

**Village of Russells Point
Regular Council Meeting
Council Chambers**

Meeting Agenda March 1, 2021

1. Call to Order
2. Roll Call
3. Approval of Previous Meeting Minutes – February 16, 2021
4. Reports
 - a. Mayor's Court Report
 - b. Indian Joint Fire District Report
5. Ordinances and Resolutions
6. Citizen's Comments
7. Old Business
 - a. Neighborhood Revitalization Grant
8. New Business
 - a. Roger Brown contract
 - b. Community Concert
9. Next Council Meeting – Monday, March 15, 2021
10. Adjournment
11. Upcoming Meetings
 - a. BPA – March 8, 2021 at 6:00 p.m.
 - b. Special Council Meeting – March 4, 2021 at 7:00

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
February 16, 2021**

Due to COVID-19 this meeting was held by public teleconference via GoToMeeting.

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Joan Hinterschied, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; President Pro-Tem, Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Ms. Shannon Stinemetz, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Dianne Gauder, Mayor's Court Clerk
Mr. Joe Freyhof, Police Chief
Ms. Sharon DeVault, 209 Elliott Rd., Russells Point
Mr. Rick Landis, 230 Warden, Russells Point
Ms. Whitney Schrader, 490 Madison, Russells Point
Mr. Gary Dieter, 128 Chase, Russells Point
Ms. Hannah Diewald, CDC of Ohio

Minutes: **February 1, 2021 Council Meeting Minutes**

Mr. John Huffman moved to approve the February 1, 2021 Council Meeting Minutes as submitted. Ms. Shannon Stinemetz seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Council was provided the January 2021 bank reconciliation, cash summary and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,925,450.12.

Mr. Greg Iiams moved to approve the Fiscal Officers Report as submitted. Ms. Joan Maxwell seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Council was informed that the property and liability insurance renewal is estimated to increase by approximately \$3,000 more than 2020 due to a decrease in our advantage credit which is partially based on past claims. In addition, malicious assailant coverage is no longer part of the overall coverage plan that was originally included in the policy. The village must elect if they wish to continue having this coverage which is estimated to cost around \$500.00 per year. *Mr. Greg Iiams made a motion to continue the malicious assailant coverage through the Ohio Plan. Ms. Joan Maxwell seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Maintenance Department Report -

Council was provided a written report from Mr. Reese outlining the various projects the department has been working on since the last report.

Zoning Report –

Council was provided a written report submitted by Ms. Dianne Gauder updating council on various zoning permits issued by the department.

Police Report –

Four new tasers were order and received for the full-time officers, part-time officers will continue to use the older models. All officers attended training and passed their recertifications. The department has been working on the investigation of a burglary the past two weeks. The new code enforcement software has a couple of glitches that are being worked out.

Chief Freyhof reported that there were only a few businesses that have cleaned off their sidewalks after the heavy snow on Monday. Though sidewalks are required to be kept clean and maintained by the property owners he has received several complaints that the State plows just cover them in again with every pass. He added that though there is no good resolution, his thought would be to implement that the village keep the sidewalk clear on at least one side for pedestrians. Dianne Gauder suggested that social media be used to get the word out that property owners are required to maintain their sidewalks for the safety of pedestrians and liability, and also getting together a list of anyone willing to help these owners keep the sidewalks cleared.

Parks Report –

Ms. Hinterschied reported that the new playground equipment was delivered to the municipal building. She asked if council would approve the hiring of a part-time person 10-12 hours per week to maintain the parks as last year. Mayor Reames asked for a motion to approve however no motion was made. More information on the duties and proposed hours will be compiled and reintroduced to council.

Indian Lake EMS Report –

Mayor Reames reported on the recent EMS meeting. Council was also provided a copy of a letter received by the townships from the LC Commissioners informing them that they will no longer be furnishing monetary support to the townships for Fire and Ambulance services.

ORDINANCES & RESOLUTIONS:

CITIZEN COMMENTS:

A. Hannah Diewald, CDC of Ohio

Ms. Diewald reported that several responses to the neighborhood revitalization grant survey has been received. She will be working on compiling the information from the surveys and start working with the engineers to provide estimated costs and prioritizing projects. She will be coming back to council to discuss the projects and get volunteer input for some of the smaller projects that would increase the chances of getting the grant funded.

B. Mr. Gary Dieter

Mr. Dieter asked what the deadline was for the application of the revitalization grant and if the compiled information can be re-prioritized if needed before applying.

Ms. Diewald said that the application will likely be submitted near the middle of June, the final award is determined around September, and construction starting spring of 2022. The compiled information can be re-prioritized.

