as many of those suggestions as possible. Exceptional service is a priority for us and achieving this will be an on-going process in 2016 and beyond.

Conclusion

I hope this gives a good idea as to what the department's activities were during 2015. As always, feel free to contact me if you have any questions or concerns. I hope everyone has an excellent 2016!!

Sincerely,

A handwritten signature in black ink, appearing to read 'Brad L. Hughes', with a long horizontal flourish extending to the right.

Brad L. Hughes

Yearly

Statistics

Sherburn/Welcome Police Department

2015 Department Statistics

Total (year) Calls For Service 1724
Actual CFS 1661

Within Sherburn 744
Within Welcome 700
Outside City Limits 216

Types of Calls:

911 Hang-Up	6	MV Theft	2
Alarm	12	NSF Checks	1
Animal Complaint	65	Nuisance Complaint	1
Assault	5	OFP Violation	3
Assist MCSO	54	Open Door/Window	6
Assist MSP	16	Ordinance Violation	44
Assist Other	41	Paper Service	1
ATL	1	Parking Complaint	15
Bar Checks	1	Probation Violation	1
Burglary	11	Property – Lost/Found	10
Child Abuse (suspected)	9	Public Works Notification	1
Civil Issue	45	Runaway	1
Civil Standby	1	Sex Crimes	3
Crash 10-50	26	Shoplifting	2
Crash 10-52	1	Snow Emergency Violation	17
Criminal Damage – Property	9	Suicide (& Attempts)	4
Death (body found)	3	Suspicious Circumstances	29
Directed Patrol	54	Suspicious Person	16
Disturbance	42	Suspicious Vehicle	17
Domestic	9	Theft	35
Driving Complaint	40	Theft from a MV	2
Drug Court Check	40	Threats	15
Escort (Other)	2	Traffic Hazard	1
Fire – Other	5	Traffic Stops	202
Fire – Sherburn	3	Trespassing	3
Fire – Welcome	3	Truancy	1
Fireworks	2	Vul. Adult Abuse (suspected)	3
Fraud	11	Warrant Service	34
Funeral Escort	16	Weapons	1
Harassment	16	Welfare Check	31
House Watch	381		
Illegal Dumping	1		
Informational	49		
Intoxicated Person (not driving)	1		
JV Nuisance	13		
Medical – Sherburn	92		
Medical – Welcome	31		
Mentally Ill Person	1		
Message Delivery	1		
Miscellaneous	9		
Missing Person – Adult	3		
Missing Person – JV	2		
Motorist Assist	20		
MV Damage	6		
		Duplicate/Error/Ignore CFS's	63

Sherburn/Welcome Police Department

2015 Department Statistics (Continued)

Total Arrests:	16
A & D Order	1
Arrest Warrant	5
Criminal Damage to Prop.	1
Domestic Assault	3
DWI	3
Probation Violation	3

Total Citations issued (each violation):	6
Traffic:	1
DAR	4
DAS	2
DWI	1
Endangerment	1
Expired DL	1
Expired Tabs	1
No MN DL	3
No Proof of Insurance	5
No Seatbelt (passenger)	1
RR Stop Sign	1
Speed	20
Stop Sign Violation	2
Other:	5
Disorderly Conduct	1
Dog at Large	2
Drug Paraphernalia	1
Junk Ordinance	11
Shoplifting	1
Sm. Amount Marijuana	1
Snow Emergency	11
Theft	4

Monthly

Statistics

Sherburn/Welcome Police Department

January 2015 Department Statistics

Total (year) Calls For Service 159
 Month CFS 159

Within Sherburn 62
 Within Welcome 70
 Outside City Limits 25

Types of Calls:

