# RURAL MUNICIPALITY OF FILLMORE NO. 96 MINUTES OF COUNCIL MEETING HELD JANUARY 12, 2022 AT 8:00 AM AT THE RM OF FILLMORE COUNCIL CHAMBERS 48 Main Street, Fillmore SK

#### **Those Present:**

Reeve – Russell Leguee, Weyburn, Saskatchewan Councillor for Division One – John Ray, Creelman, Saskatchewan, Councillor for Division Two – Jason Smith, Fillmore, Saskatchewan, Councillor for Division Three – Dennis Popowich, Weyburn, Saskatchewan, Councillor for Division Four – Chris Procyk, Fillmore, Saskatchewan, Councillor for Division Five – Darren Urban, Fillmore, Saskatchewan, Administrator – Vernna Wiggins.

#### **Those Absent:**

Councillor for Division Six – Leslie Lynch, Osage, Saskatchewan

Call to

The Meeting was called to order at 8:02 am by Reeve Leguee.

Order

**Electronic** Procyk: That this meeting be held via electronic means.

2022-001 Carried.

Called Councillor Ray attended via Conference Call and called in at 8:00am.

The Administrator acknowledges receipt of Councillor Ray's Public Disclosure Statement on December 21, 2021.

A letter was received from Dawn Ray again requesting a refund of taxes on her house.

Agenda Item Leguee: That the Council of the RM of Fillmore approve adding the letter received from Dawn Ray to the Agenda that was received after the Agenda deadline.

Carried.

Councillor John Ray abstained from voting as he felt he had a Conflict of Interest.

The written report of the Foreman was read to Council.

Minutes Urban: That the minutes of the December 8, 2021 Regular Meeting, be approved as presented. Carried.

## **Business Arising from the Minutes:**

Councillor John Ray expressed to the Council that he had a Conflict of Interest but did not remove himself from the meeting. He expressed a concern with the interpretation regarding the difference between the assessment and taxation, he told the Council this was a taxation issue not an assessment issue. Council was made aware at the December 8, 2021 meeting that Ray Country Ventures Ltd. had paid the taxes on Dawn Ray's house and land.

Dawn Ray
2022-004

That the Council acknowledges the letter from Dawn Ray that reiterates her request for a tax refund.

Carried.

Councillor John Ray abstained from voting as he felt he had a Conflict of Interest.

**Correspondence:** 

Corresp. Popowich: That the correspondence having been read and dealt with be filed.

2022-005

Carried.

**Reeve and Council Reports:** 

Sale of Smith: That the RM of Fillmore accept the following offers on the following

**Assets** assets that were offered for sale:

**2022-006** Ingersoll Rand Portable Compressor - \$3,250.00

Western Rugged 7200W Gasoline Generator with electric start - \$ 350.00

Carried

WhatsApp Procyk: That Michael Wiggins be removed from the RM of Fillmore list of

2022-007 members on the What's APP. Carried.

**Reports** Urban: That the Reeve and Council Reports be approved as presented.

2022-008 Carried.

**Recess** Urban: That at 9:36 am the Council recess for ten minutes.

2022-009 Carried.

**Reconvene** Reeve Leguee reconvened the meeting at 9:46 pm

**Reports:** 

**Administrator:** 

RMAA W/S Urban: That the Administrator attend the RMAA workshop to be held in 2022-010 Weyburn on February 15, 2022. Further that all costs be borne by the RM.

Carried.

Audit Smith: That the Council and Administration sign the Engagement Letters with Dudley and Company to conduct the annual Audit to take place on January 27<sup>th</sup> and January 28<sup>th</sup>. Carried.

MRS- Procyk: That the Council of the Rural Municipality of Fillmore No. 96

Declaration confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

2022-012

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- We are in Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct Bylaw and
- All members of council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

MEPP Rate Urban: That the RM of Fillmore acknowledges the Municipal Employees 2022-013 Pension Plan Rate of 9% for the employee and employer. Carried.

EI Rate Ray: That the RM of Fillmore acknowledges the reduced Premium for 2022-014 Employment Insurance of 1.172% Carried.

