

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, October 30th, 2020 commencing at 9:00 a.m.
at the Fallis Hall

Due to COVID restrictions, the public may participate via teleconference, call the office to arrange for same.

As per bylaw 286-2018 Council and/or Council Committee meetings may not be filmed or voice recorded.

1. Call to order

2. Agenda
 - a) Friday, October 30th, 2020 Regular Council Meeting

3. Minutes: p1-4
 - a) Friday, September 25th, 2020 Regular Council Meeting
 - b) Friday, September 25th, 2020 Public Hearingp5-6

4. Delegations:
 - a) 9:05 a.m. Community Peace Officer Dwight Dawn and Development Officer Tony Sonnleitner – to discuss various enforcement matters throughout the Summer Village
 - b) 9:20 a.m. Director of Emergency Management Dennis Woolsey and Deputy DEM Rick Wagner – to provide an update on emergency management servicesp7-8

5. Bylaws: n/a

6. Business:
 - a) Municipal Operating Support Transfer (MOST) funding agreement between the Province and the Summer Village of Silver Sands to support municipal operations impacted by the COVID pandemic and actions taken to respond to it. Silver Sands will receive \$21,201.00. The program guidelines are attached along with the agreement. (*approve agreement and authorize execution*)
p9-18

 - b) Capital Region Assessment Services Commission – memorandum of agreement for assessment review board services. Previously the Summer Village received ARB services from Lac Ste. Anne County for a nominal fee of \$100/year, and then additional costs were charged if an actual assessment appeal was filed. Earlier this year the County advised us they would be discontinuing this service at the end of 2020. Attached is a draft agreement for ARB services from Capital Region Assessment Services Commission. Under this agreement it certainly will cost the Summer Village more for the provision of this service, but
p19-27

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this service must be in place. CRASC will only enter into an agreement for the 2021 year, and then will enter into a further agreement that will align timelines with their other service agreements (*approve agreement, and authorize execution once final agreement is received*)

p 28-29
c) Brownlee LLP Save the Date for their 2021 Emerging Trends in Municipal Law Seminar scheduled for February 11 or February 18 virtually. There is no cost for this virtual conference (*authorize participate of Council and Administration*)

p 30-36
d) Draft Snow Clearing, Storage and Removal Bylaw – further to the last meeting, Council directed Administration to develop a bylaw specific to unauthorized clearing, removal or storage of snow debris Council's review (*direction to be given by Council*)

e) December Council Meeting – further to Council's motion at your organizational meeting, the December meeting would fall on December 25th! As in previous years, Administration is requesting consideration to cancel our December meeting (*that the December 25th, 2020 Regular Council meeting be cancelled*)

p 37-39
f) Onway Regional Medical Clinic – please refer to the October 19th, 2020 letter from Lac Ste. Anne County Reeve Joe Blakeman making a formal request to have the Summer Village members of the ORMC fund new exterior signage at the clinic. At our ORMC meeting on Monday we were given a cost estimate of \$4,600.00 and if all 4 summer village members participated it would be a cost of \$1,150.00 each. Additional information will be provided at meeting time. (*direction to be given by Council*)

g)

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h)

i)

7. Financial a) Income & Expense Statement – as of September 30th, 2020

8. Councillors' Reports

- a) Mayor Poulin
- b) Deputy Mayor Turnbull
- c) Councillor Horne

9. Administration Reports

- a) Development Officer's Report
- b) Public Works Report
- c) Municipal Accountability Program (MAP) review, Oct. 5 letter on 2021 MAP review
- d) LSA County – road invoice for \$93,988.06
- e) LSA County - \$500 recreation support
- f) Alder Avenue subdivision
- g) Willow Avenue Drainage Project

10. Information and Correspondence

- p44 a) Government of Alberta – statement of direct deposit of \$438.00 on October 2nd, 2020 representing October FCSS contribution
- b) Development Permits:
 - p45-50 - 20DP06-31, placement of a relocated single detached dwelling, construction of two additions (addition & carport) and deck, installation of a water supply and septic system at 10 Aspen Avenue
 - p51-56 - 20DP07-31, construction of a recreational vehicle parking pad and placement of a recreational vehicle for both the purposes of storage and use at 15 Ash Avenue
 - p57-62 - 20DP08-31, construction of a recreational vehicle parking pad and placement of a recreational vehicle for both the purposes of storage and use at 18 Aspen Avenue

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, SEPTEMBER 25, 2020
AT ONOWAY HERITAGE CENTRE

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull (Via Teleconference) Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dan Golka, Public Works Manager (Via Teleconference at 9:22 a.m.)</p> <p>Delegations: n/a</p> <p>Public at Large: 3</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 9:02 a.m.
2.	AGENDA	
	147-20	<p>MOVED by Mayor Poulin that the September 25, 2020 agenda be approved with the following addition:</p> <p>Under Bylaws: b) Bylaw 308-2020 – A bylaw to for the purpose of cancelling a portion of plan 223MC and that the lands described as Lots 4 and 5, Block 3, Plan 223MC are to be cancelled from the plan of subdivision of record and established as a single new lot known as Lot 4A, Block 3, Plan 223MC</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	148-20	<p>MOVED by Councillor Horne that the minutes of the August 27, 2020 Organizational Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	149-20	<p>MOVED by Deputy Mayor Turnbull that the minutes of the August 27, 2020 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	n/a
5.	BYLAWS	<p>Bylaw 307-2020 – Deferred to later in meeting</p> <p>Bylaw 308-2020 – Deferred to later in meeting</p>



SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, SEPTEMBER 25, 2020
AT ONOWAY HERITAGE CENTRE

6.	BUSINESS	
	150-20	<p>MOVED by Councillor Horne that Council and Administration be authorized to attend the virtual Association of Summer Villages of Alberta Annual General Meeting and Advocacy Panel Discussion scheduled for Thursday, October 15, 20210 at 4:00 p.m.</p> <p style="text-align: right;">CARRIED</p>
	151-20	<p>MOVED by Deputy Mayor Turnbull that the Fortis Franchise Fee remain at 3% for the 2021 year.</p> <p style="text-align: right;">CARRIED</p>
	152-20	<p>Bylaw 308-2020</p> <p>MOVED by Councillor Horne that Bylaw 308-2020, being a bylaw for the purpose of cancelling a portion of Plan 223MC to consolidate lots 4 and 5, Block 3 in Summer Village of Silver Sands be given first reading.</p> <p style="text-align: right;">CARRIED</p>
	153-20	<p>MOVED by Deputy Mayor Turnbull that Bylaw 308-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	154-20	<p>MOVED by Mayor Poulin that Bylaw 308-2020 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	155-20	<p>MOVED by Councillor Horne that Bylaw 308-2020 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
7.	FINANCIAL	
	156-20	<p>MOVED by Deputy Mayor Turnbull that the income and expense report as of August 31, 2020 be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
8.	COUNCIL REPORTS	
	157-20	<p>MOVED by Deputy Mayor Turnbull that the Council reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Dan Golka, Public Works Manager, entered the meeting via teleconference at 9:22 a.m. and exited the meeting at 9:35 a.m.</p>

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SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, SEPTEMBER 25, 2020
AT ONOWAY HERITAGE CENTRE

	163-20	MOVED by Deputy Mayor Turnbull that Bylaw 307-2020 be given 3 rd and final reading. <p style="text-align: right;">CARRIED</p>
14.	ADJOURNMENT	The meeting adjourned at 10:23 a.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

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Summer Village of Silver Sands Public Hearing Minutes

Hearing with Respect to Bylaw 307-2020
Held on Friday, September 25, 2020
at the Onoway Heritage Centre

PRESENT	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Bernie Poulin</td> <td style="width: 50%;">Mayor & Meeting Chair</td> </tr> <tr> <td>Liz Turnbull</td> <td>Deputy Mayor (Via Teleconference)</td> </tr> <tr> <td>Graeme Horne</td> <td>Councillor</td> </tr> <tr> <td>Wendy Wildman</td> <td>Chief Administrative Officer</td> </tr> <tr> <td>Heather Luhtala</td> <td>Recording Secretary</td> </tr> <tr> <td>Brian Conger</td> <td>Consultant (Via Teleconference)</td> </tr> </table>	Bernie Poulin	Mayor & Meeting Chair	Liz Turnbull	Deputy Mayor (Via Teleconference)	Graeme Horne	Councillor	Wendy Wildman	Chief Administrative Officer	Heather Luhtala	Recording Secretary	Brian Conger	Consultant (Via Teleconference)
Bernie Poulin	Mayor & Meeting Chair												
Liz Turnbull	Deputy Mayor (Via Teleconference)												
Graeme Horne	Councillor												
Wendy Wildman	Chief Administrative Officer												
Heather Luhtala	Recording Secretary												
Brian Conger	Consultant (Via Teleconference)												
ALSO PRESENT	4 members of the public												
1. CALL TO ORDER & AGENDA ADOPTION	Chairman Poulin called the Public Hearing to order at 10:00 a.m.												
2. INTRODUCTIONS	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Bernie Poulin</td> <td style="width: 50%;">Mayor & Meeting Chair</td> </tr> <tr> <td>Liz Turnbull</td> <td>Deputy Mayor</td> </tr> <tr> <td>Graeme Horne</td> <td>Councillor</td> </tr> <tr> <td>Wendy Wildman</td> <td>Chief Administrative Officer</td> </tr> <tr> <td>Heather Luhtala</td> <td>Recording Secretary</td> </tr> <tr> <td>Brian Conger</td> <td>Consultant (Via Teleconference)</td> </tr> </table>	Bernie Poulin	Mayor & Meeting Chair	Liz Turnbull	Deputy Mayor	Graeme Horne	Councillor	Wendy Wildman	Chief Administrative Officer	Heather Luhtala	Recording Secretary	Brian Conger	Consultant (Via Teleconference)
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Brian Conger	Consultant (Via Teleconference)												
3. PUBLIC HEARING	<p>The purpose of this public hearing is for the Council of the Summer Village of Silver Sands to hear testimony and take action relating to the proposed Bylaw 307-2020 which proposes to implement a Municipal Development Plan for the Summer Village of Silver Sands. The Municipal Development Plan is a primary document that guides the future development and growth of the whole community. The MDP sets the vision on how to accommodate this growth responsibly and serves as an important decision-making tool for Council, Administration and all stakeholders. As a statutory plan required by the Alberta Municipal Government Act, the MDP provides direction for Council, administration, developers and builders, property-owners, residents and adjacent municipalities. A Municipal Development Plan will address several items, including:</p> <ul style="list-style-type: none"> -future land use -future development -coordination -transportation -municipal services 												
4. STAFF PRESENTATIONS	Brian Conger – Consultant with ISL Engineering & Land Services Ltd.												

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Summer Village of Silver Sands Public Hearing Minutes

Hearing with Respect to Bylaw 307-2020
Held on Friday, September 25, 2020
at the Onoway Heritage Centre

5. PUBLIC TESTIMONY AND COMMENT	<u>Written Submissions</u> none <u>Written Request for Oral Presentation</u> none <u>Oral Presentations/Comments from those persons signed up on the Sign-In Sheet)</u> none <u>Oral Presentations/Comments were requested from any other persons</u> none
6. QUESTIONS & ANSWERS (Council Members)	No Council members had any further questions of the Consultant or Administration.
7. COUNCIL DISCUSSION	No further discussion took place among Council.
8. ADJOURNMENT	Chair Poulin declared the public hearing closed and adjourned the public hearing at 10:20 a.m.

Chairman, Bernie Poulin

Recording Secretary, Heather Luhtala



cao@onoway.ca

From: Dennis Woolsey <dww0421@gmail.com>
Sent: October 12, 2020 11:01 PM
To: Bernie Poulin; Liz Turnbull; Graeme Horne
Cc: Rick Wagner; Wendy Wildman
Subject: Silver Sands Emergency Management
Attachments: Silver Sands Council issues.docx

Hi Council:

Rick and I have been fairly busy as of late on emergency management activities and there are a number more in the upcoming weeks. Upcoming is the agency meeting on the 14th and the ISC 200 for Rick and ISC 300 for me starting on the 20th. In addition we are completing on line courses to enable us to meet all of the legislative requirements set out in the AEMA Act and Regulations.

Recently we attended the DEM course on October 6 and Tabletop Exercise September 19th.

We would like to give you an update of all activities at the next Council meeting if we may be placed on the agenda.

For your information a listing of all of the "stuff" we would like to discuss is listed in the attachment. Not listed in the attachment is status of Covid but we are prepared to speak briefly on it as well at the meeting. We are assuming the meeting is on October 30 at the Fallis Hall.