Animal Complaint	4
Assault	1
Assist MCSO	8
Assist Other	5
ATL	1
Burglary	2
Civil Issue	3
Civil Standby	1
Crash 10-50	4
Criminal Damage – Property	1
Death (body found)	2
Disturbance	7
Domestic	1
Drug Court Check	5
Fire – Sherburn	1
Funeral Escort	1
Harassment	2
House Watch	67
Informational	3
Intoxicated Person (not driving)	1
JV Nuisance	1
Medical – Sherburn	8
Medical – Welcome	1
MV Damage	1
Ordinance Violation	1
Parking Complaint	1
Public Works Notification	1
Snow Emergency Violation	2
Suicide (& Attempts)	1
Suspicious Circumstances	4
Suspicious Vehicle	2
Theft	1
Traffic Stops	6
Warrant Service	3
Welfare Check	4

Total Arrests: 2

Criminal Damage to Prop.	1
Probation Violation	1

Total Citations issued (each violation): 2

Traffic:	0
NONE	
Other:	2
Snow Emergency	2

Duplicate/Error/Ignore CFS's 2

Sherburn/Welcome Police Department

February 2015 Department Statistics

Total (year) Calls For Service 353
 Month CFS 194

Within Sherburn 73
 Within Welcome 90
 Outside City Limits 24

Types of Calls:

Animal Complaint	1
Assist MCSO	5
Assist Other	2
Child Abuse (suspected)	1
Civil Issue	4
Crash 10-50	2
Drug Court Check	4
Harassment	1
House Watch	107
Informational	5
Medical – Sherburn	4
Medical – Welcome	2
Miscellaneous	2
Motorist Assist	1
OFP Violation	2
Ordinance Violation	2
Parking Complaint	1
Property – Lost/Found	1
Snow Emergency Violation	9
Suspicious Circumstances	1
Suspicious Vehicle	2
Theft	3
Theft from a MV	1
Threats	1
Traffic Stops	20
Truancy	1
Welfare Check	2

Total Arrests: 0

NONE

Total Citations issued (each violation): 13

Traffic: 3

DAR 1
 Speed 2

Other: 10

Junk Ordinance 2
 Snow Emergency 8

Sherburn/Welcome Police Department

March 2015 Department Statistics

Total (year) Calls For Service	557	Within Sherburn	81
Month CFS	203	Within Welcome	85
		Outside City Limits	29

Types of Calls:

Animal Complaint	6
Assist MCSO	3
Assist MSP	1
Assist Other	7
Civil Issue	3
Crash 10-50	1
Disturbance	6
Domestic	1
Driving Complaint	1
Drug Court Check	6
Fire – Welcome	1
Fraud	1
Harassment	2
House Watch	79
Informational	8
JV Nuisance	3
Medical – Sherburn	6
Medical – Welcome	1
Miscellaneous	1
MV Damage	1
NSF Checks	1
Ordinance Violation	2
Parking Complaint	1
Property – Lost/Found	1
Sex Crimes	1
Suspicious Circumstances	4
Suspicious Person	4
Theft	1
Traffic Stops	36
Warrant Service	2
Welfare Check	4

Total Arrests:

Arrest Warrant	1
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Total Citations issued (each violation):

Traffic:	11
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DAR	1
DAS	1
Endangerment	1
No Proof of Insurance	1
Speed	7

Other:	0
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NONE

Sherburn/Welcome Police Department

April 2015 Department Statistics

Total (year) Calls For Service 692
 Month CFS 135

Within Sherburn 67
 Within Welcome 43
 Outside City Limits 23

Types of Calls:

911 Hang-Up 1
 Alarm 3
 Animal Complaint 6
 Assault 1
 Assist MCSO 4
 Assist MSP 3
 Assist Other 2
 Civil Issue 4
 Crash 10-50 1
 Criminal Damage – Property 3
 Disturbance 3
 Domestic 2
 Driving Complaint 3
 Drug Court Check 5
 Fire – Other 1
 Fraud 3
 Funeral Escort 3
 Harassment 3
 House Watch 1
 Informational 7
 JV Nuisance 1
 Medical – Sherburn 6
 Miscellaneous 1
 Motorist Assist 5
 MV Damage 1
 Ordinance Violation 5
 Parking Complaint 3
 Property – Lost/Found 1
 Suspicious Circumstances 2
 Suspicious Person 1
 Suspicious Vehicle 2
 Theft 3
 Threats 2
 Traffic Stops 37
 Warrant Service 2
 Welfare Check 2