OLD BUSINESS: None

NEW BUSINESS:

A. Streetlight at U.S. Rt. 33 & SR 708

Mr. Iiams reported that he had a complaint about the low visibility due to lighting at the intersection making it hard to see pedestrians in the dark. It was discussed in the past about having more lighting installed and it was questioned as to the outcome. Mayor Reames was unsure of what the outcome was. Ms. Gauder reported that she had some information in a file that she can refer to but believes that the installation of more lighting would require a significant engineering study due to all the utilities in that location.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Shannon Stinemetz. The meeting was adjourned at 7:38 p.m.

Next Ordinance: 21-1188 Next Resolution: 21-950

Scheduled Meetings:

A. **Council Meeting: Monday, March 1, 2021 at 7:00 p.m.**

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed

**MAYOR'S MONTHLY STATEMENT
TO COUNCIL OF FINES AND OTHER MONEYS COLLECTED OR RECEIVED
OF THE VILLAGE OF RUSSELLS POINT, OHIO**

The following is a full statement of all fines and forfeitures in ordinance cases and all fees collected by me, or which have in any manner come into my hands, due me as Mayor or to Marshal, Chief of Police or other officer of the municipality, and any other fees and expenses which have been advanced out of the municipal treasury, and all moneys received by me as Mayor for the use of the municipality and paid over by me into the Treasury of the municipality as required by law, on the first Monday, the 1st day of March 2021

RESPECTFULLY SUBMITTED, THIS 1st of March 2021

ROBIN REAMES, MAYOR

| DESCRIPTION OF ACCOUNT | ACCOUNT NUMBER | MONTH TO DATE | SAME MONTH LAST YEAR | 2021 YTD | 2020 YTD |
|---------------------------|----------------|------------------|----------------------|--------------------|--------------------|
| Court Costs | 1000-611-0000 | 0.00 | 41.00 | 0.00 | 41.00 |
| Fines | 1000-612-0000 | 95.00 | 0.00 | 662.50 | 87.50 |
| Bond | 1000-619-0010 | 0.00 | 0.00 | 0.00 | 0.00 |
| Waivers | 1000-619-0011 | 597.00 | 618.00 | 1,305.00 | 790.00 |
| Bench Warrants | 1000-619-0012 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parking Tickets | 1000-619-0013 | 0.00 | 0.00 | 0.00 | 0.00 |
| DUI | 2081-612-0000 | 0.00 | 80.00 | 25.00 | 105.00 |
| Miscellaneous (NSF, etc.) | 1000-892-0000 | 0.00 | 0.00 | 5.00 | 0.00 |
| | | | | | |
| | TOTAL | \$ 692.00 | \$ 739.00 | \$ 1,997.50 | \$ 1,023.50 |

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|--|-----------|---------------|--------|--------|
| VILLAGE CHECK | \$ 692.00 | (Check #1705) | | |
| STATE PAYMENT - TREASURER OF STATE | \$ 217.00 | (ACH Debit) | YTD \$ | 443.00 |
| LOGAN COUNTY AUDITOR - IDAT | \$ 6.00 | (Check #1704) | YTD \$ | 12.00 |
| TOTAL DISBURSEMENTS - February 2021 | \$ 915.00 | | | |
| TOTAL RECEIPTS - February 2021 | \$ 915.00 | | | |

* Effective January 28, 2013, per a mandate from the State Treasurer of Ohio, Josh Mandel, all monthly State of Ohio Reparations Rotary payments of more than \$100 must be made via their website and processed as an ACH Debit Transaction.

** Per House Bill 1, effective January 1, 2010, all Courts will impose, collect, and submit to the State of Ohio new costs for misdemeanor traffic violations (\$20.00) and non-moving traffic violations (\$10.00) for the "Indigent Defense Support Fund (General Revenue Fund)". The previous State of Ohio charge per ticket remains at \$9.00 to Victims of Crime Fund per ticket issued through Mayor's Court.