Dennis



Summer Village of Silver Sands

Emergency Management

1. Silver Sands specific plan(s) - develop for Council consideration - type 3 or 4/5 - minor events all within Silver Sands or affecting in a minor way another S.V. - also, see 3(d) below
2. Council approval of plans
 - a. Community contact – information
 - i. Internet home page - include some detail on EM.
 - ii. Facebook - is it to be used?
 - iii. Neighbourhood contacts – identify and maintain list of key contacts by neighbourhood or another workable structure
 - A. for incident warning / evacuation
 - B. for ongoing direct communications with residents (seasonal/full time).
 - b. SVEMP - relationship and commitment for actions initiated by other muni's. How about county/urban neighbouring partners (County/Town)
 - c. Risk Assessment
3. Requirements of Legislation
 - a. Related bylaws – appointment of Emergency Management Committee - member(s), meetings, bylaw on Agency (SVEMP?),
 - b. Appointment of DEM/DDEM - under agency SVEMP or separate
 - c. Annual/quarterly reviews or reports
 - d. Emergency Plan - Approval and review, does 7(1) apply - separate bylaw from delegation to SVEMP for other powers or duties.
 - e. Courses
 - d. Other
4. Budget
5. Major incident – costs/approvals

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LEGISLATIVE ASSEMBLY
ALBERTA

Shane Getson, MLA
Lac Ste. Anne-Parkland

September 28, 2020

His Worship,
Bernie Poulin
Mayor of the Summer Village of Silver Sands
PO Box 8
Alberta Beach, AB T0E 0A0

RECEIVED
OCT 08 2020

Dear Mr. Poulin:

On September 25, 2020, our government was proud to announce the Municipal Operating Support Transfer (MOST). This new program delivers funding provided by the provincial and federal governments to support municipal operations impacted by the COVID pandemic and actions taken in response to it.

A total of \$606 million in operating funding will be provided to municipalities under this program, including \$30 million already allocated under the Municipal Sustainability Initiative Operating program. \$140 million of this funding will be provided to municipalities with public transit systems to support public transit operating costs and revenue decreases due to COVID-19, while the remainder will be provided to all municipalities and Metis Settlements to support general COVID-19-related operating costs and revenue losses.

As you have likely seen in the program announcement from Minister Allard, the Summer Village of Silver Sands will receive \$21,201 in MOST funding. I trust this will be put to good use in your municipality to address the financial impacts caused by the pandemic.

Thank you to the Honourable Tracy Allard, Minister of Municipal Affairs and the Government of Canada for recognizing the importance of supporting Alberta's municipalities in these difficult times. If you have any questions regarding this funding, I urge you to contact Alberta Municipal Affairs at 780-422-7125 or ma.municipalstimulus@gov.ab.ca.

Yours truly,

Shane Getson
MLA for Lac Ste. Anne-Parkland

cc: Honourable Tracy Allard, Minister of Municipal Affairs

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Municipal Operating Support Transfer (MOST)

Program Guidelines

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Guidelines

These guidelines are intended to assist local governments participating in the Municipal Operating Support Transfer (MOST) in complying with the program terms and conditions. Local governments include municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows (referred to as 'municipalities' in these guidelines).

1. Program Objectives

Through the MOST, the Government of Alberta (GOA) and the Government of Canada are providing funding to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic. Funding will be used for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations. This funding is provided through two separate allocations: general operating, and public transit support. Funding provided under both components will be administered together.

2. Key Dates and Contacts

ACTIVITY	TIMELINE	QUESTIONS? CONTACT
Executed Memorandum of Agreement	Submit by October 30, 2020	
Payment	Once memorandum of agreement has been signed	Call a Grant Advisor at 780-422-7125 (toll-free 310-0000), or email MA.MunicipalStimulus@gov.ab.ca
Deadline to spend funds	March 31, 2021	
Statement of Funding and Expenditures (SFE)	Due July 2, 2021	

3. Memorandum of Agreement

The Memorandum of Agreement (MOA) will be e-mailed to municipalities, and will cover both the general operating and public transit allocations. The MOA must be signed by the Chief Elected Official and Chief Administrative Officer or duly authorized signing officer. Municipalities should



complete the MOA, including witnesses for each signatory, and scan and submit them via email to MA.MunicipalStimulus@gov.ab.ca.

A duly executed MOA is sufficient to trigger payment. There is no application form for MOST.

Questions related to the submission of the MOA or reporting documents can be directed to a Grant Advisor by calling 780-422-7125 (toll-free 310-0000) or MA.MunicipalStimulus@gov.ab.ca.

4. Funding Formula and Allocations

Under the MOST funding formula, each municipality active as of May 1, 2020 will receive an allocation. MOST funding is allocated to municipalities in three funding envelopes, each with its own allocation formula. Allocations are available online at the [program website](#).

The Minister retains the authority to exclude Improvement Districts that do not have an advisory council from the funding allocation formula.

Funding Envelope	Amount	Allocation Approach
MOST Transit	\$140 million	<ul style="list-style-type: none"> Available to municipalities with public transit systems, and is allocated based on ridership (2018 Canadian Urban Transit Association statistics).
MOST General Operating	\$436.488 million	<ul style="list-style-type: none"> \$426.488 million is available to all municipalities, which receive \$5,000 in base funding with the remainder allocated according to population. \$10 million is available only to the towns of Jasper, Banff and Canmore, and is allocated based on estimated average daily visitors.
Municipal Sustainability Initiative (MSI) Operating*	\$30 million	<ul style="list-style-type: none"> Previously allocated as part of Budget 2020.

*MSI Operating funding is considered part of the MOST only for the purpose of matching federal funds. MSI Operating funding continues to be governed by the [MSI Operating Program Guidelines](#).

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5. Eligibility Requirements

5.1) Eligible Recipients

For program purposes, an eligible recipient is referred to as a 'municipality' and includes any city, town, village, summer village, specialized municipality, municipal district, improvement district, special area, Metis Settlement, and the Townsite of Redwood Meadows Administration Society.

For public transit funding, eligible recipients are those municipalities with public transit services that have ridership included in the 2018 Canadian Urban Transit Association statistics.

5.2) Eligible Expenses

Municipalities may use MOST funding for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations.

Incremental operating costs could include costs such as Personal Protective Equipment, communications, additional cleaning, supplemental staffing, and additional supports for vulnerable populations.

Operating losses or deficits could include losses or deficits due to decreases in revenues such as parking fees, recreation facility entrance fees, and building permit fees.

MOST funding may only be used for eligible operating expenses or operating losses or deficits incurred between April 1, 2020 and March 31, 2021. **Any funds not used for eligible expenses incurred before March 31, 2021, must be returned to the Government of Alberta.**

Municipalities that receive a MOST Transit allocation must use that portion of their allocation on eligible expenses associated with their public transit systems.

6. Payment Process

MOST payments are based on allocated funding amounts. There will be one MOST payment for each municipality, covering both the general operating and public transit portions, as applicable, conditional on the execution of the MOST Memorandum of Agreement and receipt of this agreement by Municipal Affairs.

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7. Financial Reporting Requirements

7.1) Statement of Funding and Expenditures (SFEs)

Each municipality that received funds is required to submit an SFE by July 2, 2021 that reports on the use of MOST funds. The SFE form will be distributed at a later date, and will capture basic information including the category of expenditure to which the funding was applied. Expenditure categories will include:

- Personal Protective Equipment (General)
- Supplemental Cleaning (General)
- Supports for Vulnerable Populations (General)
- Replacement of reduced revenues (General)
- Personal Protective Equipment (Transit)
- Supplemental Cleaning (Transit)
- Replacement of reduced revenues (Transit)

Municipalities that receive funding under the MOST Transit envelope must report transit-related expenditures that are greater than or equal to the amount of funding received under the MOST Transit envelope.

7.2) Site Visits

Following program completion, Municipal Affairs program representatives may select and visit a number of municipalities to discuss the overall experience with the MOST program.

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MUNICIPAL OPERATING SUPPORT TRANSFER

MEMORANDUM OF AGREEMENT (hereinafter called "the Agreement")

BETWEEN:

HER MAJESTY THE QUEEN, in right of the
Province of Alberta, as represented by the
Minister of Municipal Affairs (hereinafter called
"the Minister")

AND

the **Summer Village of Silver Sands**
(hereinafter called "the Municipality")

hereinafter jointly called "the Parties"

Preamble:

WHEREAS the Municipal Operating Support Transfer represents a collaboration between the Province of Alberta and the Government of Canada to support municipalities in safely restarting their local economies;

WHEREAS the Municipal Operating Support Transfer will make operating funding available to the Municipality to use on incremental costs, and in compensation of foregone or reduced revenues, resulting from the COVID-19 pandemic;

WHEREAS under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000), the Minister is authorized to make grants and to enter into an agreement with respect to any matters relating to the payment of a grant.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

1. The preamble is incorporated as an integral part of this Agreement.
2. In this Agreement, unless the context requires otherwise, "Program Guidelines" means the guidelines for actions, events, criteria, report formats, and other directions applicable to the Municipal Operating Support Transfer as may be prescribed or determined by the Minister and as may be amended from time to time by the Minister.
3. The Parties shall execute this Agreement and the Municipality shall return an executed Agreement to the Minister prior to the Minister transferring any funds to the Municipality under this Agreement.

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4. The Minister agrees to provide funds to the Municipality under the Municipal Operating Support Transfer subject to the following:
 - (i) Sufficient approved funding allocation by the Legislature;
 - (ii) Completion of any requirements as outlined in the Program Guidelines; and
 - (iii) Compliance with all other terms of the Agreement.
5. The Municipality agrees to provide to the Minister a summary of the actual expenditures of grant funding and the year-end grant balance on hand (Statement of Funding and Expenditures), including certification by the Municipality that it is in compliance with the terms and conditions of this Agreement, all in a format as prescribed in the Program Guidelines for this grant program.
6. The Municipality agrees to accept the funds provided by the Minister in accordance with the following additional terms and conditions:
 - (i) The Municipality shall maintain a separate accounting for the funds provided;
 - (ii) The Municipality shall ensure that funds provided are applied only to eligible expenditures as set out in the Program Guidelines;
 - (iii) All funds provided to the Municipality, not expended prior to March 31, 2021 shall be returned to the Government of Alberta;
 - (iv) If the municipality is found to be in contravention of the Agreement or the Program Guidelines, the municipality agrees to return all funds not spent in accordance with the Agreement or Program Guidelines to the Government of Alberta; and
 - (v) This Agreement does not replace, supersede, or alter the terms of any other existing funding Agreement between the Minister and the Municipality.
7. The Municipality shall adhere to all program eligibility criteria and other items or directions as outlined in the Program Guidelines.
8. The Municipality agrees that the funding provided under this program is for operating expenditures as outlined in the Program Guidelines.
9. The Municipality agrees to allow the Minister and/or his agents, including but not limited to, the Auditor General of Alberta, and representatives of the Province of Alberta, access to any books of accounts relating to funding and expenditures claimed under this Agreement; and any other such related documents as deemed necessary by the Minister in performing an audit of the expenditures funded under

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this Agreement. All related documents shall be kept by the Municipality for a minimum of three years following completion of the program.

10. The Municipality shall indemnify and save harmless the Minister, his servants, agents and employees, from and against all actions, claims and demands arising directly or indirectly from the use of funds provided under this program, whether or not the damage arose as a result of the actions or omissions of third parties.
11. The Municipality agrees that it is not entitled to claim compensation for its costs, expenses, inconvenience or time expended in relation to the administration of the funds provided under this Agreement nor in respect to this Agreement.
12. The Parties agree to give this Agreement a fair and reasonable interpretation and, when required, to negotiate with fairness and candour any modifications or alteration thereof for the purpose of carrying out the intent of this Agreement and/or rectifying any omission in any of these provisions.
13. Notwithstanding the date for the expending of funds under section 6(iii) of this Agreement, this Agreement shall continue in effect until March 31, 2022.
14. The Agreement may be renewed or extended thereafter, for a further one (1) year period, if mutually agreed to in writing.
15. Any notice, demand or other document required or permitted to be given under the terms of this Agreement shall be sufficiently given to the party to whom it is addressed if personally delivered, sent by prepaid registered mail, or e-mailed to the addresses as follows:

The Minister: Municipal Affairs
 15th Floor, Commerce Place
 10155 – 102 Street
 Edmonton, AB T5J 4L4

 Attention: Director, Grant Program Delivery
 Telephone: 780-422-7125
 E-mail: ma.municipalstimulus@gov.ab.ca

The Municipality: Summer Village of Silver Sands
 PO Box 8
 Alberta Beach, AB T0E 0A0

 Attention: Chief Administrative Officer
 Telephone: 587-873-5765
 E-mail: administration@wildwillowenterprises.com


or to such address as either party may furnish to the other from time to time.



16. Any dispute between the Minister and the Municipality on any question of law or fact arising out of this Agreement shall be submitted to and determined by the Court having jurisdiction over this Agreement.
17. The rights, remedies and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
18. If any portion of this Agreement is found to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
19. This Agreement is binding upon the Parties and their successors.
20. The Parties agree that the laws of the Province of Alberta will govern this Agreement.