WCB Rate Popowich: That the RM of Fillmore acknowledges the Worker's Compensation Board Industry Premium rate of \$1.45/\$100 of assessable payroll. Carried.

Fidelity Bnd Leguee: That the Council acknowledge the presentation of the Fidelity Bond to Council.

Carried.

2022 Med.Procyk:That the following benefits invoices be paid:2022-017Health Benefits – GMS – Vernna Wiggins\$ 1,149.00Health Benefits – Blue Cross – Brenda Grieve\$ 686.64

Carried.

SE Region Urban: That we pay the Southeast Regional Library 2022 Levy 2022-018 \$ 2,620.25 in full. Carried.

**RMAA** Ray: That the following memberships be paid:

UMAAS Rural Municipal Administrators Association \$ 425.00 Urban Municipal Administrator Association \$ 220.00

Carried.

SARM Fees 2022-020	- Excess Liab - Benefits – C - Benefits – S - Benefits – L - Benefits – C	nd Invoice If Insurance Plan ility Insurance Invoice Council hort Term Disability cong Term Disability Group Life Insurance extended Health & Den	\$ 92 \$ 7,11 \$ 5,16 \$ 83	\$ 2,7 \$ 1 \$ 2,0 \$ 1,7 25.00 4.70 57.09 81.60	63.66 27.20 20.55 63.84
FCM 2022-021	<b>Leguee:</b> Municipalitie	That the RM renew of at a cost of \$130.18	our membership	with the Fede	ration of Canadian <b>Carried.</b>
SPSO 2022-022	Popowich: Public Safety	That the RM of Fillm Agency for 911 dispar			
Council Remuneration 2022-023	Ray: on	That the Council Inde Council Indemnity Convention Indemnit Council Supervision Committee Work Reeve's Supervision Council Mileage	ty	emain as follow \$200.00/day \$200.00/day \$200.00/day \$200.00/mee \$200.00/day \$ 0.60/km	ting
Custom Rates 2022-024	Smith: Machinery in	That the following cucluding an operator: Tractor, front end load Grader Backhoe Tractor, snowplow Casual Labour rate Minimum Charge		\$150.00/hour \$150.00/hour \$150.00/hour \$175.00/hour \$ 20.00/hour \$ 150.00	· ·
O/S Emp Holiday 2022-025	<b>Ray:</b> That the RM of Fillmore allow the existing full time outside employees to use 75% of their estimated annual vacation time prior to them earning it thus, creating a vacation deficit. <b>Defeated.</b>				
O/S Emp Holiday 2022-026		That the RM of Fillmatil it is used. Further vary requested a Recor Against In Favour In Favour	acation time ca	n't be used unt	il it is earned.
TIPS Grnt 2022-027	<b>Procyk:</b> 1416.00 be al	That the Saskatchewalocated by population - Osage – 22 - Creelman – 67 - Fillmore – 134		ommunity Gran	
Cons Eas 2022-028	Urban: has been regis	That the RM of Fillm stered on the NW Sect		_	

**Docs Dest.** Procyk: That the Council of the RM of Fillmore authorizes the destruction of the following documents in accordance with the Destruction of Record Bylaw:

- 2013 financial reports and records including:

- Balance Sheets, income Statements, Trial Balances, Invoices, General Receipts, Accounts Receivable Receipt and the General Ledger.

- 2013 Tax Reports including:

- Tax Roll Reconciliation, Tax Levy Report and reconciliation, Assessment Reports, Tax Notices, Tax Receipts.

Noting that the Tax Roll Ledger for the period January 1 – December 31, 2013 will be kept permanently. Carried.

BOR 2022-030 **Urban:** That the RM of Fillmore contract Western Municipal Consulting Ltd to attend to the Board of Revision Services and Development Appeal Board Services. Further that the Retainer fee of \$250.00 be paid.

The following individuals are hereby appointed:

Stew Demmans Tim Lafreniere
Mike Waschuk Gordon Parkinson
David Thomson Stuart Hayward
Wayne Adams Pam Malach
Cameron Duncan Jeff Hutton

Barry Clark Secretary – Saumya Vaidyanathan

Carried.