*** Per ORC 2949.094 "Additional Court Costs for Moving Violations", additional funds to be disbursed to the Ohio Treasurer of State and Logan County Auditor. This consists of \$10.00 per Moving Violation distributed as follows: 35% or \$3.50 to the Drug Law Enforcement/Justice Program Services Fund (TOS), 15% or \$1.50 to the Indigent Drivers Alcohol Treatment Fund - IDAT (LC Auditor), 50% or \$5.00 to the Indigent Defense Support Fund - IDSF (TOS). TOS funds are submitted electronically with the monthly Reparations Rotary Online submittal system. Notification was received from the Ohio Dept. of Public Safety via phone call from Joe Eckstein on June 19, 2019. The new disbursements to begin in June 2019.

| | |
|----------------------|---|
| Revenue | |
| 9901-611 | 0.00 Court Costs |
| 9901-612 | 692.00 Other fines, waivers, etc. |
| 9901-613 | 223.00 State & County Funds Collected |
| \$ | 915.00 Total Revenue |
| Disbursements | |
| 9901-882-640 | 223.00 Pmt. To Other Political Subdivision - State & County |
| 9901-882-690 | 692.00 Other - Payment to General Revenue |
| \$ | 915.00 Total Disbursement |

March 1, 2021 Russells Point Council Meeting

Indian Joint Fire District Report

February 16, 2021 Meeting



IJFD trustees teleconferenced February 16, 2021 with all members in attendance.

1. Previous meeting minutes were approved, financial statement was given and accepted, and regular business was completed.
2. There has been no water usage this reporting period.
3. The rescue boat sonar system valued at \$2500 which was donated anonymously to the district has been delivered. Trustees approved the \$2,000 cost of providing the manufacturer's training program to all IJFD firefighters this spring.
4. Chief Gibson announced that the Marc's radios provided to the district by a grant received by Logan County Commissioners and consisting of 18 portable radios and 7 truck radios should be up and running by early March.
5. Recent runs have included an airboat run to rescue a snowmobiler who fell through the ice on Indian Lake, a crash near Huntsville involving a semi, a car and a pick up truck that overturned and trapped 2 passengers, one of which required extricating from the wreckage, a mutual aid dispatch for Gilbert Cave's Richwood housefire and a carbon dioxide emergency at Beatley's mobile home park.
6. Firefighters will train with ODNR on Sunday Feb. 21st on ice rescue with St Paris fire fighters also in attendance.
7. IJFD Firemen's Club recent fundraising event brought in \$3,000 from the sale of 250 tickets for their gun raffle.

The next IJFD meeting will be teleconferenced on March 16, 2021 at 5:00 p.m.

Respectfully submitted, *Joan Maxwell*

Jeff Weidner

From: Susan Yelton <indianlakeemsclerk@gmail.com>
Sent: Monday, February 15, 2021 5:27 PM
To: rshoffstall@lakeviewohio.com; Don Lewis; steve terrill; Robin Reames; Becky Larrabee; Jeff Weidner
Subject: February 10th Board Meeting Minutes

The Board meeting was held at the Washington Township Hall with visitors streaming on FreeConference.com. This was our annual meeting.

Present: Steve Terrill, Don Lewis, Ryan Shoffstall, Clerk Sandra Yelton and Assistant Chief Josh Strayer. Mike Yoder was present at the request of the Board. Visitor Sharon Klahr was streaming online.

Board President Ryan Shoffstall called the meeting to order at 6:05 p.m. and did roll call with the following members answering:

| | |
|--|--------|
| Washington Township Trustee Don Lewis: | Yes |
| Lakeview Mayor Ryan Shoffstall: | Yes |
| Russells Point Mayor Robin Reames: | Absent |
| Stokes Township Trustee Steve Terrill: | Yes |

Steve Terrill made a motion to approve the minutes from the previous meeting. Don Lewis seconded the motion. All concurred on roll call.

Financial Report:

Clerk Sandra Yelton told the Board that as of today we have \$603,879.24 in our money market account and \$31,937.26 in the primary account.

Clerk Sandra Yelton asked the Board if they received the copy of the audit from Perry & Associates that she e-mailed them. She also sent a copy to Mike Yoder who went over it and would answer any questions that the Board might have. Mike said there were a few citations because the auditors are very picky but he felt it was a good audit. He felt that we have come a long way from being inauditable to where we are at right now. He explained that there were a few items that he will work on with the clerk but they were minor. Clerk Yelton had a paper that needed a signature on it to send back so they could release the audit to the State Auditor. Mike also felt that we needed to address the citations with the auditor and he will help the Clerk address that.