Total Arrests: 3

A & D Order 1
 Arrest Warrant 1
 Domestic Assault 1

Total Citations issued (each violation): 11

Traffic: 10
 Expired Tabs 1
 No MN DL 2
 No Proof of Insurance 2
 No Seatbelt (passenger) 1
 Speed 3
 Stop Sign Violation 1
 Other: 1
 Dog at Large 1

Duplicate/Error/Ignore CFS's 2

Sherburn/Welcome Police Department

May 2015 Department Statistics

Total (year) Calls For Service	825	Within Sherburn	69
Month CFS	133	Within Welcome	41
		Outside City Limits	20

Types of Calls:

Alarm	1
Animal Complaint	2
Assist MCSO	5
Assist MSP	1
Assist Other	2
Bomb Threat	2
Child Abuse (suspected)	2
Civil Issue	5
Crash 10-52	1
Criminal Damage – Property	3
Disturbance	5
Driving Complaint	4
Drug Court Check	5
Fire – Other	1
Fire – Sherburn	2
Fire – Welcome	1
Fireworks	1
Funeral Escort	6
House Watch	3
Informational	5
Medical – Sherburn	6
Medical – Welcome	4
Motorist Assist	1
MV Damage	2
OFP Violation	1
Ordinance Violation	11
Probation Violation	1
Property – Lost/Found	2
Runaway	1
Shoplifting	1
Suspicious Circumstances	2
Suspicious Person	4
Suspicious Vehicle	3
Theft	2
Theft from a MV	1
Threats	1
Traffic Stops	25
Warrant Service	3
Welfare Check	2

Total Arrests:

DWI 1

Total Citations issued (each violation): 13

Traffic: 5

DAR 1

DWI 1

Expired DL 1

No Proof of Insurance 2

Other: 8

Junk Ordinance 6

Junk Vehicle 1

Shoplifting 1

Duplicate/Error/Ignore CFS's 3

Sherburn/Welcome Police Department

June 2015 Department Statistics

Total (year) Calls For Service	959	Within Sherburn	70
Month CFS	134	Within Welcome	44
		Outside City Limits	13

Types of Calls:

911 Hang-Up	1
Animal Complaint	7
Assist MCSO	5
Assist MSP	2
Assist Other	2
Bar Checks	1
Burglary	1
Civil Issue	2
Crash 10-50	4
Directed Patrol	4
Disturbance	5
Driving Complaint	8
Drug Court Check	2
Fire – Welcome	1
Harassment	1
House Watch	1
Informational	1
JV Nuisance	2
Medical – Sherburn	11
Medical – Welcome	6
Mentally Ill Person	1
Message Delivery	1
Motorist Assist	3
Ordinance Violation	7
Property – Lost/Found	1
Suicide (& Attempts)	1
Suspicious Circumstances	3
Suspicious Person	3
Suspicious Vehicle	1
Theft	5
Threats	3
Traffic Stops	19
Trespassing	1
Warrant Service	7
Welfare Check	4

Total Arrests: 0

NONE

Total Citations issued (each violation): 6

Traffic: 4

No MN DL 1

RR Stop Sign 1

Speed 2

Other: 2

Drug Paraphernalia 1

Sm. Amount Marijuana 1

Duplicate/Error/Ignore CFS's 7

Sherburn/Welcome Police Department

July 2015 Department Statistics

Total (year) Calls For Service	1099	Within Sherburn	55
Month CFS	140	Within Welcome	65
		Outside City Limits	15

Types of Calls:

911 Hang-Up	1
Animal Complaint	8
Assist MCSO	4
Assist Other	7
Burglary	1
Child Abuse (suspected)	1
Civil Issue	4
Crash 10-50	3
Directed Patrol	3
Disturbance	7
Driving Complaint	6
Drug Court Check	2
Fireworks	1
Fraud	3
Harassment	1
House Watch	30
Informational	4
Medical – Sherburn	5
Medical – Welcome	4
Miscellaneous	1
Missing Person – Adult	1
Motorist Assist	3
Parking Complaint	3
Property – Lost/Found	2
Suspicious Circumstances	2
Suspicious Person	1
Suspicious Vehicle	1
Theft	3
Threats	2
Traffic Stops	15
Warrant Service	3
Welfare Check	3

Total Arrests:

	3
Arrest Warrant	1
DWI	2

Total Citations issued (each violation):

Traffic:	3
DAS	1
Speed	2
Other:	0
NONE	

Sherburn/Welcome Police Department

August 2015 Department Statistics

Total (year) Calls For Service	1243	Within Sherburn	64
Month CFS	144	Within Welcome	60
		Outside City Limits	14

Types of Calls:

Alarm	1
Animal Complaint	7
Assist MCSO	2
Assist MSP	1
Assist Other	4
Burglary	3
Civil Issue	2
Crash 10-50	2
Directed Patrol	1
Disturbance	2
Domestic	1
Driving Complaint	6
Drug Court Check	5
Funeral Escort	1
Harassment	2
House Watch	29
Informational	5
Medical – Sherburn	14
Medical – Welcome	4
Miscellaneous	1
Missing Person – Adult	1
Motorist Assist	4
MV Damage	1
Open Door/Window	3
Ordinance Violation	2
Paper Service	1
Parking Complaint	1
Sex Crimes	1
Suicide (& Attempts)	1
Suspicious Circumstances	4
Suspicious Person	1
Theft	3
Threats	1
Traffic Stops	17
Trespassing	1
Vul. Adult Abuse (suspected)	1
Welfare Check	2

Total Arrests:

	1
Probation Violation	1

Total Citations issued (each violation):

Traffic:	0
NONE	
Other:	0
NONE	

Sherburn/Welcome Police Department

September 2015 Department Statistics

Total (year) Calls For Service	1334	Within Sherburn	44
Month CFS	90	Within Welcome	32
		Outside City Limits	9

Types of Calls:

911 Hang-Up	1
Animal Complaint	4
Assist MCSO	3
Assist MSP	2
Assist Other	5
Civil Issue	2
Crash 10-50	1
Disturbance	2
Domestic	1
Driving Complaint	3
Drug Court Check	2
Fire – Other	1
Fraud	2
Funeral Escort	4
Harassment	2
Informational	2
JV Nuisance	3
Medical – Sherburn	6
Medical – Welcome	3
Miscellaneous	1
Motorist Assist	1
MV Theft	1
Nuisance Complaint	1
Open Door/Window	2
Ordinance Violation	5
Parking Complaint	1
Property – Lost/Found	1
Shoplifting	1
Suspicious Circumstances	2
Suspicious Vehicle	1
Theft	2
Threats	1
Traffic Stops	6
Vul. Adult Abuse (suspected)	1
Warrant Service	7
Welfare Check	2

Total Arrests:

	2
Arrest Warrant	1
Probation Violation	1

Total Citations issued (each violation):

Traffic:	1
DAR	1
Other:	1
Disorderly Conduct	1

Sherburn/Welcome Police Department

October 2015 Department Statistics

Total (year) Calls For Service	1454	Within Sherburn	62
Month CFS	120	Within Welcome	27
		Outside City Limits	21

Types of Calls:

911 Hang-Up	1
Alarm	1
Animal Complaint	9
Assault	2
Assist MCSO	5
Assist MSP	1
Burglary	1
Child Abuse (suspected)	3
Civil Issue	6
Crash 10-50	1
Criminal Damage – Property	1
Directed Patrol	2
Disturbance	1
Domestic	2
Driving Complaint	3
Drug Court Check	3
Fire – Other	2
Fraud	1
Funeral Escort	1
Harassment	1
House Watch	9
Informational	4
JV Nuisance	2
Medical – Sherburn	11
Medical – Welcome	1
Open Door/Window	1
Ordinance Violation	6
Parking Complaint	1
Property – Lost/Found	1
Suspicious Circumstances	2
Suspicious Vehicle	2
Theft	5
Threats	1
Traffic Stops	14
Vul. Adult Abuse (suspected)	1
Warrant Service	1
Weapons	1