The Parties have therefore executed the Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
 in Right of the Province of
 Alberta as Represented by
 the Minister of Municipal Affairs

Per: 
MINISTER

Date: September 22, 2020

SUMMER VILLAGE OF SILVER SANDS

 Witness

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

 Witness

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____



Capital Region Assessment Services Commission



**PARTICIPANT
MEMORANDUM OF AGREEMENT**

2019 - 2021

2021

**LOCAL ASSESSMENT REVIEW BOARDS
and
COMPOSITE ASSESSMENT REVIEW BOARDS**

1 January 2019

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MEMORANDUM OF AGREEMENT

made between

CAPITAL REGION ASSESSMENT SERVICES COMMISSION
(the "Commission")

and

(the "Participant")

WHEREAS the Commission will provide specific administrative and financial services relating to Assessment Review Boards to the Participant;

AND WHEREAS the Commission and the Participant have reached agreement with respect to the terms and conditions under which the Commission will provide such administrative and financial services to the Participant;

NOW THEREFORE the Commission and the Participant agree as follows:

1. DEFINITIONS

- a. "Board" means the Board of Directors of the Capital Region Assessment Services Commission.
- b. "Commission" means the Capital Region Assessment Services Commission.
- c. "Fiscal Year" means 1st of January to 31st of December.
- d. "Participant" and "Municipality" mean a municipal authority NOT listed in the Appendix to Alberta Regulation 77/96, as amended from time to time; and which has engaged the services of the Commission to provide specific administrative and financial services relating to Assessment Review Boards.



- e. **“Panellist”** means an individual who is accredited by the Alberta Municipal Government Board to hear Assessment Complaints.
- f. **“Assessment Review Board”** and **“ARB”** mean either the Local Assessment Review Board (**“LARB”**) or the Composite Assessment Review Board (**“CARB”**).
- g. **“Assessment Clerk”** means an individual who is accredited by the Alberta Municipal Government Board to perform assessment clerk services.
- h. **“Term”** means the term of this agreement as set forth in Section 2.

2. **TERM**

The term of this agreement is as specified in Schedule “A” hereto. The Term may be extended by an agreement in writing between the parties hereto before the end of the Term, failing which the agreement shall terminate at the end of the Term without notice by either party to the other and without additional compensation from the Participant to the Commission.

3. **OBLIGATIONS of the COMMISSION**

The Commission will provide a full ARB administration service from receipt of Complaint forms through to distribution of the hearing decisions, including, but not limited to:

- a. receiving Complaint forms from the Participant, acknowledging their receipt, setting up hearings, preparing and distributing Notices of Hearings, attending each hearing and distributing the decision.
- b. maintaining a Panellist pool sufficient to respond to the Participant’s requirements for Assessment Review Board hearings.
- c. annually providing the Participant with:
 - i. a list of Commission approved Panellists to be approved by the Participant as the designated pool of Panellists from which the Commission can draw from to fill its hearing needs;
 - ii. the name of the chair of the LARB and CARB;
 - iii. the name of the Assessment Clerk of the LARB and CARB.

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- d. apprising the Participant of such information relevant and necessary for the performance of its legislated duties and responsibilities with respect to Assessment Review Boards.
- e. providing an Assessment Clerk at Assessment Review Board hearings, unless the Participant informs the Commission of its wish to provide its own Assessment Clerk.
- f. assisting the Panellists to prepare a written decision from each hearing and distributing the decision to the appropriate parties. *NOTE - The decisions, reasons therefore and the writing of the decision are the responsibility of the hearing panellists. The clerk will provide only administrative and clerical assistance to this function.*
- g. preparing, and distributing to the Participant, appropriate administrative and operating policies and procedures relating to Assessment Review Boards.
- h. annually meeting with the Panellists to review activities and ensure that the Panellists are current with respect to Assessment Review Board hearing information.

Panellist Nominations:

While it is the policy of the Commission to, wherever possible, draw its pool of panellists only from its members; from time to time the Commission may contact Participants seeking nominations of suitable individuals who may be appointed as potential Panellists so that an acceptable pool of accredited Panellists can be maintained. The determination of the Panellist pool rests solely with the Commission.

Should the Commission decide to accept the Participant's nominee, the Commission will contact the Participant's nominee to outline the requirements for being considered as a Panellist and inform the nominee of pending training and accreditation requirements and opportunities. Upon successful accreditation, the nominee will be entered on the Commission's Panellist pool registry as maintained by the Commission.

4. OBLIGATIONS of the PARTICIPANT

The Participant will cooperate with the Commission to ensure the smooth running of the Commission's ARB practices and procedures, including, but not limited to:

- a. at the commencement of each year of this agreement (and no later than the 15th of February of each year), the Participant will provide to the Commission its total parcel count as at the 1st of January of each year. *NOTE - This parcel count will be used to calculate the total per parcel fees due in accordance with Schedule "A" to this agreement.*
- b. annually appointing the list of Commission Panellists, the name of the chair of the LARB and CARB and the name of the Assessment Clerk, provided to the Participant by the Commission each year. *NOTE - The Commission draws from only its own designated pool of Panellists to sit on Commission administered hearings.*
- c. providing to the Commission immediate notification by email when a completed Assessment Review Board Complaint has been filed with the Participant.
- d. for each complaint, promptly scanning and emailing the following to the Commission: (*IMPORTANT - Where the following documentation contains colour, the document should be scanned in colour.*)
 - Assessment Review Board Complaint form
 - Assessment Complaints Agent Authorization form - if appropriate
 - Proof of payment of applicable complaint fee
 - All other documentation provided by the complainant accompanying the ARB Complaint form
 - Copy of the assessment notice or combined assessment/tax notice that is the subject of the complaint
 - Confirmation of the date that the complaint was received by the Participant and that the complaint was received within the deadline for submission of complaints.
- e. when requested by the Commission, providing a suitable meeting room for the Assessment Review Board hearing without charge to the Commission.

5. FEES and EXPENSES

Each year the Board will review the budget for Assessment Review Board services and will establish such fees as it deems appropriate. Annually, the Participant will be informed as to what the forthcoming year's fees will be. Effective at the commencement of this Agreement, these approved fees and expenses are as shown in Schedule "A" and they will remain in effect for the remaining years of this agreement unless changed by the Board.

The Commission will invoice each Participant for the applicable fees and expenses listed in Schedule "A" and the Participant will pay those invoices in a timely manner.

6. PARTICIPANT INFORMATION

All Participant information relating to the Assessment Review Board complaints is deemed the property of the Participant.

Other than for the proper functioning of the Assessment Review Board process, the Commission will not disclose or make known to any person the Participant information or any matter or thing which comes to the knowledge of or is disclosed to the Commission by reason of this Agreement and shall retain all such knowledge as confidential, unless the Commission is required by law, or is expressly authorized by the Participant in writing, to disclose or make known the knowledge.

Where Participant information, whether paper or electronic, is in the temporary possession or control of the Commission, the Commission will ensure the security and safety of all data and allow only authorized access to the Participant information.

7. TERMINATION

A Participant shall be entitled to terminate this agreement upon six (6) months written notice together with payment of the annual fees for the balance of the Term.

The Commission reserves the right to terminate this agreement upon twelve (12) months written notice to the Participant.

8. SURVIVAL

The provisions of this agreement, which by their context are meant to survive the expiry or earlier termination of this agreement, shall so survive for the benefit of the party relying upon the same.

9. NOTICE

Whether or not so stipulated herein, all notices, communication, requests and statements required or permitted hereunder shall be in writing.

10. ASSIGNMENT

This agreement or any rights arising out of this agreement shall not be assigned by either party hereto without the other party's prior written consent, which consent shall not be arbitrarily withheld.

11. ENTIRE AGREEMENT

This agreement represents the entire agreement between the parties with respect to the subject matter hereof.

12. AMENDMENTS

This agreement can be modified, amended or assigned only by a written instrument duly executed by the parties.

IN WITNESS WHEREOF the parties hereto have executed this agreement by the hands of their respective, properly authorized officers, on their behalf.

THE COMMISSION: CAPITAL REGION ASSESSMENT SERVICES
COMMISSION

Per: _____,201
Authorized Signature Name Date

THE PARTICIPANT: _____
Name of Participant

Per: _____,201
Authorized Signature Name Date

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SCHEDULE "A"

TERM of AGREEMENT

The Term of this agreement is for the period from 1 January 2019 to 31 December 2021.

FEES and EXPENSES

The compensation payable by the Participant to the Commission for its performance of this agreement is as follows:

1. Annual Fees per Participant - Per Fiscal Year

- a. Core fee of \$800, plus;
- b. Per parcel fee of \$0.30, based on the number of Participant's parcels on file with the Commission as at 1 January of each year of the agreement.

2. Hearing Fees - Per Hearing

Assessment Review Board Hearing Fees are chargeable to the Participant for each hearing and depend on the services provided to the Participant for each hearing. Not all fees may be chargeable for every hearing.

- a. **Hearing Fees:** \$400 for each LARB.
\$400 for each CARB.
- b. **Panellist Fees:** \$200 per Panellist for each hearing day or part day and associated travel that do not exceed four (4) hours.
\$300 per Panellist for each hearing day or part day and associated travel that exceed four (4) hours.
- c. **Assessment Clerk:** \$650 for each hearing day or part day where the Commission provides an Assessment Clerk.

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3. Hearing Expenses

Travel and subsistence expenses are chargeable to the Participant for each hearing. These are based on the rates established from time to time by the Government of Alberta for its Boards, Agencies and Commissions.

COMMISSION'S SERVICE ADDRESS

The Commission's address for service of notices is:

Capital Region Assessment Services Commission
11810 Kingsway
Edmonton, Alberta T5G 0X5

Telephone: 780-451-4191
Email: info@crasc.ca

PARTICIPANT'S SERVICE ADDRESS

The Participant's address for service of notices is:

Name of municipality _____

Contact name _____

Address 1 _____

Address 2 _____

City _____

Postal Code _____

Telephone: _____

Email: _____

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BROWNLEE LLP
Barristers & Solicitors

SAVE THE DATE



The latest trends to keep building strong communities and adapt to challenging times.

Virtual Conference

February 11, 2021
February 18, 2021 &

Attend through Zoom on either day

BrownleeLaw.com

An Exclusive Legal Education Seminar for Municipal Elected Officials & Employees of Municipalities Only.

Webinar to be held via Zoom

No cost to attend; topics will be the same on both days.

Emerging Trends in Municipal Law

Date: Thursday, February 11, 2021

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Time: 8:30am – Noon and 1:00pm – 3:30pm

Location: Online

→ [Register here](#)

Free Registration

Emerging Trends in Municipal Law

Date: Thursday, February 18, 2021

Time: 8:30am – Noon and 1:00pm – 3:30pm

Location: Online

→ [Register Here](#)

Free Registration

Presentation topics and the agenda will be released closer to the date.

We hope you can join us!

Brownlee LLP



PRESCILLA THOMPSON | MARKETING ASSISTANT | BROWNLEE LLP

MARKETING

m. 780-497-4800 | d. 780-970-5739 | f. 780-424-3254 | pthompson@brownleelaw.com

2200 COMMERCE PLACE | 10155 - 102 STREET | EDMONTON, AB T5J 4G8

Toll-Free. 800-661-9069 | www.brownleelaw.com

To help limit the spread of the COVID-19, the Brownlee LLP Edmonton and Calgary offices are closed to the public. Email, telephone, and video conferencing, including Zoom and Skype are the primary channels of communication for our clients with their lawyer instead of in-person meetings. Please refer to our [COVID-19 resource page](#) that features articles written by our lawyers that examine how COVID-19 is affecting different industries and municipalities.

Brownlee LLP would like the opportunity to send you invitations and legal news electronically. Please give us your permission by [clicking here](#).

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**A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF
ALBERTA, FOR MATTERS RELATED TO
"SNOW CLEARING, STORAGE AND REMOVAL"**

WHEREAS under the Authority of the *Municipal Government Act* RSA 2000 Chapter M-26, section 7 (a)(b) and (i), and 8 (a) authorizes the Council of a municipality to pass bylaws for municipal purposes respecting the safety, health and welfare of people, the protection of people and property and other matters;

AND WHEREAS under the Authority of the *Traffic Safety Act* RSA 200 Chapter T-6 the Council of a municipality is authorized to pass bylaws which are not inconsistent with the provisions of the *Traffic Safety Act*;

AND WHEREAS the Council of the Summer Village of Silver Sands has passed a "Use of Public Lands" bylaw which, in part, defines public lands and, further, regulates and restricts how these lands may be used who may access these lands for the purpose of any given use;

AND WHEREAS that Council of the Summer Village of Silver Sands, having authorized several infrastructure improvements pertaining to drainage and overland flood mitigation, deems it advisable to take actions that will protect and promote the general good operation of these core infrastructure and planning improvements;

AND WHEREAS the Council for the Summer Village of Silver Sands does consider it reasonable to consider, where appropriate, providing a mechanism for enforcement, including fees, penalties and other remedies, against unauthorized access or use of not only the general protection of Public Lands, as defined in the Use of Public Lands Bylaws, but also for the specific protection of those public lands and land improvements related to drainage and flood mitigation within the municipality;

AND WHEREAS the Council for the Summer Village of Silver Sands considers the most significant hazard to regular and reliable municipal drainage and flood mitigation efforts to be found during the spring thaw whereby the distribution and accumulation of snow and ice impacts the reliability and effectiveness of this process;

AND WHEREAS the Council of the Summer Village of Silver Sands acknowledges that the municipal drainage and flood mitigation strategies of the municipality have been designed to address likely and possible accumulation of snow and ice, and historical and likely distribution of snow and ice throughout the community;

NOW, THEREFORE, the Council of the Summer Village of Silver Sands in the Province of Alberta duly assembled, enacts as follows:

1. SHORT-TITLE

1.1 This bylaw may be cited as "Community Snow Removal and Storage Bylaw".

2. DEFINITIONS

In this Bylaw:

- (a) "Act" or "said Act" shall mean the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto;
- (b) Any word, expression or term used in this Bylaw shall have the same meaning as in the said Act;
- (c) "Chief Administrative Officer (CAO)" means a person appointed by Council under a bylaw by the Summer Village of Silver Sands in the Province of Alberta, or that person's designate acting lawfully as CAO in any absence;
- (d) "Council" means the Council of the Summer Village of Silver Sands;
- (e) "Easement" means a right-of-way intended for services access usually with a surface of grass and not hard topped or graveled, and not intended for the passage of vehicles;
- (f) "Municipality" means all lands within the Corporate Boundary limits of the Summer Village of Silver Sands in the Province of Alberta;
- (g) "Municipal Tag" means a ticket for any violation of this bylaw in the form of a numbered "Notice of Violation" and contains provisions for either a "warning", or a "voluntary payment" payable to the Summer Village of Silver Sands with or without discount provisions;
- (h) "Peace Officer" means a member of the Royal Canadian Mounted Police, a Peace Officer appointed pursuant to the Alberta Peace Officer Act, or a Municipal Bylaw Enforcement Officer appointed by the Summer Village of Silver Sands;
- (i) "Person" includes any person, individual, owner, public body, corporate body, society, firm or partnership;
- (j) "Public Land" means:
 - (a) Public Utility Lots and Storm Water Management Facilities;
 - (b) Municipal Reserves and School Reserves;
 - (c) Environmental Reserves and Natural Areas; and
 - (d) Any land subject to the direction, management or control including but not limited to:
 - i. Land titled to the Summer Village of Silver Sands;
 - ii. Developed or undeveloped Road Right-of-Ways and Statutory Road Allowances;
 - iii. All easements in favors of the Summer Village of Silver Sands;
 - iv. All utility Right-of-Ways.

