

**THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT MET IN SPECIAL SESSION ON THE 8TH OF APRIL, 2017 AT THE 601 HEBER AVE, CALEXICO, CA. THE DATE, HOUR AND PLACE DULY ESTABLISHED OR THE HOLDING OF SAID MEETING.**

**TO CALL ORDER:**

The meeting was called to order at 11:05a.m. by Sylvia Bernal and Mr. Martinez led those present in the pledge of allegiance.

**ROLL CALL-DETERMINATION OF QUARUM:**

Chairperson	Sylvia Bernal
Vice Chairperson	Gloria G. Romo
Treasurer	Hector Martinez
Trustee	Rodolfo Valdez

**ABSENT:**

Norma M. Apodaca- Trustee  
Eduardo Rivera- Attorney  
Brenda Ryan- Secretary

**APPROVAL OF AGENDA:**

Motion was made by Board Member Romo and second by Board Member Valdez to approve the agenda for April 8, 2017. Motion was passed by the following vote wit:

AYES: Bernal, Romo, Apodaca, Martinez, Valdez  
NOES: None

**PUBLIC COMMENT TIME:**

None

**DISCUSSION/ACTION ITEMS:**

- 1 Discussion and/or possible approval of Angelica Tellechea's proposal for grant writing.

Board Member Martinez proposes to look this over carefully. Board Member Bernal informed him that they are here to look at it and when the amount is over \$10 thousand dollars the board has to go out to bid but the board can look at it and if more people want to come in it is okay and she thinks it's good that the board is looking at it right now because it gives the board a little more free time and they are not dealing with the audience.

Board Member Valdez asked if on grant proposal we still have to go out to bid and Board Member Bernal informed him that yes we do because the amount is \$55 thousand dollars we have to go out to bid because anything over \$10 thousand we are required by law to go out to bid.

Board Romo informed the board that the laws and experience of Robert Rules indicates that when a person exists that only that person can be a do the work for the organization does not

necessarily have to go out to bid. In this case on Mrs. Tellechea that was how we contacted her at the Calexico Unified School District because we had a debt of five millions four hundred thousand dollars of which we spent three hundred thousand dollars in lawyer fees and they could not pay off the debt. She got the contract for that and to put a bottom on the way, she was presented with Jefferson and had to extend the contract because of that. But the truth is that you are contracted with an amount x because there is no other person who can do that work due to the experience and relationships of the lady. In three months the problem was solved and the five million four thousand dollars was removed and absolutely there was not a bid. In the case that the reason why Board Member Romo is looking at her is because of the experience and the movement she has in this job. She is giving us a contract only, which could be renewed but for these eight and a half months, which remains this year of which charges are \$55 thousand dollars in three payments and Mr. Renison said the probability that we can bring down another twenty or thirty thousand dollars but is not sure if the county is willing to support us. Board Member Romo knows that all this is a probability but knowing how this person moves and the support of the county and two supervisors are aware of this situation of us and are willing to collaborate with Calexico.

Board Member Bernal feels that the first thing they need to do is look at this grant because she has not seen it and this is the first time she sees it and she feels it's kind of broad and it doesn't go into specific things and she is sure that she is the best qualified but we still have to go out to bid. A couple of things she would like to comment are that number one we just had a retreat with El Centro and maybe we don't need to do that. We can look at what her proposal is and then decide what we can do. Everyone look at number three. Board Member Bernal is the first Mexican commissioner and belongs to Tzhuci Foundation and she can get the medical, dental, the health fair and get all those people to come down here. That is one item we can eliminate that she does not have to do. She thinks we need to look at this very well and we need to go out for bid.

Board Member Martinez feels that not only do we need to go out to bid but we need to look at all the services she offers maybe there are things that we do not need and does think Angelica is a real good option like the way she spoke and everything and we do need a grant writer especially for the amount that she is charging is not a lot for the amount she is going to get us but he does agree with the fact that we should go out to bid. In this case Board Member Martinez had spoken with Board Member Romo that they want us to make a decision the earliest we can so Imperial County can help us out with \$30 thousand dollars. If the rush is just for those \$30 thousand dollars then he does not think they should rush it.

Board Member Valdez asked that because it is a consultant that is a grant writer does it have to go out to bid. Board Member Bernal spoke to Mr. Rivera and he informed her that it does have to go out to bid because of the amount of money that it is. Board Member Valdez also asked that that if she is charging \$275.00 an hour plus 5% of the grant money then is this another charge. Board Member Martinez informed the Board that he talked to her after the last meeting in regards to how she will charge and asked her if she will be charging \$275.00 an hour in case the board decides to accept her and Angelicas reply was no, that because its Calexico she will only be charging only the \$55 thousand plus the traveling fees but the \$275.00 is her normal consultant fee and she will not be charging the board that. Board Member Valdez would like to know if she will be charging the 5% fee. Board Member Romo read the contract and nowhere does it say she will be charging the 5% fee and it also includes that the contract will finish in December.

Board Member Romo called Angelica on the phone to have her answer question that the board had.

Board Member Valdez asked Angelica if what she is charging on the contract if that is the only thing she would charge. Angelica's reply was it would only be the \$55 thousand and including trips and hotels and anything else that is not included in the contract will be charged extra.

Board Member Romo asked Angelica what is the probability of the county helping with the \$30 thousand dollars and Angelica replied with it is 100% probability.

Board Member Martinez asked Angelica that besides charging the \$55 thousand dollars and traveling expenses will she also be charging for her time. Angelica replied with no this contract is for \$55 thousand dollars plus traveling expenses and cannot exceed \$75 thousand dollars.

Board Member Bernal speaks for herself that she loves her proposal and everything she wants to do and the special meeting was called to go over her proposal and asked Angelica if she knows that they do have to go out to bid. Unable to hear her responses because the cell phone was cutting off. Angelica did reply that it was the board's decision and will respect what they decide and was fine that the board can take their time. Board Member Bernal informed Angelica that that we are going to put it on the agenda right away and have a response by the first of second week of May we can have a response for her and asked her when her deadline is and Angelica replied with 2 weeks. Angelica gave the board until April 22, 2017.

Angelica is requesting from the Board a letter stating pending this and the but for the time being we are in agreement that you have approval to contact county board of supervisors and legislatures on our behalf than you very much let us know who you have contacted so that we can have it etc..... Board Member Bernal will have the secretary write the letter and if she has any questions she will have her call you.

After handing up the phone Board Member Bernal went over that it won't exceed after a certain amount of money and she is aware that she has to respect whatever the board says and if we need to go out to bid then we need to go out to bid.

Motion was made by Board Member Valdez and second by Board Member Romo to approve going out for bids on a consultant for grant writing and to be done as soon as possible and to start working on it by Monday and start putting it out on the paper. Motion passed by the following wit:

AYES: Bernal, Romo, Martinez, Valdez  
NOES: None

Motion was made unanimously by all Board Members to approve talking to Mr. Rivera concerning the letter. Motion was passed by the following wit:

AYES: Bernal, Romo, Martinez, Valdez  
NOES: None

### **ADJOURNMENT:**

With no future business to discuss Board Member Martinez made motion to adjourn the meeting at 12:00 pm. Second by Board Member Valdez. All in favor.

**The recording was not clear because Mrs. Tellechea was in Mexico and her presentation was given over the phone that was on speaker cell phone and the call was getting cut off, unable to hear clearly because of the echo, board members talking and any sound that was made during the meeting, therefore not everything that was said by Mr. Tellechea was able to be placed on these minutes.**