Total Arrests:	1
Domestic Assault	1
Total Citations issued (each violation):	3
Traffic:	3
Speed	3
Other:	0
NONE	

Sherburn/Welcome Police Department

November 2015 Department Statistics

Total (year) Calls For Service 1580
 Month CFS 126

Within Sherburn 49
 Within Welcome 62
 Outside City Limits 10

Types of Calls:

911 Hang-Up	1
Animal Complaint	6
Assault	1
Assist MCSO	4
Assist MSP	1
Burglary	1
Child Abuse (suspected)	1
Civil Issue	5
Crash 10-50	3
Criminal Damage – Property	1
Death (body found)	1
Directed Patrol	21
Disturbance	1
Driving Complaint	2
Drug Court Check	1
Escort (Other)	1
Fraud	1
Harassment	1
House Watch	22
Informational	3
Medical – Sherburn	7
Medical – Welcome	2
Miscellaneous	1
Missing Person – Adult	1
Missing Person – JV	2
Motorist Assist	2
Ordinance Violation	3
Parking Complaint	2
Snow Emergency Violation	5
Suspicious Circumstances	2
Suspicious Person	1
Theft	4
Traffic Hazard	1
Traffic Stops	5
Trespassing	1
Warrant Service	3
Welfare Check	1

Total Arrests: 0

NONE

Total Citations issued (each violation): 4

Traffic: 1

Speed 1

Other: 3

Junk Ordinance 2

Theft 1

Duplicate/Error/Ignore CFS's 5

Sherburn/Welcome Police Department

December 2015 Department Statistics

Total (year) Calls For Service 1724
 Month CFS 144

Within Sherburn 48
 Within Welcome 81
 Outside City Limits 13

Types of Calls:

Alarm	6
Animal Complaint	5
Assist MCSO	6
Assist MSP	4
Assist Other	5
Child Abuse (suspected)	1
Civil Issue	5
Crash 10-50	4
Directed Patrol	23
Disturbance	3
Domestic	1
Driving Complaint	4
Escort (Other)	1
House Watch	33
Illegal Dumping	1
Informational	2
JV Nuisance	1
Medical – Sherburn	8
Medical – Welcome	3
Miscellaneous	1
MV Theft	1
Parking Complaint	1
Sex Crimes	1
Snow Emergency Violation	1
Suicide (& Attempts)	1
Suspicious Circumstances	1
Suspicious Person	1
Suspicious Vehicle	3
Theft	3
Threats	3
Traffic Stops	2
Warrant Service	3
Welfare Check	5

Total Arrests:

	2
Arrest Warrant	1
Domestic Assault	1

Total Citations issued (each violation):

Traffic:	1
Stop Sign Violation	1
Other:	5
Dog at Large	1
Snow Emergency	1
Theft	3