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- (k) "Snow Debris" means any mixture of snow, ice or slush, and any other organic material (i.e. surface aggregate or dirt), which may normally be expected to be displaced during routine residential snow clearing;
- (l) "Unauthorized Use" means a person accessing on or over Public Lands or constructing, storing, erecting or placing anything on/under or over Public Lands for any purpose without written consent from the Summer Village of Silver Sands;
- (m) "Vehicle" means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid;
- (n) "Violation Ticket" means a provincial ticket as described in the Alberta Provincial Offences Procedures Act (POPA) Chapter P-34, RSA 2000 and the Procedures Regulation and may be issued in the form either a part 2 Summons or a part 3 Offence Notice. Service and procedures of such violation tickets shall be as per POPA above and pursuant to Section 160(1) of the Traffic Safety Act where applicable.

3. Unauthorized Clearing, Removal or Storage of Snow Debris

- 3.1 All Snow Debris cleared on a residential lot shall remain on the subject parcel, unless being hauled outside of municipal boundaries or to designated snow storage facilities within the community as may be designated by Council from time to time.
- 3.2 No Owner or Occupant of any private property within the Summer Village of Silver Sands shall remove Snow Debris from a private property and allow it to be stored or transferred:
 - (a) On to any Highway, Roadway, Laneway or other municipal or provincial vehicular or pedestrian traffic route;
 - (b) On to any Public Lands, and particularly any road right-of-way, ditch, drainage swale, culvert channel, sidewalk or drainage egress within the municipality;
 - (c) On to any other private property within the municipality, whether owned by the same property owner as the originating lot or otherwise, without the expressed approval of Council and whereby such approval may be conditional on any protections or provisions deemed reasonable by Council.

For the purposes of this section, where it is apparent the material originated from the land, the person owning or occupying the land shall be responsible.

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4. The CAO may, by a direction:

- 4.1 Require the person responsible for an unauthorized removal or storage of snow to cease such unauthorized removal or storage.
- 4.2 A direction given by the CAO or designate must:
- (a) Identify the unauthorized removal or storage,
 - (b) Direct the person to take any action or measures necessary to remedy the unauthorized removal or storage including, but not limited to, the restoration of the subject land to its state immediately before commencement of the unauthorized removal or storage, and
 - (c) State a time within which the person must comply with the direction.
- 4.3 A direction may be served:
- (a) Personally, if directed to an individual or by delivery to a person apparently over the age of sixteen (16) years residing or employed at the address where the individual resides, carries on business or is employed.
 - (b) In accordance with the Business Corporations Act (Alberta) if directed to a business corporation.
 - (c) Sending by prepaid registered mail to its registered office or its place of business in the case of any other corporation.
 - (d) In the case of firm or partnership, by personal service on any person over the age of eighteen (18) years who is a member of the firm or partnership or apparently in the employ of the firm or partnership at an office of the firm or partnership, or
 - (e) In accordance with an Order of the Alberta Court of Queen's Bench.
- 4.4 No person shall fail to comply with a direction:
- (a) If the Summer Village is unable to ascertain the name of the person responsible for any unauthorized removal or storage, the Summer Village will post a sign on the public land which is the subject of the unauthorized use stating that, if the unauthorized removal or storage is not stopped and all work done necessary to restore the public land to its condition immediately before commencement of the unauthorized removal or storage, by a date at least twenty-one (21) days after the sign is posted, the Summer Village will do such work.
 - (b) If the Summer Village does work pursuant to the preceding paragraph 4.4(a), the cost of so doing will be a debt due to the Summer Village from the person responsible for the unauthorized use.
 - (c) The work referred to in paragraph 4.4(a) includes, but is not limited to, the removal of materials and chattels of all kinds, excavating and removing improvements and carrying out landscaping.
 - (d) In the case of an emergency of any kind or a perceived threat to public safety, the period of twenty-one (21) days prescribed by paragraph 4.4(a)

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may be shortened to whatever period the CAO or Designate considers appropriate.

- (e) The Summer Village may sell any materials or chattels referred to in paragraph 4.4(b) and apply the proceeds towards payment of the debt due to the Summer Village from the person responsible for the unauthorized use.

5. ENFORCEMENT

- (a) A person who contravenes Section 3 or any other provision of this bylaw is guilty of an offence.
- (b) A person who is found guilty of an offence under this bylaw is liable to a maximum fine of \$10,000.00.
- (c) The minimum and specified penalty for a violation of any provision of this Bylaw is a fine in the amount of \$500.00
- (d) If a person violates the same provision of this bylaw twice or more within a one-year period, the minimum and specified penalty for the second and subsequent violation shall be a fine in the amount of \$1,000.00
- (e) If a fine imposed pursuant to Section 5 is not paid, the Summer Village will proceed to collect it in the same manner as a civil judgement in favor of the Summer Village.
- (f) In addition to imposing a fine pursuant to Section 5, the Court may:
 - i. Order the responsible person to cease the unauthorized use and take whatever steps are necessary to restore the subject land which has been subject of the use to the condition it was in prior to commencement of the use; and
 - ii. Direct that, if the responsible person fails to comply with an order pursuant to the preceding paragraph 5(f)(i) within a specified time, the Summer Village will be at liberty to do the work required and recover the costs of so doing from the responsible person. Such costs may be determined either concurrently with imposition of a fine or upon subsequent application to the court.

6. VIOLATION TAGS

- (a) A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Tag to any person who the Bylaw Enforcement officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (b) A Violation Tag may be issued to such person either personally, or by mailing a copy to such Person at his or her last know post office address.

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- (c) The Violation tag shall be in a form approved by the CAO and shall state:
 - i. the name of the person;
 - ii. the offence;
 - iii. the appropriate penalty for the offence being the minimum penalty prescribed by this Bylaw;
 - iv. that the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;
 - v. any other information as may be required by the CAO.
- (d) Where a contravention of this Bylaw is of a continuing nature, further Violation Tags may be issued by the Bylaw Enforcement Officer, provided that no more than one Violation Tag shall be issued for each day that the contravention continues.
- (e) Where a Violation Tag is issued pursuant to this Bylaw, the Person to whom the Violation Tag is issued, may in lieu of being prosecuted for the offence, pay to the Summer Village the penalty specified in the Violation Tag.
- (f) Nothing in this Bylaw shall prevent a Bylaw Enforcement officer from immediately issuing a Violation Ticket.
- (g) A violation ticket is deemed sufficiently served if the processes under the Provincial Offences Procedures Act and Regulation have been followed.

7. SEVERABILITY PROVISION

Should any provision of this bylaw become invalid, void, illegal, or otherwise not enforceable, it shall be considered separate and severable from the bylaw and the remainder shall remain in force and be binding as though such provisions had not been invalid.

8. EXERCISE OF DISCRETION

The Summer Village has the discretion to enforce this bylaw and is not liable of any outcomes should a Peace Officer decide not to enforce this bylaw if acting in good faith.

9. COMING INTO FORCE

This Bylaw shall come into effect upon the third and final reading and signing of this Bylaw



BYLAW NO. XXX-XXXX
SUMMER VILLAGE of SILVER SANDS
Municipal Government Act RSA 2000 Chapter M-26
Part 2 Section 7 (a)(b) & (i), & 8(a)

READ a first time this ____ day of _____, 2020.

READ a second time this ____ day of _____, 2020.

UNANIMOUS CONSENT to proceed to third reading this ____ day of _____, 2020.

READ a third and final time this ____ day of _____, 2020.

SIGNED this ____ day of _____, 2020.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

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LAC STE. ANNE COUNTY



56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

October 19, 2020

Summer Village of Silver Sands

Mayor

Box 8

Alberta Ab T0E 0A0

Care of: The Mayor



RE: Onoway Regional Medical Clinic Infrastructure Funding Request

As you are aware, on July 31, 2020, Lac Ste. Anne County purchased the property referred to as the Onoway Regional Medical Clinic, located at 4927 Lac Ste. Anne Trail South or 4927 50th Avenue, Onoway, Alberta.

On September 28, 2020, Lac Ste. Anne County started a renovation of Unit #3 to completely renovate and modernize this space to become part of the Onoway Regional Medical Clinic. These renovations will be completed and ready for use on January 4, 2020.

Please accept this as a formal request to have the members fund new exterior signage at the clinic.

Please provide an indication of your willingness to provide funding for these improvements to allow our administrations to work together and move forward with planning for these improvements to occur starting in March of 2021.

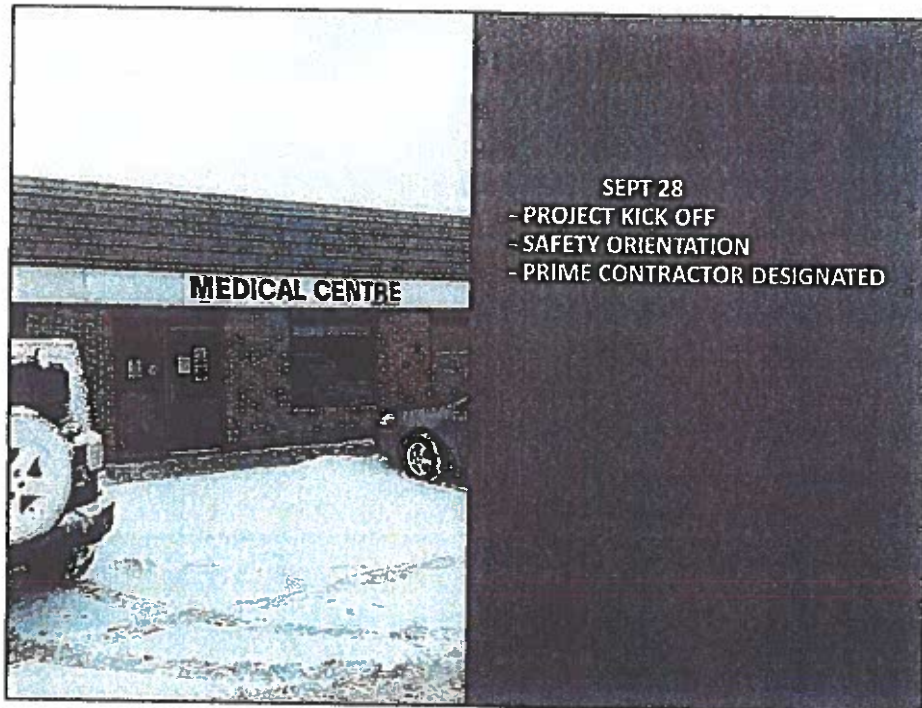
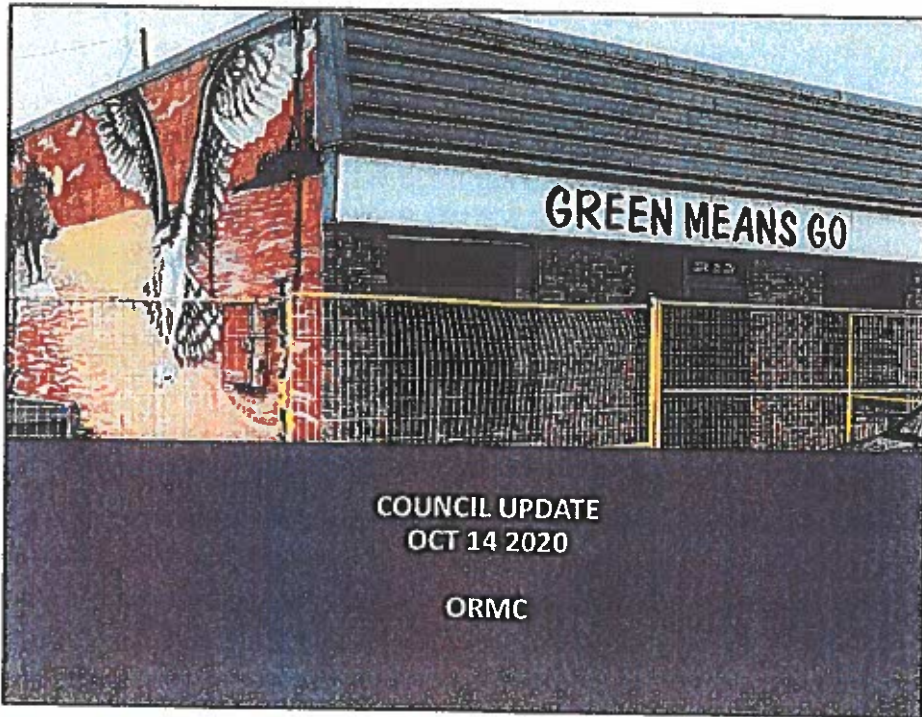
Best regards,

A handwritten signature in black ink, appearing to be "Joe Blakeman".

