

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING AGENDA**

Trinity County Fair
TRINITY COUNTY FAIRGROUNDS BOARDROOM
6000 HWY 3, HAYFORK, CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

OCTOBER 19TH, 2023

6:30 PM – Open Session

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 nd District
Marjie Watkins, Director, 1 st District	Adam Dummer, Director, 4 th District
Adrien Keys, Director, 3 rd District	Jenny Millsap, Director, 5 th District
Chuck Sauer, Director	Donny Case, Director
Terra Kephart, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by _____ at _____ pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins____, Thompson____, Dummer____, Sauer____, Kephart____
Rourke____, Keys____, Case____, Millsap____

3. INTRODUCTION OF GUESTS / STAFF

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

a. APPROVE OCTOBER 19TH, 2023 AGENDA and the SEPTEMBER 21ST, 2023 MEETING MINUTES

6. APPROVE SEPTEMBER 2023 FINANCIAL REPORTS

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO'S REPORT

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Chuck Sauer (Chairman), Director Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Christina Wine
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), _____, _____, _____, Carrie Bayley, Christina Wine

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley, Christina Wine
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Christina Wine, Teresa Miller
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Jennilea Brookins, Christina Merritt, Krista Hymas
- d. **VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Christina Wine
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Chuck Sauer, Director Adrien Keys, Carrie Bayley, Christina Wine
- f. **RODEO COMMITTEE:** Director Jenny Millsap (Chairman), Laurel Dummer, Jud Frietas, Carrie Bayley, Christina Wine, Jennilea Brookins
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Director Jenny Millsap, Shelby Proud, Carrie Bayley

11. CORRESPONDENCE:

- a. 2024 Fair Themes
- b. Independent Packet 2024 – Changes
- c. JLC Meeting Minutes
- d. 2024 Independent Exhibitor Forms
- e. JLC Fair Labor

- f. 2024 TC Fair Fees
- g. Policy Manual Updated Pages

12. NEW BUSINESS

- a. Approve JLC recommendation adding Tabitha Plew onto the Committee to represent Trinity FFA due to lack of staffing.
- b. Approve JLC recommendation to increase withholding to 6% from Junior Livestock Exhibitors Auction Sales in 2024 to cover the 1% Fair fee for 1 year to be revisited next year.
- c. Approve 2023 Jr. Livestock Fair Fees of \$7,185, and 1% of Junior Livestock Auction sales going forward.
- d. Approve 2024 Independent Exhibitor Packet (With JLC approved changes).
- e. Approve CDFA Grant Agreement for 2023-2024 allocation of \$55,155.
- f. Approve 2024 Fair dates, July 11-14, 2024 (JLC approved).
- g. Approve recording of Committee & Board Meetings for accurate minutes.
- h. Approve 2024 Fair Theme (selected from entries).
- i. Approve 2024 Schedule of Fees.
- j. Approve 2024 Budget.
- k. Approve increasing Exhibitor Showmanship Fee from \$5 to \$25.
- l. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

RENTAL AGREEMENTS	STORAGE AGREEMENTS
RA23-19e Trinity County Planning Department RA23-20e Log Cabin Quilters Guild RA23-21e Trinity County Planning Department RA23-22e Cheyenne Champion Baby Shower RA23-23e MVUSD Bus Evacuation	RA23-01s Don Wardrip RA23-02s Krista Hymas RA23-03s Rod Patton RA23-04s Ray Eslick

13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS' REPORTS

15. ADJOURNED

Adjourned by _____ at _____ pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President