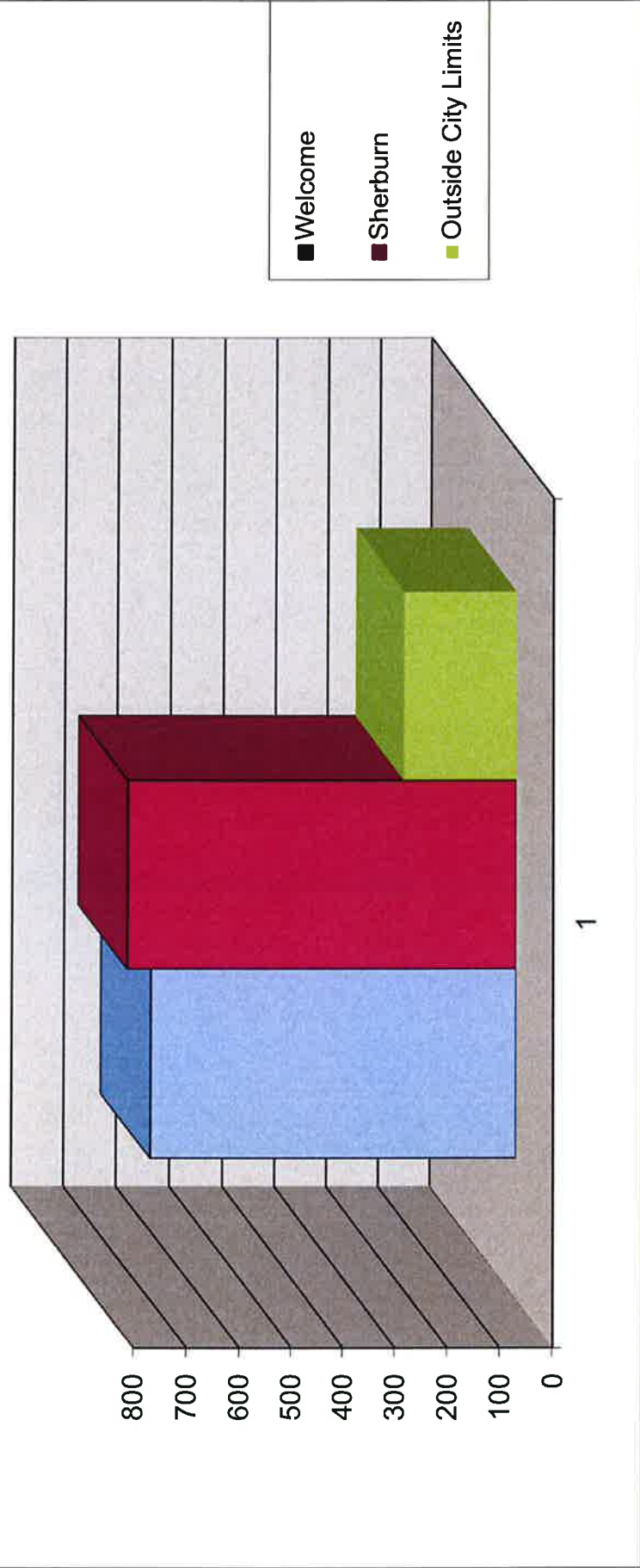
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Comparison