Joe Blakeman
Reeve, Lac Ste. Anne County

CC: County Council
CC: Mike Primeau, County Manger

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Box 2352, Stony Plain, Alberta, T7B 2G8
 780-963-9844
 780-975-5478

Estimate

Date	Estimate #
23/10/2020	154

Name / Address
Lac Ste. Anne County Box 219, Sangudo AB T0E 2A0 Cindy Suter

46000/4 = 11500 each

Project

Description	Qty	Rate	Total
Replace / Renew Acrylic Plexiglass Panels for Back-Lit Sign ONOWAY REGIONAL MEDICAL CLINIC - Onoway AB. Replacement panels 22.5" x 64" x 4.5mm (3/16") Choice of Shatter Resist Sign White Acrylic or roll stock Lexan Polycarbonate Plastic 1 New logo approx 19" x 96" above entrance remaining plastic white Labour on site includes removal of old plexiglass, clean-up and general repair to old canister guides and inspection of bulbs and ballasts and installation of new sign panels. *any replacement of exterior grade ballasts and light tubes will be additional charge.	1	3,500.00	3,500.00
1 - 4' x 8' x 6mm ACP Metal Sign Sign would be installed on NW Corner of Building facing street Access ORMC Logo and Information Text Installed on Block Building Approx. 10' off ground level	1	950.00	950.00
First inspection of back lit canister appears to be in fine condition. Canister looks original dating to construction of building approx. 30 years? there will be some tightening of screws and superficial repair. Upgrades are available but may not be necessary if you want to convert lighting to LED or more energy efficient bulbs I can provide a estimate. GST on sales		0.00	0.00
		5.00%	222.50
Total			\$4,672.50

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From: Dan Golka <sspublicworks@wildwillowenterprises.com>
Sent: October 27, 2020 8:50 AM
To: Wendy Wildman; administration@wildwillowenterprises.com
Subject: Public Works Report for October 30 2020 SVSS Council Meeting

Public Works Report for October 30,2020 SVSS Council

Meeting

Hillside Crescent / Bay Drive Drainage Project

1. Contractor Brian Thompson from Bet Can Industries / Surface Flow started drainage project Monday September 7, 2020 and finished on Sunday September 27, 2020 working straight through while weather was good. Total of 15 culverts were installed. New culverts are 24 inch and when installed were put 2 feet lower than previous culverts as per drainage elevation plan.
2. On Hillside Crescent 6 culverts were installed where there were none before. 1 was removed and not replaced. All culverts had fabric cut in around both ends of culverts and then rock. Erosion fabric was also installed . Along R10 reserve and SDR French drain culverts from under SDR had weeping tile added to extend drainage onto R10 reserve and then ditch along SDR was filled and sloped to R10. This was done as SDR along that area was starting to settle due to excessive water not draining. With the ditch filled and sloped has resolved that problem.
3. R10 reserve has drainage channel between lot 37 Hillside and SDR with erosion cloth installed and rock
4. SDR pavement cut for removal of old culvert and installation of new culvert, culvert was lowered 2 feet, clay was hauled in and installed in layers that were packed with tampers topped with fabric and the gravel that was plate tamped. This cut area will be in place for the winter to allow for any settling and next summer will be replaced with hot mix.
5. Ditch area between SDR and 1 Bay dr had culvert installed as very limited room to have open ditch. Ditch was cleaned out and culvert installed clay was hauled in packed fabric and rocks installed. Also at this location two guard rails have been installed beside driveway of 1 Bay dr to keep snow from road from covering culverts. Guard rails and posts were from Public works stock, as well as the reflective markers on the posts.
6. Bay Drive had 5 culverts installed fabric cut in around culvert ends and rock as well as erosion fabric.
7. The park area along 11 Bay Drive previously had issues with drainage now the area had ditch shaped excess material hauled away fabric cut in and rock installed.
8. This project had many unforeseen issues we had to deal with, We had utilities marked by Alberta One Call gas lines telephone not always where they were supposed to be or not

able to find because of no tracer wire on the gas line. We had private locate company out 3 times to locate missed lines and they were able to determine depth. We were then able to have hydro vac trucks to locate the utilities in the dig areas. Culverts were lowered 24 inches we were going under most of the utilities. There were NO LINES CUT OR DAMAGED as we hand dug or had hydro vac locate before any digging with equipment.

9. Getting labors for working on our drainage project proved challenging as with Covid 19 people paid to stay home no one wanted to work. We made do with what we had to work with, some days we had 6-7 others 2-3.
10. Thanks to Carl Schnell Trucking for work on preparing R10 site removing brush, stumps, excess dirt. Many loads hauling in clay for culvert some were last minute loads late in day or early morning Carl was able to fit us in while working on other jobs. Thank you Carl
11. Village truck worked well as moved countless loads of dirt, brush, stumps was a major asset for this drainage project,
12. Special Thanks to the all involved to complete this drainage project.

Deputy Minister
18th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-4826
Fax 780-422-9561

AR102252

October 5, 2020

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of Silver Sands
PO Box 8
Alberta Beach Alberta T0E 0A0

RECEIVED
OCT 08 2020

Dear Ms. Wildman:

I wish to advise that your municipality has been selected to participate in a Municipal Accountability Program (MAP) review in 2021. Attached is a program summary.

The MAP process will include a meeting with you to review municipal documents and discuss policies, procedures, and processes.

A report identifying areas of legislative compliance and any gaps that may exist will be provided to you. In order to assist you in addressing any areas of non-compliance, the report will also include recommendations and resources specific to each matter identified. It is my expectation the report generated as a result of the MAP review will be shared with council at a public council meeting.

A municipal accountability advisor will be contacting you in the near future to provide further details regarding the program as well as discuss requirements and scheduling of the review. Scheduling will take into consideration your workload and availability.

If you have any questions or concerns, please contact a municipal accountability advisor with the Municipal Capacity and Sustainability Branch of Municipal Affairs toll-free at 310-0000, then 780-427-2225.

Sincerely,



Paul Wynnyk
Deputy Minister

Attachment: Municipal Accountability Program Summary

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Municipal Accountability Program Program Summary

Objective

To collaboratively foster effective local governance and build administrative capacity in Alberta's municipalities.

Continued proactive contact, support, and relationship building will be maintained throughout a multi-year cycle with each municipality as needed or as requested, regardless of compliance status.

There is no cost to municipalities participating in the MAP.

Summary

The Municipal Accountability Program (MAP) will review municipal processes and procedures to help develop knowledge of mandatory legislative requirements. This will support municipalities with their legislative compliance.

The MAP will consist of multi-year cycle reviews, ordered by the Minister under Section 571 of the *Municipal Government Act*. Municipalities with populations of 2,500 or less will participate in the MAP.

The primary contact for the ministry will be the chief administrative officer (CAO). Ministry staff will co-ordinate the visit with the CAO and make document requests through the CAO, or their designate.

Working collaboratively with the CAO, a customized 'MAP' report will be provided to the CAO, which will identify areas of compliance, as well as include recommendations and resources to assist in remedying any legislative inconsistencies that may exist.

Program Highlights

- Designed to support municipalities by helping to understand legislative requirements.
- Assisting CAOs in confirming the areas where they are doing well, and identifying any areas of concern to avoid concerns from developing into significant problems.
- A proactive approach with the ministry working collaboratively with CAOs to develop a report for the CAO that will contain recommendations and resources.

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VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SILVER SANDS		0000091241	02-Oct-2020	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 893036800	0068843074	06-Oct-2020	\$438.00
TOTAL				\$438.00
PAYMTE E D 00637 SUMMER VILLAGE OF SILVER SANDS PO BOX 8 ALBERTA BEACH AB CAN TOE 0A0		OCT 13 2020		

DEPOSIT NO: 0068843074		DEPOSIT DATE: 06-Oct-2020		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET009142	FCSS OCTOBER PAYMENT Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	095261304FCSS100120	\$438.00	\$438.00
DEPOSIT TOTAL				\$438.00

JCA5787065-0001273-00637-0001-0001-00-

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

September 19, 2020

File: 20DP06-31

**Re: Development Permit Application No. 20DP06-31
Plan 223 MC, Block 3, Lot 10 : 10 Aspen Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

Preamble: The proposed development includes the placement upon a foundation of a previously constructed Single Detached Dwelling (99.42 sq. m.), construction of two Additions (Addition – 28.89 sq. m. and Carport – 53.2 sq. m.) and a Deck 43.35 sq. m.), Drilling of a Well, and Installation (possible utilization of an existing) Septic System.

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

PLACEMENT OF A RELOCATED SINGLE DETACHED DWELLING (99.42 SQ. M.), CONSTRUCTION OF TWO ADDITIONS (ADDITION AND CARPORT) AND DECK, INSTALLATION OF A WATER SUPPLY AND SEPTIC SYSTEM

has been **APPROVED** subject to the following conditions:

- 1- Notification to the Municipal Office, at (587) 873-5765 OR (780) 967-0271, a minimum of 72 hours prior to the move-in of the building to allow for arrangements to mitigate inconvenience to other landowners in the immediate area.
- 2- All municipal taxes must be paid.
- 3- Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector.
- 4- The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2009 as adopted by legislation for use in the Province of Alberta.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 5- The Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta. Certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.
- 6- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 7- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 8- Two (2) Off-Street parking spaces must be provided on site.
- 9- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 10- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 12- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
 - **Minimum ground floor elevation shall be 730.5 m ASL.**
 - **Front Yard setback shall be a minimum of 8.0 metres;**
 - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
 - **Rear Yard setback shall be a minimum of 1.5 metres;**
 - **Maximum Height shall be 9.0 metres (average grade to peak).**
 - **Additions to the Principal Building shall be sided in materials complementary (aesthetically pleasing) to that building, to the satisfaction of the Development Authority.**
 - **Foundation of the building shall be enclosed skirted and parged.**

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 13-All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 14-The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 15-No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **September 19, 2020**

Complete

Date of Decision

September 19, 2020

Effective Date of
Permit

October 18, 2020

Signature of
Development Officer

Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

It is strongly recommended that the applicants have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including the ground floor elevation.

- 1. The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
- 2. The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
- 3. A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

The Inspections Group Inc.
Edmonton Office
12010 - 111 Avenue NW
Edmonton, Alberta T5G 0E6
E-mail: questions@inspectionsgroup.com
Phone: 780 454-5048
Fax: 780 454-5222
Toll Free Ph: 1 866 554-5048
Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
 - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.



Public Notice

DEVELOPMENT APPLICATION NUMBER: 20DP06-31

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 223 MC, Block 3, Lot 10 : 10 Aspen Avenue, with regard to the following:

***PLACEMENT OF A RELOCATED SINGLE DETACHED DWELLING (99.42 SQ. M.),
CONSTRUCTION OF TWO ADDITIONS (ADDITION AND CARPORT) AND DECK,
INSTALLATION OF A WATER SUPPLY AND SEPTIC SYSTEM***

has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:


1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on October 12, 2020.**

Statements of concern with regard to this development permit should be addressed to:

Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta, T0E 0A0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	September 19, 2020
Date of Decision	September 19, 2020
Effective Date of Permit	October 18, 2020
Signature of Development Officer	

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

September 10, 2020

File: 20DP08-31

G

**Re: Development Permit Application No. 20DP08-31
Plan 223 MC, Block 3, Lot 18 : 18 Aspen Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:

PARKING PAD AND RECREATIONAL VEHICLE LOCATION

- **Front Yard setback shall be rear yard and rear half of the parcel;**
- **Side Yard setbacks shall be a minimum of 1.2 metres (or greater distance as required under the Alberta Safety Codes Act;**
- **Rear Yard setback shall be a minimum of 1.0 metre.**

PARKING PAD CONSTRUCTION

- **The Parking Pad shall have a width of a minimum of 3.3 metres and length of a minimum of 11.0 metres (or greater to accommodate the Recreational Vehicle to be parked thereon).**
 - **The Parking Pad shall be constructed in a manner to provide a hard, mineral based, surface to accommodate a Recreational Vehicle parked upon it.**
- 8- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **September 10, 2020**

Date of Decision

September 10, 2020

Effective Date of Permit

October 9, 2020

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

Attachment: Schedule "A" – Site Plan

cc Wendy Wildman - Municipal Administrator, Summer Village of Silver Sands
Assessor - Mike Krim – Tanmar Consulting Inc. : mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.
4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:



Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

The Inspections Group Inc.

