



VersaSafe[®] LT, SL, and SLX Configuration

Perform each of the following steps for proper VersaSafe configuration.

1. Power up

- Plug in the power cord.
- Plug in the Ethernet cord (*for VersaLink users only*)
- Turn the power switch to the on position (|).

2. Enter Management Functions

- Press the BLANK key and 1 key together.
- Enter User ID and password. The default master User ID is 00 and the password is 1234. Enter 001234 or the appropriate master User password 00xxxx, if the password has already been changed.
- Select 0, Main Menu.

3. Setting up VersaSafe Country Specific Settings (*performed only once*)

To complete the VersaSafe initialization, country specific settings must be configured. This step is only performed during the initial set-up of the VersaSafe.

- Select ENTER to load country specific settings.
- Use the ARROW keys to select the appropriate country.
- Select ENTER to confirm the selection.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

4. Changing the Default Master User Password

- Select 4, Password Maintenance.
- Select 1, Change User Password.
 - Enter in a new master password. Remember, management functions login includes both user ID and password. 00 is the master User ID; it is not part of the password. 1234 is the default master User password. In this case, you must change the default master User password (1234). Until the VersaSafe is deployed, Triton recommends changing the master User password to 1111. In this case, enter 1111 (or the desired master User password) as the password.
- Select ENTER until you completely exit management functions and return to deposit mode.
- Enter management functions as described in step 2 to ensure the password was correctly changed.
- Select 0, Main Menu.

5. Date & Time

- Select 5, System Parameters.
- Select 1, Date & Time.

- Select 1, Set Date. Configure the date using the ARROW and NUMBER keys.
- Select 2, Set Time. Configure the time using the ARROW and NUMBER keys. Use the BLANK key to toggle between AM and PM.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

6. Terminal ID

- Select 6, Terminal Configuration.
- Select 1, General Parameters.
 - Select 1, Terminal ID. Ensure the Terminal ID matches exactly the terminal serial number located inside the VersaSafe. The format should be similar to LVS8341112001234 (16 digits). Ensure there are no leading spaces in the field. To enter the Terminal ID, do one of the following:
 - Connect a USB keyboard to an available USB port on the main board. Type the serial number as the Terminal ID. OR
 - Press the bottom 1x4 key on the right side of the LCD. An electronic keyboard will come up. Toggling the BLANK key will toggle ALL CAPS. Use the instructions at the left of the electronic keyboard to type the serial number as the Terminal ID. Select the CANCEL key to remove the electronic keyboard.
 - Select 2, ZIP Code. Enter the location ZIP Code.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

7. Configure VersaSafe Communications

- Select 2, Diagnostics.
- Select 5, Modem / Ethernet.
- Select 6, Configure Ethernet Settings (note: these are site-specific settings).
 - If the VersaSafe is configured behind a router (*this is very common*), then**
 - Select 6, Enable DHCP – Ensure the box is checked.
 - Select 7, Incoming – Ensure this is set at 1000. The router must forward incoming traffic to this port to the VersaSafe.
 - Otherwise, for a static IP address (*this is not common*)**
 - Select 6, Enable DHCP – Ensure the box is NOT checked.
 - Select 1, IP Address – Enter the static IP address.
 - Select 2, Subnet Mask – Enter the subnet mask (*e.g.*, 255.255.255.0).
 - Select 3, Default Gateway – Enter the default gateway, if applicable.
 - Select 7, Incoming – Ensure this is set at 1000.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

8. Configure TDL Gateway Wireless Communications *(for wireless only)*

- Select 2, Diagnostics.
- Select 8, TCP/IP (Wireless).
 - Select 5, Disconnect.
 - Select 1, Signal Strength. For sufficient communications, the signal strength should be at least 7 or higher. For values less than 7, adjust the location of the antenna and repeat this step until a sufficient signal strength is achieved.
 - Select 4, Connect. Once a connection is made, an IP address should appear.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

9. Configure VersaLink[®] Communications

- Select 6, Terminal Configuration.
- Select 3, Communication.
- Select 1, Enable VersaSafe Online – Ensure the box is checked.
- Select 2, Host Address – sckt.versasafe.com. To enter the Host Address, do one of the following:
 - Connect a USB keyboard to an available USB port on the main board. Type the Host Password. OR
 - Press the bottom 1x4 key on the right side of the LCD. An electronic keyboard will come up. Toggling the BLANK key will toggle ALL CAPS. Use the instructions at the left of the electronic keyboard to type the host address. Select the CANCEL key to remove the electronic keyboard.
- Select 3, Host IP Port – 5432.
- Select 4, Protocol. TCP/IP is for hard-wired Ethernet. TCP/IP (Wireless) is for wireless connectivity using the TDL Gateway wireless modem. Select the appropriate protocol.
- Select 9, Test Host Connection.
 - If this step is successful, select ENTER until you exit management functions and return to the deposit screen.
 - If this step is unsuccessful, review the process for diagnosing communications.

10. Day Close

Optional – To schedule a day close to close each business day automatically, please perform the following. Regularly scheduled day closes are recommended in order to denote the conclusion of a business day.