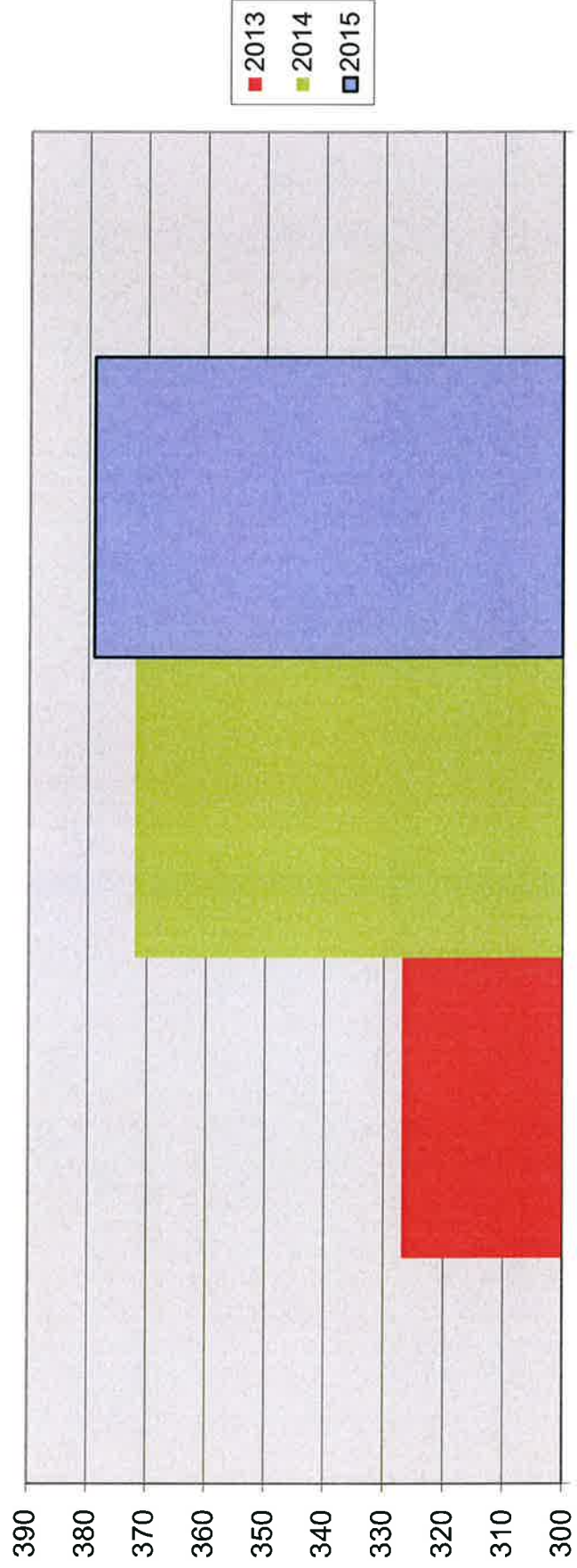
By

Year

2015 Calls for Service

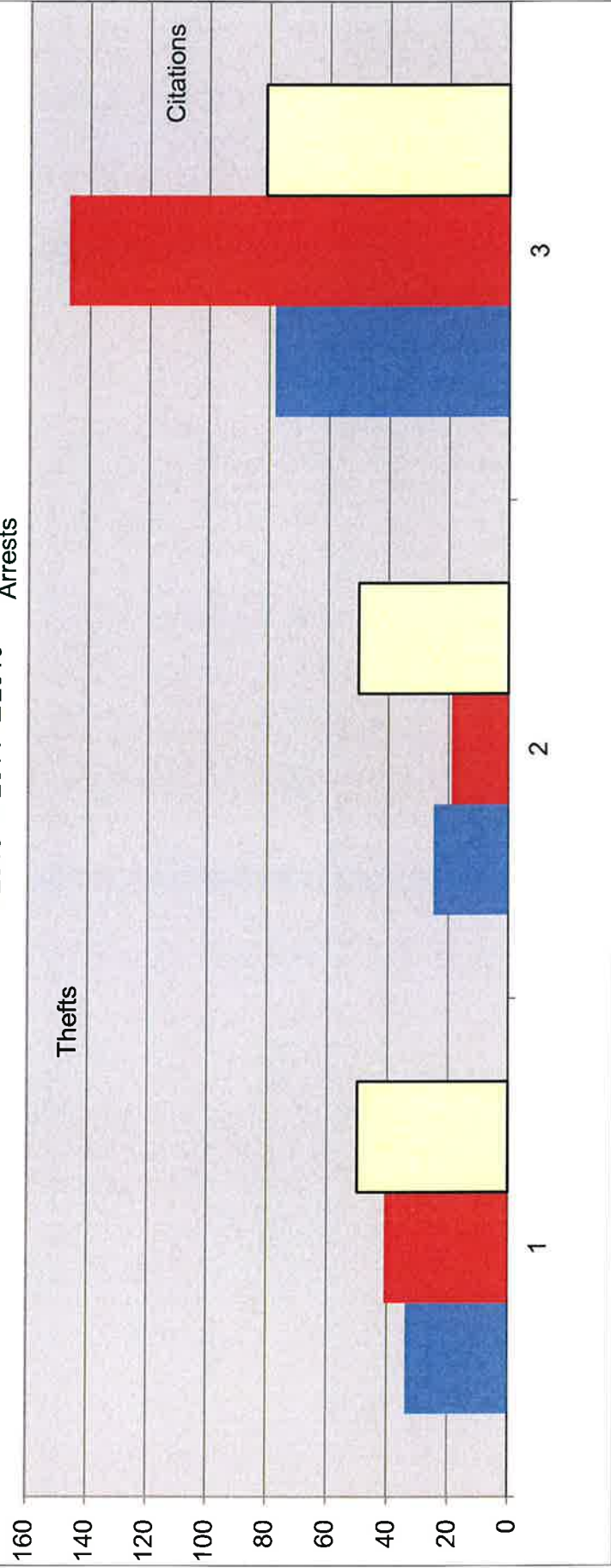


Assist other Agency/Motorist Assist

