

**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO**

**RESOLUTION NO. 16-93**

**ADOPT AND ANNOUNCE THE PROCESS FOR APPOINTING A NEW  
TOWNSHIP TRUSTEE PER ORC 503.24.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio met in a regular meeting on the 1<sup>st</sup> day of November 2016, at 7:00 p.m. at the Township Offices located at One Business Park Drive, with the following members present:

**Roy Mann (X)      James McGuire (X)**

Trustee McGuire moved for the adoption of the following Resolution:

**WHEREAS**, the Jefferson Township Board of Trustees have agreed to adopt and announce the process they will be following to appoint a new township Trustee per ORC 503.24, Vacancy of Township Office;

**WHEREAS**, the process will be as follows;

- 1) Any interested resident of Jefferson Township is requested to submit a resume, a letter of intent, and a separate letter of explanation of why the applicant is best suited for the position;
- 2) The submission must be made before the deadline of 11:00 a.m. on November 7, 2016;
- 3) Trustees will review applicants following November 7, 2016.
- 4) The Trustees will hold a special meeting at 7:00 p.m. on November 10<sup>th</sup>, at Jefferson Township Offices located at One Business Park Drive, to announcing the appointment of the new Trustee to serve the remainder of the unexpired term that ends on December 31, 2017.

**WHEREAS**, ORC 5503.24 Vacancy in township office. If there is a vacancy by reason of the no acceptance, death, or removal of a person chosen to an office in any township at the regular election, or if there is a vacancy from any other cause, the board of township trustees shall appoint a person having the qualifications of an elector to fill such vacancy for the unexpired term or until a successor is elected.

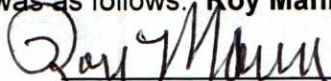
**NOW, THEREFORE, BE IT RESOLVED**, that the Jefferson Township Board of Trustees will appoint a new Township Trustee.


Trustee Mann seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows: **Roy Mann (yes)**

**James McGuire (yes)**


Signed:

  
\_\_\_\_\_  
Roy Mann - President

  
\_\_\_\_\_  
James McGuire - Trustee

**Adopted: the 1<sup>st</sup> day of November 2016.**

Attest:

  
\_\_\_\_\_  
Tracey Edwards, Fiscal Officer

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