Edmonton Office

12010 - 111 Avenue NW

Edmonton, Alberta T5G 0E6

E-mail: questions@inspectionsgroup.com

Phone: 780 454-5048

Fax: 780 454-5222

Toll Free Ph: 1 866 554-5048

Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
- (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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Public Notice

DEVELOPMENT APPLICATION NUMBER: 20DP08-31

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 223 MC, Block 3, Lot 18 : 18 Aspen Avenue, with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on October 1, 2020.**

Statements of concern with regard to this development permit should be addressed to:
 Summer Village of Silver Sands
 Box 8
 Alberta Beach, Alberta, T0E 0A0
 Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	September 10, 2020
Date of Decision	_____
Effective Date of Permit	September 10, 2020
Signature of Development Officer	October 9, 2020
	 _____

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

September 25, 2020

File: 20DP07-31

**Re: Development Permit Application No. 20DP07-31
Plan 223 MC, Block 2, Lot 15 : 15 Ash Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:

PARKING PAD AND RECREATIONAL VEHICLE LOCATION

- **Front Yard setback shall be a minimum of 8.0 metres;**
- **Side Yard setbacks shall be a minimum of 1.2 metres (or greater distance as required under the Alberta Safety Codes Act;**
- **Rear Yard setback shall be a minimum of 1.0 metre.**

PARKING PAD CONSTRUCTION

- **The Parking Pad shall have a width of a minimum of 5.5 metres and length of a minimum of 11.0 metres (or greater to accommodate the Recreational Vehicle to be parked thereon).**
 - **The Parking Pad shall be constructed in a manner to provide a hard, mineral based, surface to accommodate a Recreational Vehicle parked upon it.**
- 8- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **September 25, 2020**

Complete

Date of Decision

September 25, 2020

Effective Date of

Permit

October 24, 2020

Signature of Development
Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

Attachment: Schedule "A" – Site Plan

cc Wendy Wildman - Municipal Administrator, Summer Village of Silver Sands
Assessor - Mike Krim – Tanmar Consulting Inc. : mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB TOE OAO

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.
4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

The Inspections Group Inc.

Edmonton Office

12010 - 111 Avenue NW

Edmonton, Alberta T5G 0E6

E-mail: questions@inspectionsgroup.com

Phone: 780 454-5048

Fax: 780 454-5222

Toll Free Ph: 1 866 554-5048

Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
- (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

6



Public Notice

DEVELOPMENT APPLICATION NUMBER: 20DP07-31

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 223 MC, Block 2, Lot 15 : 15 Ash Avenue, with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on October 16, 2020.**

Statements of concern with regard to this development permit should be addressed to:

Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta, T0E 0A0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	September 25, 2020
Date of Decision	September 25, 2020
Effective Date of Permit	October 24, 2020
Signature of Development Officer	

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

(b2)



Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, **INCLUDING:**

PARKING PAD AND RECREATIONAL VEHICLE LOCATION

- **Front Yard setback shall be rear yard and rear half of the parcel;**
- **Side Yard setbacks shall be a minimum of 1.2 metres (or greater distance as required under the Alberta Safety Codes Act;**
- **Rear Yard setback shall be a minimum of 1.0 metre.**

PARKING PAD CONSTRUCTION

- **The Parking Pad shall have a width of a minimum of 3.3 metres and length of a minimum of 11.0 metres (or greater to accommodate the Recreational Vehicle to be parked thereon).**
- **The Parking Pad shall be constructed in a manner to provide a hard, mineral based, surface to accommodate a Recreational Vehicle parked upon it.**

- 8- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **September 25, 2020**

Date of Decision

September 25, 2020

Effective Date of Permit

October 24, 2020

Signature of Development Officer

Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

Attachment: Schedule "A" – Site Plan

cc Wendy Wildman - Municipal Administrator, Summer Village of Silver Sands
Assessor - Mike Krim – Tanmar Consulting Inc. : mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

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3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.
4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
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The Inspections Group Inc.

Edmonton Office

12010 - 111 Avenue NW

Edmonton, Alberta T5G 0E6

E-mail: questions@inspectionsgroup.com

Phone: 780 454-5048

Fax: 780 454-5222

Toll Free Ph: 1 866 554-5048

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- (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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Development Services
for the

Summer Village of Silver Sands

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Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 20DP09-31

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 2941 MC, Block 4, Lot 9 : 9 Pine Crescent, with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on October 2, 2020.**

Statements of concern with regard to this development permit should be addressed to:
Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta, T0E 0A0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

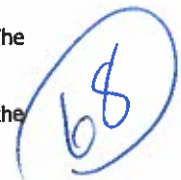
Date Application Deemed Complete	September 25, 2020
Date of Decision	September 25, 2020
Effective Date of Permit	October 24, 2020
Signature of Development Officer	

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT





Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

September 25, 2020

File: 20DP10-31

**Re: Development Permit Application No. 20DP10-31
Plan 223 MC, Block 3, Lot 19 : 19 Aspen Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:

PARKING PAD AND RECREATIONAL VEHICLE LOCATION

- **Front Yard setback shall be a minimum of 12.0 metres;**
- **Side Yard setbacks shall be a minimum of 1.2 metres (or greater distance as required under the Alberta Safety Codes Act;**
- **Rear Yard setback shall be a minimum of 1.0 metre.**

PARKING PAD CONSTRUCTION

- **The Parking Pad shall have a width of a minimum of 6.1 metres and length of a minimum of 10.0 metres (or greater to accommodate the Recreational Vehicle to be parked thereon).**
- **The Parking Pad shall be constructed in a manner to provide a hard, mineral based, surface to accommodate a Recreational Vehicle parked upon it.**

- 8- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Note: It is noted that an Accessory Building is located upon the Lands, this structure is not permitted upon the site where there is no Principal Dwelling upon the property.

TO



Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **September 25, 2020**

Date of Decision

September 25, 2020

Effective Date of Permit

October 24, 2020

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

Attachment: Schedule "A" – Site Plan

cc Wendy Wildman - Municipal Administrator, Summer Village of Silver Sands
Assessor - Mike Krim – Tanmar Consulting Inc. : mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



Development Services
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Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

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2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.
4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

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6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
 - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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Public Notice

DEVELOPMENT APPLICATION NUMBER: 20DP10-31

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 223 MC, Block 3, Lot 19 : 19 Aspen Avenue, with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on October 16, 2020.**

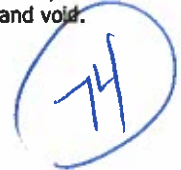
Statements of concern with regard to this development permit should be addressed to:
Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta, T0E 0A0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	September 25, 2020
Date of Decision	September 25, 2020
Effective Date of Permit	October 24, 2020
Signature of Development Officer	

- Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.
- Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT





Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

September 11, 2020

File: 20DP11-31

**Re: Development Permit Application No. 20DP11-31
Plan 223 MC, Block 3, Lot 14 : 14 Aspen Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:

PARKING PAD AND RECREATIONAL VEHICLE LOCATION

- Front Yard setback shall be rear yard and rear half of the parcel;
- Side Yard setbacks shall be a minimum of 1.2 metres (or greater distance as required under the Alberta Safety Codes Act;
- Rear Yard setback shall be a minimum of 1.0 metre.

PARKING PAD CONSTRUCTION

- The Parking Pad shall have a width of a minimum of 5.5 metres and length of a minimum of 11.0 metres (or greater to accommodate the Recreational Vehicle to be parked thereon).
- The Parking Pad shall be constructed in a manner to provide a hard, mineral based, surface to accommodate a Recreational Vehicle parked upon it.

ACCESS CONSTRUCTION

- Completion, and submission to the Summer Village of Silver Sands, of an Application for Approach Construction – Application attached.
- Access to the parcel shall be constructed so that it is not within the Corner Sight Triangle, to the satisfaction of the Summer Village of Silver Sands.

8- All improvements shall be completed within twelve (12) months of the effective date of the permit.

9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **September 11, 2020**

Date of Decision

September 11, 2020

Effective Date of Permit

October 10, 2020

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

Attachment: Schedule "A" – Site Plan

cc Wendy Wildman - Municipal Administrator, Summer Village of Silver Sands
Assessor - Mike Krim – Tanmar Consulting Inc. : mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

NOTE:

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4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

The Inspections Group Inc.

Edmonton Office

12010 - 111 Avenue NW

Edmonton, Alberta T5G 0E6

E-mail: questions@inspectionsgroup.com

Phone: 780 454-5048

Fax: 780 454-5222

Toll Free Ph: 1 866 554-5048

Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
 - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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Public Notice

DEVELOPMENT APPLICATION NUMBER: 20DP11-31

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 223 MC, Block 3, Lot 14 : 14 Aspen Avenue, with regard to the following:

CONSTRUCTION OF A RECREATIONAL VEHICLE PARKING PAD AND PLACEMENT OF A RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF STORAGE AND USE.

has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on October 2, 2020.**

Statements of concern with regard to this development permit should be addressed to:
Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta, T0E 0A0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	September 11, 2020
Date of Decision	September 11, 2020
Effective Date of Permit	October 10, 2020
Signature of Development Officer	

- Note:** This permit does not come into effect until twenty-nine (29) days after the date of issuance.
- Note:** Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- Note:** This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

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APPLICATION FOR APPROACH CONSTRUCTION

SUMMER VILLAGE OF SILVER SANDS
Box 8 Alberta Beach, AB T0E 0A0
T 587.873.5765 F 780.967.0431
E administration@wildwillowenterprises.com

Proposed Approach Location			
Plan	Block	Lot	Municipal Address

Applicant/Landowner Information	
Applicant Name: _____	Registered Owner Name(s) (if different from applicant): _____
Mailing Address: _____	Mailing Address: _____
City, Prov: _____ Postal Code: _____	City, Prov: _____ Postal Code: _____
Ph: _____ Cell: _____	Ph: _____ Cell: _____
Email: _____	Email: _____

Reason for Changing Existing Approach or Requesting New Approach
_____ _____ _____ <input type="checkbox"/> New Approach <input type="checkbox"/> Existing Approach

Authorization
I hereby make application to construction an approach in accordance with the attached plan, Summer Village of Silver Sands Engineering Design Standards (latest version), and at the location shown on the sketch plan on reverse of this form.
_____ <small>Date of Application</small>
_____ <small>Signature of Applicant</small>

FOR SUMMER VILLAGE USE ONLY – Application Approval		
APPLICATION NO.: _____		
_____	_____	_____
<small>Date Approved (yyyy-mm-dd)</small>	<small>Name of SV of Silver Sands Representative</small>	<small>Signature</small>
SPECIAL PROVISIONS: _____		

FINAL INSPECTION ACCEPTED		
_____	_____	_____
<small>Date Approved (yyyy-mm-dd)</small>	<small>Name of SV of Silver Sands Representative</small>	<small>Signature</small>

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection and use of this information may be directed to the Freedom of Information & Protection of Privacy (FOIP) Coordinator, Summer Village of Silver Sands, Box 8, Alberta Beach, AB T0E 0A0 (587-873-5765).