Old Business:

Ryan Shoffstall asked if we have received the money for the building yet. Clerk Yelton explained that at the last Board meeting she was told to hold off until after the closing. Don Lewis asked Ryan if he had heard anything and Ryan said that he had spoken to Gabe Wickline and also the buyer and they were suppose to get together to get the closing finished. He thought it was getting done soon. Don Lewis wanted to know if we had let them in yet and was told that they have put items in the building. Clerk Yelton said that she hadn't heard anything yet. She said she would contact Gabe Wickline to see where they were at with the closing. She told the Board that she had received an e-mail from a lady who was working with the buyers' attorney and had questions about the deed. She sent her Ryan and Gabes' e-mail addresses and phone numbers. Clerk Yelton asked if the Board wanted her to have govdeals.com release the money and was told yes. Don Lewis asked if they deposit it somewhere and Clerk Yelton told him that they wire it right into our account. There is a revenue fund for sold property and we aren't setting the money aside for anything in

particular. Ryan asked if Clerk Yelton wanted him to follow up with Gabe but she said she would call and see what she could find out.

Next was the amended bylaws which Mike Yoder worked on. Clerk Yelton printed them off for the Board to follow along. Mike went through the bylaws and crossed things out and/or reworded them and wanted to go over them with the Board to bring them up to date. He changed the address from 301 N Oak to 280 N Oak where ever it was called for. In Article 2.02 it states that the position of "district chair person" will rotate among the members but he felt that is should state it will be voted on annually at the reorganizational meeting. He also wants to change where it states that the annual term of the Board Chairperson shall be from "January 1 through December 31" to from "the January reorganizational meeting to the next reorganizational meeting". In Section 3.01 he wants to take out "except the appointments beginning calendar year 2017, Trustees of the Village of Russells Point and Township of Stokes will serve (3) three year terms". This is no longer applicable and doesn't need to be in there anymore. In Section 3.06 he changed "last" to "second" Wednesday of the month. In Article 6 Section 6.00 he wants to remove "An annual audit shall be performed by a qualified third party or CPA as determined by the Board of Trustees" and replace it with "Audits are performed under the direction of the Ohio Auditor of State and will be performed by his or her staff or by an independent audit firm selected by the State".

Steve Terrill asked about the members of the Board serving two year terms and stated that we weren't enforcing that. Mike said it just states that the members would serve a two year term and that they are serving terms of two years and if they want to be reappointed then they just keep going. He didn't feel that was what it is suppose to do but it will have to be addressed by the Board to get it changed.

It was also decided that we didn't need to have our annual meeting at another entity since we now have the room for visitors at the new station. It was originally set up because the meetings were conducted in the kitchen of the old station and there wasn't room for visitors so once a year we would have an annual meeting at one of the four entities that make up the Board.

Mike said that the Board should review the changes and make a decision at the next meeting.

Chief Adam Niederkoehr:

Chief Niederkoehr was not present at the meeting so Assistant Chief Josh Strayer gave his report.

We had 95 runs last month. Don Lewis asked if that was down. Josh explained that it is up for this time of year but it is down from our last couple of months.

Steve Terrill asked Josh to tell him about the 170 hours of training for the home health check. Josh explained that it is the Community Medic the hospital is setting up. He said that he would go into a patient's home and check for trip hazards and check their medications to make sure they aren't taking too much. Steve thought that was a lot of hours of training. Josh explained that they have to learn about different medications so they can make sure they aren't taking too much.

Don Lewis asked about hiring. Josh told him that we hired three part time and one full time Emts. The full time employee's name is Son Dang. The part time employees' are Lucas Crisp, Zach Perigo and Robert Weikart.

Steve Terrill wanted to know where we are at as far as full staff. Josh told him we are pretty close. He

Pg 2

said when Leah comes back he may go to day shift to make himself available for the Community Medic position. He heard the Mary Rutan Foundation may pay for the 170 hour training class. He said that during the class he would learn to do stitches on minor lacerations and he would be able to call the doctor to get prescriptions. Ryan asked if he would have specific clientele and he said that yes he would have certain patients to work with.

New Business:

No new business.

Public Comment:

Sharon Klahr was online and asked about the outstanding balances at Robinaugh. She said the accounts haven't been sent to Turbo Debt and we need to get them off the books.

She also would like to see the minutes posted on our facebook page but Don Lewis said we need to create a web page. He said facebook isn't the place to put the minutes. She stated that she hasn't been able to get copies of the minutes. Mike Yoder asked her why she hasn't been able to get copies of the minutes. He said all she had to do was call or e-mail and ask for the ones she wants.

Steve Terrill made a motion to adjourn the meeting at 7:15 p.m.

Meeting adjourned.

Next meeting will be March 10th, 2021 at 6:00 p.m. at EMS Station with visitors streaming on FreeConference.com. Please watch the paper for any changes.

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Susan Yelton - Clerk
Indian lake EMS Joint Ambulance District
PO Box 6, Lakeview, OH 43331-0006
email: IndianLakeEMSClerk@gmail.com
Phone: (937) 843-3000