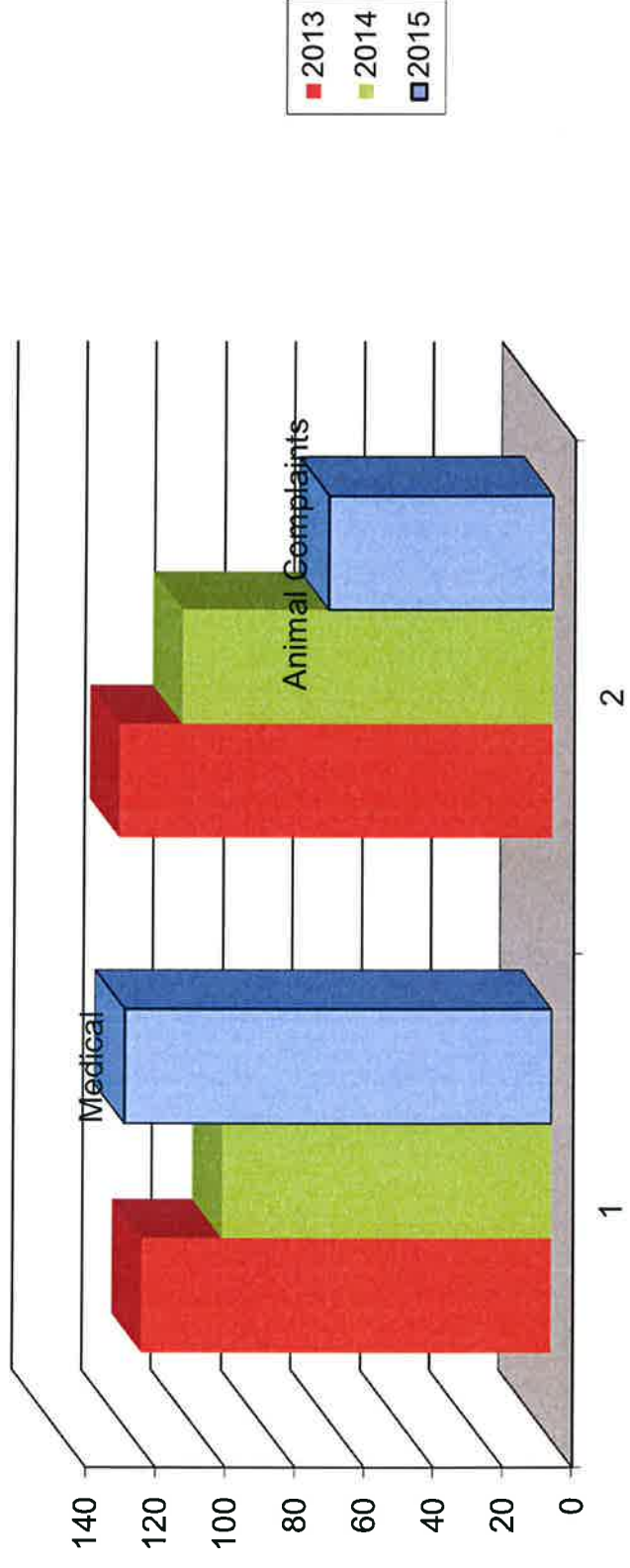


Thefts, Arrests, Citations

■ 2013 ■ 2014 □ 2015 Arrests



Medicals and Animal Complaints



Motor Vehicle Accidents