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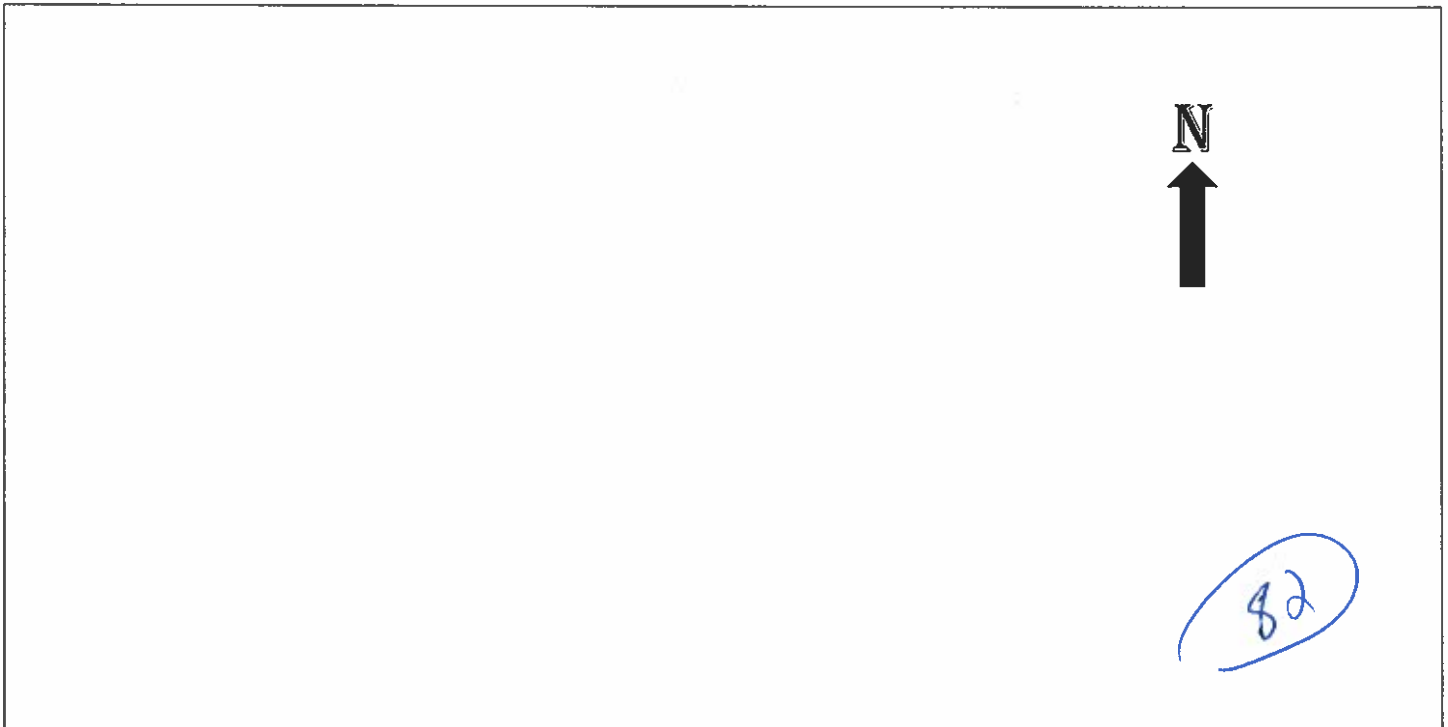
Notes:

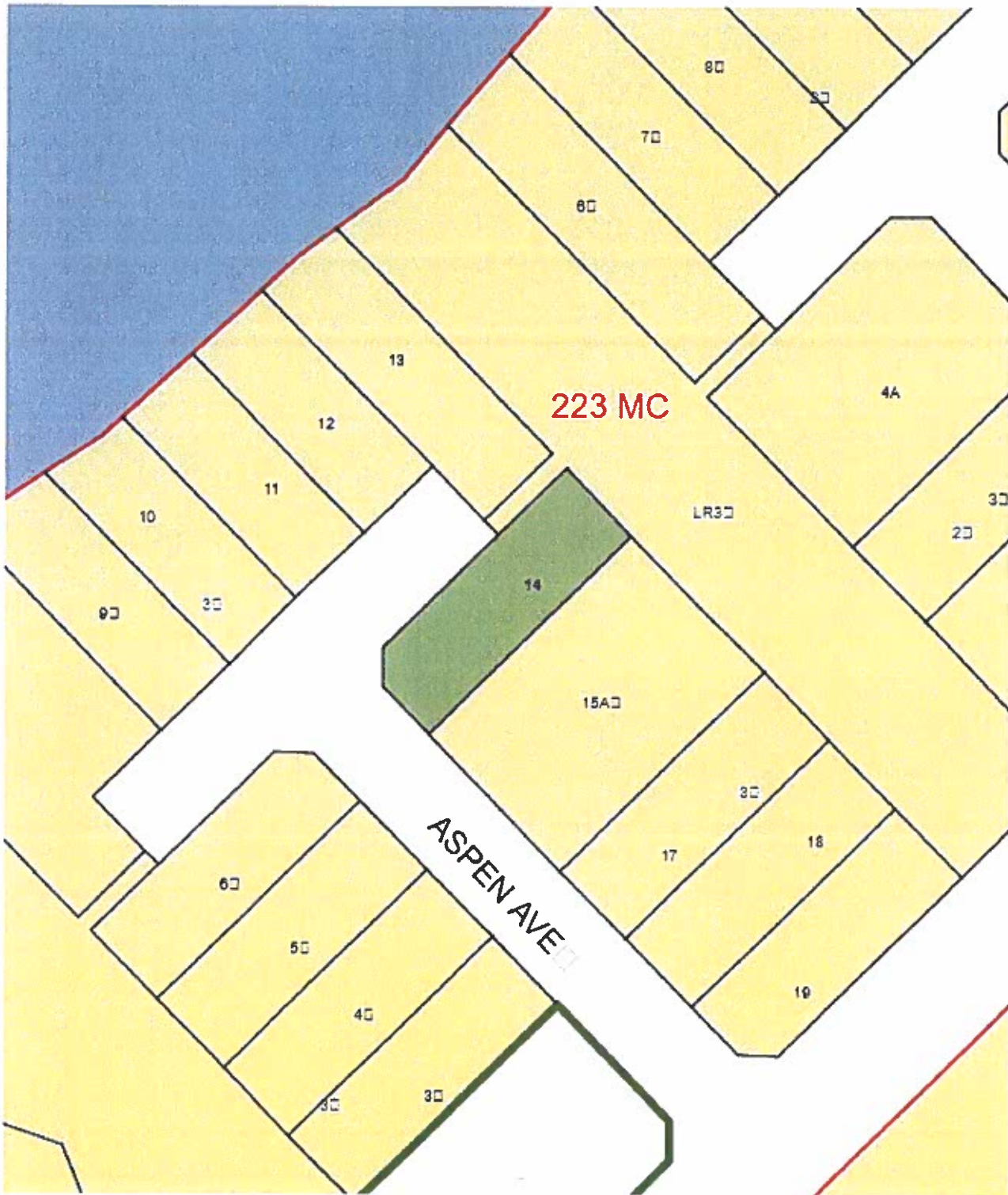
1. Each parcel of land can have one approach for access as per Summer Village policy. An additional approach is subject to approval by the Summer Village and will be constructed by the owner at their own cost.
2. Approaches shall be constructed to Summer Village Policy and Engineering Design Standards drawings.
3. All approaches shall meet or exceed Summer Village of Silver Sands Engineering Design Standards. Please attach schematic / drawing of approach indicating the manner in which it is to be constructed.
4. Applicant to notify the Summer Village of Silver Sands when approach is complete and ready for inspection.
5. Proposed new approach locations should be inspected prior to construction to verify spacing and sightlines.
6. Applicant to contact Alberta One Call and locate all utilities prior to construction.

The Sketch Plan should indicate the following:

- Location of proposed Approach, dimensioned from the closest property corner
- Boundaries of the land parcel including dimensions
- All drainage courses
- All roads adjacent to the parcel labeled
- Location of any existing approach(es) (residential, field, or industrial) on both sides of the road
- North arrow for orientation

Please indicate proposed location by placing flagged stakes at both sides of the intended approach if on site meeting with Summer Village of Silver Sands representative is not possible.





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Town of Mayerthorpe

RECEIVED
OCT 08 2020

Report Title : SILVER SANDS DAILY EVENTS
Report Range 9/1/2020 12:00 am to 9/30/2020 11:59 pm

Daily Event Log Report

Date: 2020/09/12

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/09/12 1730 Event End: 2020/09/12 1900
Event: GENERAL PATROL
Location: SILVER SANDS
Specific Location: SUMMER VILLAGE
Notes: PATROLLED VILLAGE, DID RADAR ON ALL 3 SECTIONS OF MAIN ROADWAY. CLOUDY AND COOLER DAY SO NOT A LOT OF ACTIVITY, DAN WORKING WITH A CREW ON CULVERTS AND DITCHES

Total Group Events: 1 Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2020/09/16

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/09/16 0930 Event End: 2020/09/16 1100
Event: GENERAL PATROL
Location: SILVER SANDS
Specific Location: SUMMER VILLAGE
Notes: RADAR IN A FEW PARTS OF THE VILLAGE, PATROLLED CHECKING SECURITY OF RESIDENCES, ALSO TOOK UPDATED PICS OF 15 BAY DRIVE FOR UNSIGHTLY ORDER

Total Group Events: 1 Total Time on Events: 0 Days 2 Hours 30 Minutes

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Total Events By Date: 1

Date: 2020/09/21

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2020/09/21 1330

Event End: 2020/09/21 1430

Event: GENERAL PATROL

Location: SILVER SANDS

Specific Location: SUMMER VILLAGE

Notes: PATROLLED THE VILLAGE CHECKING ON RESIDENCES MOSTLY. BEAUTIFUL DAY BUT NOT VERY BUSY TODAY

Total Group Events: 1

Total Time on Events: 0 Days 1 Hours 0 Minutes

Total Events By Date: 1

Date: 2020/09/30

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2020/09/30 1430

Event End: 2020/09/30 1600

Event: GENERAL PATROL

Location: SILVER SANDS

Specific Location: SUMMER VILLAGE

Notes: JUST A QUICK PATROL OF VILLAGE AS I WAS WORKING ON ORDER DAYS PRIOR IN MY OFFICE FOR BAY DRIVE.

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Total Report Events: 4

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September 8, 2020

Honourable Tracy Allard
Office of the Minister of Alberta Municipal Affairs
132 Legislature Building
10800 - 97 Avenue NW
Edmonton, AB, Canada T5K 2B6

Dear Minister Allard:

Re: **Provincial Assessment Model Review**

The elected officials of the communities within Lac Ste. Anne County have come together to formally disavow the proposed changes to the provincial assessment model. We are unified in our strong objection to the UCP government's plans to critically impact each of our budgets by imposing any one of the scenarios outlined in the review.

Lac Ste Anne County covers some 2850 km² and is home to the Towns of Mayerthorpe and Onoway, as well as the Village of Alberta Beach and a dozen Summer Villages. Nearly 11,000 people call the county home with another almost 5000 residing in the urban areas.

Rural Alberta overwhelmingly supported the UCP party in 2019. We were counting on your government to put Albertans back to work and invigorate the economy. No one would dispute the importance of the oil and gas sector when it comes to our economic recovery. Most Albertans are not opposed to some sort of relief program to put the industry in a better position to compete in the world market. Both RMA and AUMA presented some solutions that could accomplish this without such disastrous effects on municipalities.

Your government's plans for the assessment model will take money from the budgets of rural municipalities and deposit it into the accounts of the shareholders of big oil and gas while creating tax **increases** for smaller producers who invest in our communities and provide meaningful employment for Albertans. The impacts of the proposed changes will be felt in the budgets of all municipalities and will force service reductions, staff reductions, deferral of capital and maintenance projects and tax increases across the board. Considering the UCP platform touted zero tax increases, this is especially concerning.

Further, it will shift the burden for the education property tax to residents and other business and industry. Even if municipalities can keep their mill rates steady and that's a big if, property taxes will still go up.

For the smaller municipalities in Lac Ste. Anne County, their viability is at stake. They manage very tight budgets and even a minor adjustment can have enormous consequences. From the County's standpoint, they provide funding to the urban communities for recreation, emergency services and libraries among other things. The scenarios in the assessment model review will

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result is a significant reduction in the County's revenue. It is safe to assume there will be a trickle-down effect to the budgets of the urban communities.

The long-term impacts of the proposed changes must be studied and clearly understood. It is reckless and ill-advised to proceed with incomplete information. The RMA and AUMA have both asked for the long-term projections on the impact of these changes, which you have not provided. Your rush to implement these changes will prove disastrous for every Albertan. The only benefits will go to large oil and gas companies who, if past is prologue, will not re-invest that money in our province.

We, the elected officials of the communities within Lac Ste. Anne County, call on the UCP government to engage in meaningful consultation with municipalities and our associations regarding the Assessment Model Review. Further, we call on the UCP government to delay, indefinitely, implementation of any of the scenarios contained in the Assessment Model Review. We call on you to work with us to create a new model that will help our oil and gas sector without threatening the viability of municipalities.

Further, the undersigned request an in-person meeting with the Honorable Minister of Municipal Affairs, Tracy Allard and Lac Ste. Anne – Parkland MLA, Shane Getson.

Respectfully,

Janet Jabush
Mayor, Town of Mayerthorpe



Joe Blakeman
Reeve, Lac Ste. Anne County



Jim Benedict
Mayor, Village of Alberta Beach



Judy Tracy
Mayor, Town of Onaway



Bernie Poulin
Representing Summer Villages



- cc: Jason Kenney, Premier of Alberta
- Shane Getson, MLA, Lac Ste. Anne – Parkland Constituency
- Barry Morishita, President, AUMA
- Al Kemmere, President, RMA

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From: assessmentservicesbranch@gov.ab.ca
Sent: October 20, 2020 4:31 PM
To: Wendy Wildman
Subject: Assessment Model Review (AMR) Communications
Attachments: AR103220 - Attachment 1.pdf; AR103220 - Attachment 2.pdf

Dear Chief Elected Official,

For more than a year, government has been working on a review of the regulated assessment models for wells, pipelines, and wellsite machinery and equipment. The review was intended to update the valuations of these properties in line with current circumstances, while promoting Alberta's competitiveness and preserving the ability of municipalities to deliver necessary services and infrastructure.

Upon being sworn in as the Minister of Municipal Affairs, I made this assessment model review (AMR) one of my top priorities. I undertook to consult extensively with municipalities and with industry. As a result, I understand and appreciate the delicate balance between the interests of municipal viability and industry competitiveness.

It is clear to me and my government colleagues that it may not be possible to strike the right balance, and do the right thing for the long term, if we implement comprehensive assessment system changes amidst the current uncertainty. Accordingly, we will not be proceeding with any of the assessment model review scenarios.

