



Langdon Community Association



Langdon Community Association
Box 134
Langdon, AB T0J 1X0

LCA Meeting – March 17, 2015
Location: 18 Hanson Hollow
Time: 6:45 pm

In Attendance:

Shauna Bearwaldt – President
Tanya Creamer – Vice President
Shaunna Dashney – Treasurer
Joyce Baker Secretary
Wanda Tulp – Past President / Langdon Days Coordinator
Heather Meger – Communications
Beckie Klug - Sports
Sarah Reuangrith – Langdon Days / Communications Coordinator
Curtis Bearwaldt – Parks Coordinator
Shawna Weir-Murphy – Membership Coordinator
Chrissy Craig – Grants
Alba Clavijo - Events
Collette Curkan – Beautification
Charmaine James – Volunteer Coordinator / Membership
Members-at-Large: Corrie Carroubourg, Primary Care Network Community Liason
Holly Massery
Chris Haggith

Meeting called to order at 6:52 pm.

1. Approval of Minutes – Motion: to Approve the Minutes from February 17, – Chrissy and Shauna
2. Approval of Agenda – Motion: to Approve the Agenda for March 17, 2015 – Wanda and Jessica S.
3. Introductions and Welcome: Shauna B. welcomed everyone to the LCA and a roundtable brief introduction followed.
4. Treasurer Report:
 - a. Shauna advised that the Officers and Directors of the LCA are covered under the 6 million dollar aggregate insurance held by Rockyview County.
 - b. The Board of Directors: Shauna Baerwaldt, Shaunna Dashney, Tanya Creamer and Joyce Baker will sign bank documents to grant signing authority.
 - c. We will look into getting a GST number in order to recover GST paid out on payables.
Shaunna will compile information in this regard for our next meeting.
5. Grants:

- a. The operation grant and capital grant were presented to the Bow North Recreation Board recently. BNRB provides preliminary approval until final approval from council. BNRB recommended approval for \$12,908 for operational costs: garbage removal, snow removal, and utilities. BNRB recommended approval for approximately \$19,000 for Capital grants: skate shack, fence repairs to rink and ball diamond, garbage bin pad, new furnace and an air conditioning unit for the Fieldhouse. The garage extension and zamboni costs were not covered as more information will be required – will look at this again in the fall round of grant applications.
- b. It was made very clear that moving forward, the LCA must have operational costs covered by revenue from rentals to affirm sustainability of the facility. Corrie advised that some rec boards provide no funding for community groups and as such, we are fortunate to have access to these funds. The LCA will complete a full review of costs vs. revenue. **Shaunna will prepare the necessary financial statements to present at the next meeting.**

6. Fieldhouse:

- a. The expansion proposal and skate shack are now being reviewed by the planning department at Rockyview County. Based on their report, we will determine how these projects will proceed.
- b. Tanya advised that there are some compliance issues regarding fire code of the Fieldhouse. The interior doors are supposed to open out into the hallway and push hardware should be installed on the doors. **She will obtain the fire inspection report for review.**

7. Communication / Newsletter:

- a. The LCA newsletter is sent out digitally to members every even numbered month. The deadline for submission items is the 15th of the prior month. The newsletter is also posted on the website.
- b. Sarah oversees the information for the signs in town as well as acts as admin for the good luck town facebook page. She encouraged everyone to forward her information to be posted on the facebook page as LCA source-based posts as opposed to commenting personally on behalf of the LCA.

8. Membership:

- a. Membership base has been continually increasing which has been a great way to communicate with our members.
- b. Each month, a draw is made for a gift basket for our members. Shawna is looking for donations for the baskets.
- c. Langdon Little League has included a \$20 cost into their fees which will be paid to the LCA and accordingly, all those families registering will receive memberships. It was discussed that many other community associations require a membership in order to participate in programs. We will be looking into this further for other groups like Langdon Recreation Association and Langdon Softball Association. Beckie, who sits on the LCA sports position, will be collaborating with membership for this.
- d. Some discussion about offering a Welcome Wagon program. If local realtors were willing to hand out our newsletter or if the LCA had a welcome package, this would offer new residents a place to go for local information and details on becoming an LCA member.

9. Website: check it out at www.goodlucktown.ca

10. Park:

- a. There are a few items in need of attention: taking down christmas lights, erecting the playground sign at the new playground, paint touch ups, clean out of the storage garage, having a trial run of setting up some of the LCA event tents, and horticultural work – looking at the date of April 25 or 26 to hold a Perk Up the Park day. We will ask if Scouts or Girl Guides are able to assist with this.
- b. Chrissy will provide Collette with the list of items in need of doing.
- c. Alta Link has Days of Care where they provide assistance on work projects within communities. They may be willing to assist us with park clean up as well.

11. Beautification:

- a. Colette confirmed that the community garden is in the process of getting approval from the county.
- b. A grade 6 group at Langdon School is interested in a Pay it Forward project where they want to paint the outdoor rink. They are consulting with a muralist for this project. Collette will look into getting donations of paint for their project. The group has asked for the rink to be covered with plywood prior to them starting. We calculated that would be about 60 sheets of plywood. It was questioned whether Alta Link would be able to provide this service, otherwise, the pay it forward group would have to look after this themselves.

12. Langdon Days:

- a. Meetings are being held on the first Tuesday of the month at Wanda's house, 6:30 pm.
- b. Tabled the approval of the budget for Langdon Days until the committee has reviewed.
- c. Expenses for the event are in the range of \$46,000. Essentially, that would be the target for donations.
- d. Shauna signed the Waiver and Indemnification Agreement regarding use of the parking lot at Buy Low Grocers for staging of the parade.
- e. Teri is looking for volunteers to help with organizing the parade.
- f. In the process of completing liquor permits and licences for Langdon Days.
- g. Silent auction is a go and donations can be dropped off at the Barber Shop.

13. Events: tabled.

14. Other:

- a. Discussed whether meeting dates should be changed. Although Tuesdays are not a good fit for some, the majority of the LCA Board and Executives are able to meet so it will stay as the third Tuesday of the month.
- b. The Next Langdon Recreation Collaboration meeting will be held on Sunday, March 29 from 4 – 7 (location to be determined – Fieldhouse?) Shauna encouraged anyone who is interested to attend as it is a good opportunity to collaborate with other service groups in our community.
- c. We are willing to share our movie licence with other user groups as long as they cover the delivery costs (usually a maximum of \$45). The movie list is on criterionpictures.ca

15. Meeting Adjourned at 7:58 pm.

Next Meeting:

LCA Meeting – Tuesday, April 21, 2015 @ 6:45
18 Hanson Hollow

Action Item	In Charge	Initiated	Target	Completed
Newsletter posted on bulletin board at Fieldhouse	Sarah	October 2014	Ongoing	
Deadline for Newsletter Submissions	Sarah		15 th of Every Month	
FH Expansion and Skate Shack pending planning department recommendations.	Shauna/Expansion Committee	March 2015	May 2015	
Fire Inspection Report review	Tanya	March 2015		
Grant Approval	Chrissy	March 1 2015	May 2015	
Park Perk Up Day	Collette	March 2015	April 25/26	
GST Number inquiry	Shaunna	March 2015	June 2015	
Review of Expenses vs. Revenue	Shaunna and LCA Board of Directors	March 2015	June 2015	
Pay it Forward Rink Project	Collette and Grade 6 Group	February 2015	June 2015	
Welcome Wagon / Welcome Package	Membership	March 2015	September 2015	
Parade of Garage Sales	Shawna WM	January 2015	May 2, 2015	
Langdon Days	LD Committee	November 2014	July 17 & 18	