

SEPTEMBER 28, 2020 SUPERVISORS REGULAR MEETING

Polk Township Supervisors Brian K. Ahner, Carl S. Heckman, & Michael D. Hurley met for a Regular Meeting on Monday, September 28, 2020 at 7:00 pm at the Municipal Building, 165 Polk Twp. Rd., Kresgeville, PA. Also, present: Solicitor James Fareri, Engineer Russell Kresge, Jr., Zoning Officer Tracy Herman, Jack Kondratick, Michael Lalli, Harold Touni Jr. Corporal Mark Kirby, Corporal Tony Weller, Chief Billy Tippett, Bruce Feller, Vincent Morello

Pledge of Allegiance.

Public Comment: Corporal Mark Kirby and Corporal Tony Weller attends the meeting to answer any questions and let the public/ Township know they are available.

Minutes: Heckman moves to approve the 8/24/2020 Regular Supervisors Meeting Minutes; Second by Hurley. Vote 3-0. Motion carried.

REPORTS:

Polk Twp. Vol. Fire Chief Tippett: (1) August: 21 calls, 153 Training hours, 170 Fundraising hours September: 14 calls; YTD: 158 calls (18 responses in Towamensing YTD) 6% increase over last year at the end of September. (2) PTVFC and the Ladies Aux. are asking permission to use the Township field on October 3rd to host a community yard sale. Heckman motions to approve the use of the field by PTVFC on October 3 for a yard sale; Second by Hurley. Vote 3-0. Motion passed. (3) Breakfast is scheduled for the rest of the year on a to-go basis. (4) The new cascade system was delivered and put into service. It was purchased with funds secured from the LSA Grant. (5) Before the end of the year, an order will be placed for the rest of the self- contained breathing apparatus air packs to beat any price increase. Delivery is tentative for early 2021.

Treasurer Christman: (1). Deposits-\$10,430.14 (2). Bills-\$201,833.00 Hurley moves to pay the Bills; Second by Heckman. Vote, 3-0. Motion carried. (3). **9/26/2020 Report:** Total General Fund is \$1,856,039.34. Highway Aid Fund is \$483,982.97. **All Funds Total \$2,340,022.31** Total Escrow Funds of \$51,215.09 Ahner moves to approve the 9/24/2020 Treasurer's Report; Second by Heckman. Vote 3-0. Motion carried. (4) A notification from Volunteer Fire Relief Association was received in the amount of \$41,592.03 (5) General Municipal Pension System State Aid notified the Township of the 2021 pension cost of \$44,314.49. (6) Liquid Fuels Audit was completed via email and notification of compliance was received.

Roadmaster Ahner: (1) Roadcrew: mowing along roads, patching on Polk Twp. Rd (2) Dorshimer Bridge repair work complete, guiderails still need to be installed. (3) Still waiting to schedule line painting (4) Roadmaster and Engineer are meeting on Burger Hollow/Haney Rd (5) Dodge needs est. \$1800 of transmission work (6) No update on freightliner, possibly 1st week of October (7) Kenworth will be going for on-spot chains (8) Bucket truck has being having engine issues

Solid Waste & Recycling Center: 1) A notification was received that the amount of \$154, 000 will be deposited in the approx. 4 weeks. 2) Tires still need to be picked up by S&J. 3) The Solid Waste Center will be closed on Veteran's Day, Wednesday, November 11 and will be open on Thursday, November 12.

Secretary: 1) Muncibid is still open and there are bids on everything except the '96 Dump Truck. 2) Pick up the Poconos did not have any volunteers for Polk Twp. James Hamell would like to have a Polk Township Pick up Day before winter.

Solicitor Fareri: No report.

Zoning/Codes Official: (1) August- 24 Building permits, 28 Zoning permits, 19 Certificates of Occupancy, 10 violations and complaints (2) T.Herman requests permission to file with the District Magistrate for 3 properties: 1) 134 Poplar (junk) 2) 8580 Robinhood Drive (trash) 3) 171 Upper Greenhill Rd (dangerous building). Hurley motions to approve for T.Herman to file with the District Magistrate for 134 Poplar Lane, 8580 Robinhood Drive, 171 Upper Greenhill Road; Second Ahner. Vote 3-0. Motion passed. (3) Heckman motions to approve T.Herman to attend a PSATS Zoning Seminar; Second by Hurley. Vote 3-0. Motion passed.