Crime Stprs Popowich: That the RM of Fillmore donate \$200.00 to Saskatchewan Crime 2022-031 Stoppers. Carried.

Villages
Custom
Village of Creelman and Village of Osage with twelve hours per year of custom
Work
Work
2022-032
Further, that for safety reasons, the RM will not take on any activity that would involve anyone being in a trench. Further, that each of the Villages shall pass a resolution that they agree to indemnify the Rural Municipality of Fillmore No. 96 their officers and employees of any and all liability.
Carried.

Hollihan Procyk: That we pay Todd Hollihan \$100.00 per month for snow removal for the months of December, January, February, March and April. Carried.

**SMHI Popowich:** That the RM Council acknowledges the Saskatchewan Municipal Hail Insurance annual Summary of Business written and the loss experience in the RM for 2021. **Carried.** 

APAS AGM Urban: That Chris Procyk attend the Agriculture Producers Association 2022-035 Annual General Meeting to be held in Regina on January 17 & 18, 2022.

Carried.

The Administrator led the Council through the Harassment Prevention Policy. Each Councillor signed the Acknowledgment that they have been provided a copy of the Policy, they have read and understand the Policy. They also acknowledge that they will abide by the Policy and understand that if they violate the rules set forth by the Policy, there may be disciplinary actions or sanctions.

**Appointmnts Urban:** That the following appointments be approved by Council: **2022-036** 

## **Membership Boards:**

- APAS Representative Chris Procyk
- Golden Years Suites Russell Leguee
- New Hope Community Legacy Foundation Darren Urban
- Red Coat Waste Resource Authority Vernna Wiggins
- Roy's Lake Watershed Association Leslie Lynch
- South Central Transportation Planning Committee John Ray
- Southeast Regional Library Dana Wall-Smith
- Stoughton Vet Clinic Board Dennis Popowich
- Upper Souris Watershed Association & North Moose Mountain AEGP Jason Smith, Alternate – Russell Leguee

## **Council Appointments:**

- Deputy Reeve Darren Urban
- EMO Coordinator Paige Stewart
- EMO RM Representative Jason Smith
- Fire Chief Chris Palmer
- Deputy Fire Chief Roman Kyrylchuk, Chris Procyk
- Fire Fighters Local Volunteer Fire Department
- Fire Protection Fund representatives Darren Urban, Dennis Popowich
- Fire Protection Fund Signing Authority Vernna Wiggins
- Assessor, Tax Collector and License issuer Administrator
- Human Resource Council Liaison Chris Procyk
- Returning Officer Administrator
- Deputy Returning Officer To be appointed by Administrator
- Pound Keeper & Pound Appointed by council as required
- Local Appeals Board Council
- Auditor Dudley & Co.
- Advisory Committee, Development Appeals Board
  - o Western Municipal Consulting Ltd.
- Board of Revision Western Municipal Consulting Ltd.
- Board of Revision Secretary
  - Western Municipal Consulting Ltd. Saumya Vaidyanathan
- Engineer Prairie Road Solutions Inc.
- Pest Control Officer Dustin Lang
- Weed Inspector Randy Walbaum

Admin Popowich: That the Administrator's report be accepted as presented.

2022-037 Carried.

Recess Smith: That at 12:03pm the Council recesses for an hour for lunch.

2022-038 Carried.

Reeve Leguee Reconvened the meeting at 1:02 pm.

## Financial Statements & Accounts for Approval:

F/S/Accts
Procyk: That the Financial Statements and Bank Reconciliation be approved.
as presented. Further that cheques #18572 - #18604 totaling \$121,998.97 from
December 31, 2021 and cheques #18605 – 18618 totaling \$46,857.78 which includes
Payroll Direct Deposits and Electronic payments of utility bills as indicated on the
list of accounts for payment be approved and are attached hereto. Carried.

## **Old Business:**

Stockpile Popowich: That the RM of Fillmore acknowledges that our contract with

JJ Trucking for the supply and application of gravel will continue at \$18.00 per yard delivered on the road including road maintenance fees. Further gravel hauled to the stockpile will continue at \$14.43 per yard plus road maintenance fees. Further that

the RM of Fillmore purchase 6,000 yards of 7/8" gravel from JJ Trucking to be delivered to the Highway 33 stockpile. Carried.