At the same time, we cannot simply maintain the status quo. The challenges facing our oil and gas sector remain, and there are specific areas where our assessment and taxation system can be improved to support Alberta's economic recovery and protect jobs in communities throughout our province.

Taking into account these considerations, as well as the constructive suggestions I have received from municipalities and industry over the past two months, I am pleased to inform you of the following government decisions:

- In order to encourage new investment, there will be a three-year "property tax holiday" for all new well and pipeline assets; these properties will receive an assessment of zero for the next three years.
- To further stimulate new drilling activity, the Well Drilling Equipment Tax will be eliminated beginning in January, 2021.

- Additional depreciation adjustments will be provided for lower-producing wells; this is expected to result in a reduction of approximately \$21 million in municipal taxes and \$7 million in education taxes provincewide.
- To promote continued viability of existing assets and companies, the shallow gas assessment reduction of 35 per cent will also be maintained for the next three years.

These measures are intended to support our economic recovery and provide much-needed certainty to industry, investors, municipalities, and other property taxpayers for the next three years. It is our intent that comprehensive changes to well, pipeline and wellsite machinery and equipment assessment models will not be enacted during this time. In the coming months, government will develop a plan for regular, future reviews of assessment models for all regulated property types, including the timing and process for such reviews.

As the impacts of these changes are much more moderate than those contemplated under the AMR, my full expectation is that municipalities will be able to accommodate any reductions in the assessment base without raising taxes on other ratepayers.

In the absence of new assessment models, assessment year modifiers (AYMs) need to be established for the 2021 tax year. These modifiers are similar to a consumer price index, and are used to adjust the property assessments for regulated industrial property from the base cost year in order to reflect current values. To support the budgeting process municipalities are currently undertaking, attached are the approved AYM's for the 2020 Assessment Year (2021 tax year). Also attached is an estimate of the property tax impacts for rural municipalities resulting from additional depreciation. Direct impacts on urban municipalities are expected to be negligible.

Municipal Affairs is completing the annual updates to the Alberta Minister's Guidelines for taxation in 2021 to include the annual change to the AYM's, as well as the changes to additional depreciation for lower-producing wells. The Provincial Assessor's office will prepare the assessments for designated industrial property including wells, pipelines, and wellsite machinery and equipment in late January 2021. The assessments will include the changes resulting from this decision, and any annual changes to the inventory.

If you have any concerns regarding these changes, your administration is welcome to contact Ethan Bayne, Assistant Deputy Minister, Municipal Assessment and Grants, at 780-415-1717, or ethan.bayne@gov.ab.ca, or Janice Romanyshyn, Provincial Assessor, at 780-415-0833, or janice.romanyshyn@gov.ab.ca.

In my brief time as Minister, I have been pleased to hear candid feedback and tough questions from municipal leaders, and I hope that will continue. I am also very encouraged to hear from so many of you that municipalities are willing to be partners in supporting our economy, including the oil and gas sector. I look forward to seeing this commitment

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reflected in reduced red tape and fiscally prudent decision-making as you plan your budgets and establish tax rates for the coming year.

Sincerely,

Tracy L. Allard

Minister

Attachments

1. Assessment Year Modifier (AYM) Table
2. Estimated Impact of Additional Depreciation on Total Tax Revenue

cc: Honourable Sonya Savage

Minister of Energy

Honourable Dale Nally

Associate Minister of Natural Gas and Electricity

Paul Wynnyk

Deputy Minister, Municipal Affairs

Ethan Bayne

Assistant Deputy Minister, Municipal Assessment and Grants

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Attachment 1: Assessment Year Modifier (AYM) Table

Property Type	2019 Assessment Year (2020 Tax Year) AYM	Proposed 2020 Assessment Year (2021 Tax Year) AYM	Per cent Change
Wells	1.192	1.206	1.17
Pipelines	1.024	1.027	0.29
Machinery & Equipment	1.41	1.418	0.57
Electric Power Systems	1.471	1.515	2.99
Telecommunication Carriers	1.154	1.159	0.43
Cable Distribution Undertakings	1.394	1.400	0.43
Railway	1.460	1.471	0.75
Farm land (Dry Arable, Dry Pasture, Woodlot)	1.00	1.000	0
Farm land (Irrigated Arable)	1.03	1.030	0

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Attachment 2: Estimated Impact of Additional Depreciation on Total Tax Revenue

Municipality	Property Tax Revenue 2019 (FIRs)	Property Tax Revenue from Wells and Pipe	Estimated Tax Reduction from Additional Depreciation	Percent of Property Tax Revenue	Estimated Percent Change in Equalized Assessment (rounded)
ACADIA NO. 34, M.D. OF	1,097,009	192,664	- 18,663	-2%	-1%
ATHABASCA COUNTY		7,538,047	- 48,331		0%
BARRHEAD NO. 11, COUNTY OF	8,749,655	1,904,678	- 52,739	-1%	0%
BEAVER COUNTY	13,222,926	4,430,327	- 118,100	-1%	-1%
BIG LAKES COUNTY	23,225,741	10,226,290	- 518,242	-2%	-2%
BIGHORN NO. 8, M.D. OF	6,436,099	761,076	- 4,610	0%	0%
BIRCH HILLS COUNTY	4,931,384	2,271,682	- 116,101	-2%	-2%
BONNYVILLE NO. 87, M.D. OF	62,612,758	23,188,161	- 1,066,337	-2%	-1%
BRAZEAU COUNTY	25,602,864	14,943,250	- 733,630	-3%	-2%
CAMROSE COUNTY	16,004,156	4,480,107	- 134,773	-1%	0%
CARDSTON COUNTY	5,567,506	664,856	- 23,887	0%	0%
CLEAR HILLS COUNTY		9,158,142	- 205,535		-1%
CLEARWATER COUNTY	45,401,740	23,467,762	- 581,550	-1%	-1%
CYPRESS COUNTY	24,556,862	11,138,249	- 887,260	-4%	-3%
FAIRVIEW NO. 136, M.D. OF	5,245,390	1,694,035	- 57,476	-1%	-1%
FLAGSTAFF COUNTY	22,251,563	8,580,794	- 449,401	-2%	-2%
FOOTHILLS COUNTY	35,097,677	2,143,639	- 49,420	0%	0%
FORTY MILE NO. 8, COUNTY OF	7,512,490	2,181,578	- 180,185	-2%	-2%
GRANDE PRAIRIE NO. 1, COUNTY OF	83,366,583	16,738,141	- 513,675	-1%	0%
GREENVIEW NO. 16, M.D. OF	91,686,183	42,678,379	- 941,217	-1%	-1%
KNEEHILL COUNTY	24,547,043	12,754,770	- 648,517	-3%	-2%
LAC LA BICHE COUNTY	63,577,645	19,429,710	- 317,104	0%	0%
LAC STE. ANNE COUNTY	15,385,307	4,291,972	- 111,440	-1%	0%
LACOMBE COUNTY	31,303,213	3,551,682	- 180,010	-1%	0%
LAMONT COUNTY	14,969,863	4,996,309	- 109,066	-1%	-1%
LEDUC COUNTY	49,349,133	2,606,237	- 106,247	0%	0%
LESSER SLAVE RIVER NO. 124, M.D.		4,962,703	- 148,437		-1%
LETHBRIDGE COUNTY	15,711,213	1,214,900	- 64,532	0%	0%
MACKENZIE COUNTY		8,359,150	- 405,606		-1%
MINBURN NO. 27, COUNTY OF	12,996,962	5,639,364	- 152,193	-1%	-1%
MOUNTAIN VIEW COUNTY	29,324,961	12,290,240	- 336,633	-1%	-1%
NEWELL, COUNTY OF	29,653,558	17,085,643	- 1,138,945	-4%	-3%
NORTHERN LIGHTS, COUNTY OF	15,052,814	5,771,551	- 120,562	-1%	-1%
NORTHERN SUNRISE COUNTY		12,987,987	- 565,095		-2%
OPPORTUNITY NO. 17, M.D. OF		33,169,710	- 760,312		-1%

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Municipality	Property Tax Revenue 2019 (FIRs)	Property Tax Revenue from Wells and Pipe	Estimated Tax Reduction from Additional Depreciation	Percent of Property Tax Revenue	Estimated Percent Change in Equalized Assessment (rounded)
PAINT EARTH NO. 18, COUNTY OF	14,194,805	3,738,692	- 213,433	-2%	-1%
PARKLAND COUNTY	61,214,785	1,165,661	- 61,628	0%	0%
PEACE NO. 135, M.D. OF	2,987,393	687,907	- 8,538	0%	0%
PINCHER CREEK NO. 9, M.D. OF	12,073,910	1,449,792	- 5,365	0%	0%
PONOKA COUNTY	18,327,449	8,111,369	- 318,756	-2%	-1%
PROVOST NO. 52, M.D. OF	22,818,833	7,893,145	- 351,920	-2%	-1%
RANGLAND NO. 66, M.D. OF	1,308,394	868,507	- 2,060	0%	0%
RED DEER COUNTY	48,219,259	9,119,060	- 439,454	-1%	-1%
ROCKY VIEW COUNTY	72,603,350	5,176,554	- 113,032	0%	0%
SADDLE HILLS COUNTY	33,069,475	17,691,206	- 439,946	-1%	-1%
SMOKY LAKE COUNTY	9,684,252	4,757,652	- 72,409	-1%	-1%
SMOKY RIVER NO. 130, M.D. OF	7,169,270	2,182,333	- 173,468	-2%	-2%
SPECIAL AREAS BOARD		18,288,507	- 1,209,720		-3%
SPIRIT RIVER NO. 133, M.D. OF	3,036,562	726,749	- 24,983	-1%	-1%
ST. PAUL NO. 19, COUNTY OF	22,402,158	6,852,553	- 615,887	-3%	-2%
STARLAND COUNTY	11,323,618	6,480,441	- 459,260	-4%	-2%
STETTLER NO. 6, COUNTY OF	14,446,812	6,098,789	- 283,768	-2%	-1%
STRATHCONA COUNTY	227,633,022	4,745,503	- 57,678	0%	0%
STURGEON COUNTY	50,308,830	3,979,599	- 129,461	0%	0%
TABER, M.D. OF	15,595,777	5,432,828	- 398,559	-3%	-2%
THORHILD COUNTY		7,273,814	- 91,414		0%
TWO HILLS NO. 21, COUNTY OF	8,303,330	3,290,903	- 185,339	-2%	-1%
VERMILION RIVER, COUNTY OF	24,448,219	11,484,813	- 937,316	-4%	-3%
VULCAN COUNTY	13,168,630	3,058,693	- 246,244	-2%	-2%
WAINWRIGHT NO. 61, M.D. OF	26,980,449	15,618,904	- 350,242	-1%	-2%
WARNER NO. 5, COUNTY OF	6,812,559	1,996,872	- 139,250	-2%	-2%
WESTLOCK COUNTY	11,424,109	2,511,405	- 59,030	-1%	0%
WETASKIWIN NO. 10, COUNTY OF	19,435,477	7,308,311	- 376,726	-2%	-1%
WHEATLAND COUNTY	30,714,588	11,194,869	- 650,964	-2%	-2%
WILLOW CREEK NO. 26, M.D. OF	9,128,538	1,741,419	- 47,170	-1%	0%
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	655,583,267	30,570,285	- 306,017	0%	0%
WOODLANDS COUNTY		6,541,407	- 243,384		-1%
YELLOWHEAD COUNTY	56,380,689	30,572,103	- 529,652	-1%	-1%
Grand Total	2,295,238,107	586,104,431	- 21,407,903	-1%	-1%

Note: total revenue is as reported on submitted financial information returns (FIRs) (blank cells represent FIRs not yet submitted). Tax impacts are an estimated amount only, based on current assessments and current tax rates.

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SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, October 30th, 2020 commencing at 9:00 a.m.
at the Fallis Hall

Due to COVID restrictions, the public may participate via teleconference, call the office to arrange for same.

As per bylaw 286-2018 Council and/or Council Committee meetings may not be filmed or voice recorded.

p 63-68 -20DP09-31, construction of a recreational vehicle parking pad and placement of a recreational vehicle for both the purposes of storage and use at 9 Pine Crescent

p 69-74 -20DP10-31, for construction of a recreational vehicle parking pad and placement of a recreational vehicle for both the purposes of storage and use at 19 Aspen Avenue

p 75-83 -20DP11-31, for construction of a recreational vehicle parking pad and placement of a recreational vehicle for both the purposes of storage and use at 14 Aspen Avenue

p 84-85 c) Community Peace Officer Reports for September 2020

d) Provincial Assessment Model Review – please find attached the September 8th, 2020 letter to Minister Allard on the proposed assessment model changes from the regional municipalities within Lac Ste. Anne County expressing the detrimental financial impact this would have on the region. Also attached is a October 20th, 2020 email from the Province advising they will be further reviewing this proposed assessment model formula

e)

11. Open Floor Discussion with Gallery (15 minute time limit)

12. Closed Meeting (if required) a) Third Party Business Interests – Development Agreement – FOIPP Action Section 16
b) Third party personal privacy – Resident Request - FOIPP Act Section 17

13. Adjournment

Next Meetings:

- November 27th, 2020 – Regular Council Meeting