Parks: The Walking Park Pavilion is finished. Lumber is needed for the park benches. Discussion on trees for the Walking Park. The Supervisors ask the Committee to research prices and warranties for trees. The Park Committee can meet at the Township Building in October.

PLANS:

- A. Cornerstone Church:** A final inspection by Engineer Kresge and Chris Borger. Everything has been completed to satisfaction. Hurley motions to approve the request of financial security of \$106, 936.00; Second by Heckman. Vote 3-0. Motion passed.

OLD BUSINESS:

- A. Anti-Skid Mini Bid:** Discussion on COG bids and distances of companies are a factor. Polk Twp. only received 1 bid from Eureka. Ahner motions to award the mini-bid to Eureka (FOB \$14 and Delivery \$18.75); Second by Heckman. Vote 3-0. Motion passed.

- B. **PA One Call Program:** Discussion on the requirement of the Township to be a part of PA One Call program due to underground pipes and traffic loops. Ahner motions to join PA One Call program; Second by Heckman. Vote 3-0. Motion passed.

NEW BUSINESS:

- A. **Dorshimer Bridge Payment Request:** Northeast Site Contractors requests payment #1 for work completed by September 2 and has been verified by Engineer Kresge. Ahner motions to approve Payment Request #1 for \$41,052.24; Second by Heckman. Vote 3-0. Motion passed.
- B. **Trach Dr & Lower Middlecreek Rd Payment Request & Rebate:** A rebate of \$2,292.48 will be received by H&K for the price difference in raw materials. Hurley motions to approve the payment of \$400,948.54 to H&K for the paving project on Trach Dr and Lower Middlecreek Rd; Second by Heckman. Vote 3-0. Motion passed.
- C. **2020-2021 Winter Plowing Agreement:** Ahner motions to approve the agreement with Bruce George Excavating to provide drivers as needed at the cost of \$65/ per hour; Second by Hurley.
- D. **Minimal Municipal Obligation:** Heckman motions approval to budget the cost of \$68,578 for the Minimal Municipal Obligation for the retirement plan; Second by Ahner. Vote 3-0. Motion passed.
- E. **Traffic Light Inspection:** Discussion on the State requiring Municipalities to inspect and maintain traffic signals. Kuharchik sent over proposals for both intersections on 209. Heckman motions to approve the inspections (\$700/intersection) and maintenance agreements for the traffic signals on Rt.209/Rt. 534 and Rt.209/ Burger Hollow Rd; Second by Ahner. Vote 3-0. Motion passed.
- F. **COVID-19 Employee Policy:** Discussion of time paid to employee if in close contact or exposed to COVID-19. Ahner would like Teamsters Union to review and comment. Ahner motions to allow Teamsters Union to review and comment; Second by Heckman. Vote 3-0. Motion passed.
- G. **Full-Time Employee:** Tracy Herman's 90-day probation will end on October 1, 2020. Heckman motions to hire Tracy Herman; Second by Ahner. Vote 3-0. Motion passed.
- H. **PSAT Board of Trustees:** Heckman motions to approve Beverly Christman as the appointment representative to vote for PSAT Board of Trustees; Second by Hurley. Vote 3-0. Motion passed.
- I. **Halloween Trick-or-Treat:** Halloween will be held on October 31, 2020 between the hours of 5pm-7pm.
- J. **CJERP:** Last meeting was held in August and the topic of discussion was Medical Marijuana and Agritourism.

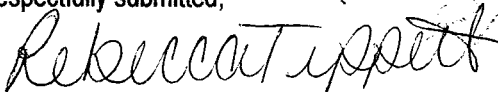
PUBLIC COMMENT:

1. Vince Morello asked the Supervisors about a pole that was installed really close to a Twp. road. Discussion was held on if PP&L cannot get permission from the homeowner; they are forced to place it in the Township right-of-way.
2. Ahner mentions that on behalf of the Township and Supervisors, we appreciate the State Police. Corporal Kirby mentions that there were 279 calls in Polk Twp. to date.

EXECUTIVE SESSION: Executive session was held from 7:51pm to 8:03pm. Personnel issues were discussed and no action was taken.

ADJOURNMENT: Chairman Ahner adjourned the meeting at 8:05 pm.

Respectfully submitted,



Rebecca Tippet
Township Secretary