- Select 1, Terminal Close Functions.
- Select 0, Close Options.
 - Select 1, Auto Day Close During Pick-up Close. Ensure the box is checked. Having this box enabled will aid in balancing the VersaSafe.
 - Select 2, Serial Entry for Bill Acceptor/Pick-up Close. Enable this feature if your team intends to use serial number tracking for VersaSafe cassettes.
 - Select 3, Schedule Day Close.
 - Select 1, Enable Schedule. Ensure the box is checked.

- Select 2, Select Time. Configure the time using the ARROW and NUMBER keys. Use the BLANK key to toggle between AM and PM.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

11. Terminal Close Functions

Warning: The following procedures will reset all bill acceptor levels and dropped cash/check levels. Please ensure the VersaSafe is empty of all currency at the conclusion of these steps. Prior to placing the VersaSafe in service for the first time, please perform the following:

- Select 1, Terminal Close Functions.
- Select 1, Shift Close.
 - Using the ARROW keys, highlight each user and press the BLANK key to place check the box. Ensure all users are checked.
 - Select 5, Close Checked Users.
- Select 7, Day Close.
 - Follow the on-screen instructions, if you elect to print or save the report.
- Select 9, Pick-up Close.
 - A Pick-up Close will reset bill acceptor levels and dropped cash/check levels to 0.
 - Follow the on-screen instructions, if you elect to print or save the report.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

12. Configure VersaSafe Users (*for cash management purposes*)

- Select 7, User Management.
 - Select 4, Add User.
 - Assign a 1 to 4 digit User ID for the user.
 - To enter a User name, do one of the following:
 - Connect a USB keyboard to an available USB port on the main board. Type the User's name. OR
 - Press the bottom 1x4 key on the right side of the LCD. Toggling the BLANK key will toggle ALL CAPS. Use the instructions at the left of the electronic keyboard to type the User ID. Select the CANCEL key to remove the electronic keyboard.
 - Repeat as necessary to add more Users.
- Each new user will have a default PIN of 1234. Once each User logs in for the first time, that User will be forced to change their PIN.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

13. Configure VersaSafe Users (*for maintenance purposes*)

Warning: These users are people that have access to Management Functions. Depending on the security settings, these users may have access to alter the VersaSafe configuration.

- Select 4, Password Maintenance.
- Select 4, Add User.
 - Enter a 2-digit User ID between 01 and 99 for the technician. Remember, the Master User is assigned User ID 00.
 - To enter a User name, do one of the following:
 - Connect a USB keyboard to an available USB port on the main board. Type the User's name. OR
 - Press the bottom 1x4 key on the right side of the LCD. Toggling the BLANK key will toggle ALL CAPS. Use the instructions at the left of the electronic keyboard to type the User's name. Select the CANCEL key to remove the electronic keyboard.
 - Enter a password for the User that is between 4 and 8 characters.
 - For the new User to access management functions, the User must know their ID and password.
- To restrict User access privileges, please perform the following:
 - Select 3, Modify User Access.
 - Enter the User ID to modify.
 - Using the ARROW keys, move to the sections where the User's privileges should be restricted and uncheck the appropriate boxes using the BLANK key.
- Select ENTER until you are back at the Main Menu screen, as indicated at the top-left of the LCD.

14. Electronic Journal

Prior to placing the VersaSafe into service, some consideration should be given to the electronic journal data. Even for those customers retrieving records through VersaLink, eventually, the electronic journal will become full. These records must be handled in order to prevent the VersaSafe from going out of service.

- Select 3, Electronic Journal.
- Select 8, Auto Archive.
 - Select 2, Archive When Journal Size Exceeds. By default, this setting is configured at 4MB.
 - Select 3, Archive All Records Older Than. By default, this setting is configured at 7 days. This means that at any time, if the customer needs to retrieve records from the VersaSafe, the customer should only expect to be able to retrieve the last 7 days of records. For customers using VersaLink, records older than the past 7 days can be retrieved. For customers not using VersaLink, the customer may want to retrieve records older than the past 7 days. It is recommended that this field be set to a number of days that supports the customer's business philosophy of retrieving records (*e.g.*, 30 days).
 - Select 4, Archive Unaudited Records. Ensure the box is checked.



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15. Electronic Lock Combination

Warning: Change the default lock combination before placing the VersaSafe into service.

- Ensure the vault door is open prior to performing this function. To open the vault door, type the default lock combination 123456, turn the dial 90 degrees clockwise, then turn the vault handle counterclockwise.
- With the vault door open, turn the vault handle clockwise to the locked position and turn the lock counterclockwise to the locked position.
- To change the combination, perform the following:
 - Type 000000. Wait for the beeps.
 - Type the old combination 123456. Wait for the beeps.
 - Type the new combination xxxxxx. Wait for the beeps.
 - Type the new combination xxxxxx again. Wait for the beeps.
 - Type the new combination xxxxxx, turn the lock 90 degrees clockwise to unlock, and turn the vault handle counterclockwise.