#### **New Business:**

The telephone connection with Councillor John Ray was disconnected at 1:21pm Pursuant to our Council Procedures Bylaw.

Camera In Urban: That at 1:21pm the Council of the RM of Fillmore move into an In 2022-041 Camera Session to discuss employee issues. Carried.

That at 2:25pm the Council of the RM of Fillmore move out of an In Camera Session.

## The telephone connection with Councillor John Ray was reestablished at 2:25

Wages Leguee: That all of the employees be granted a 3.3% increase in wages/salary with the following results:

**Gil Lang** be granted \$34.10 per hour effective January 1, 2022. Further that he be provided with the following benefit package:

Short Term Disability – premium to be paid by the RM of Fillmore

Long Term Disability – premium – Salary topped up – Paid by Employee

SARM Group Life – premium to be paid by the RM of Fillmore

Health and Dental – SARM Family Plan RM Pays Employee Portion Only

Municipal Employees Pension Plan – as legislated

Canada Pension Plan – as legislated

Employment Insurance Premium – as legislated

Mileage - \$0.60 per kilometer

Further, vacation pay will be retained until vacation days are taken.

The maximum daily hours for construction work are twelve, the maximum daily hours for shop work is eight hours.

**Bryan Nixon** be granted \$31.00 per hour effective January 1, 2022. Further that he be provided with the following benefit package:

Short Term Disability – premium to be paid by the RM of Fillmore

Long Term Disability – premium – Salary topped up – Paid by Employee

SARM Group Life – premium to be paid by the RM of Fillmore

Health and Dental – Blue Cross reimbursed by RM for Employee only

Municipal Employees Pension Plan – as legislated

Canada Pension Plan – as legislated

Employment Insurance Premium – as legislated

Mileage - \$0.60 per kilometer

Further, vacation pay will be retained until vacation days are taken.

The maximum daily hours for construction work are twelve, the maximum daily hours for shop work is eight hours.

**F. Bart Klein** be granted \$31.00 per hour effective January 1, 2022. Further that he be provided with the following benefit package:

Short Term Disability – premium to be paid by the RM of Fillmore

Long Term Disability – premium – Salary topped up – Paid by Employee

SARM Group Life – premium to be paid by the RM of Fillmore

Health and Dental – (Bart has Waived – covered under spouse)

Municipal Employees Pension Plan – as legislated

Canada Pension Plan – as legislated

Employment Insurance Premium – as legislated

Mileage - \$0.60 per kilometer

Further, vacation pay will be retained until vacation days are taken.

The maximum daily hours for construction work are twelve, the maximum daily hours for shop work is eight hours.

2022-043 Cont

Brenda Grieve be granted \$21.70 per hour effective January 1, 2022. Further that she be provided with the following benefit package: Short Term Disability – premium to be paid by the RM of Fillmore Long Term Disability – premium – Salary topped up – paid by Employee SARM Group Life – Premium to be paid by the RM of Fillmore Health and Dental – Blue Cross - RM of Fillmore pays for employee only Municipal Employees Pension Plan – as legislated Canada Pension Plan – as legislated Employment Insurance premium – as legislated Mileage - \$0.60 per kilometer.

Vacation pay will be retained until vacation days are taken.

Vernna Wiggins be granted a salary of \$90,982.56 noting that the Village of Osage reimburses the RM of Fillmore \$5,000.00 for the work the Administrator does for the Village of Osage.

Further that she be provided with the following benefit package:

Short Term Disability – premium to be paid by the RM of Fillmore

Long Term Disability – premium – Salary topped up – paid by Employee

SARM Group Life – Premium to be paid by the RM of Fillmore

Health and Dental – GMS - RM of Fillmore pays for employee only

Municipal Employees Pension Plan – as legislated

Canada Pension Plan – as legislated

Employment Insurance premium – as legislated

Mileage - \$0.60 per kilometer.

Carried.

Adjourn	Popowich:	That we now adjourn at 2:33 pm.	
2022-044			Carried.
		Reeve	
		Administrator	