

Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 16th July 2018 at The Fairfield First School.

Present: Councillors: A Hood, P Margetts, Dr R Morgan and C Scurrall.
In attendance, the clerk. 0 members of the public.

221/18 The Committee considered and then agreed to Cllr. Morgan chairing the meeting in the absence of both the Chairman and Vice Chairman

222/18 Apologies. Apologies were received and accepted from Cllrs. J Bradley, A Mabbett, S Nock, and G Parsons.

223/18 Declarations of interest. Cllr. Margetts declared an interest in agenda Item number 7 as he was a member of the Belbroughton Cricket Club and thus he would not take part in the Committee's consideration of a grant for the cricket club.

224/18 Dispensations. None requested.

225/18 Minutes of previous meeting.

The minutes of the meeting of 18th June 2018 were approved by the Committee and were signed by the Chairman.

226/18 Bank reconciliation.

Cllr. Bradley had undertaken the bank reconciliation for the Council's operational bank account, he had confirmed by e mail (6.50p.m. - 16th July) that the figures were reconciled. In his absence and on his behalf the Chairman duly signed the bank statements and the 'Quickbooks' reconciliation prints. The Committee agreed that Cllr. Hood would carry out the next reconciliation procedure at the September Finance Committee.

227/18 Accounts for Payment.

- a.** The clerk circulated the list of items for payment totalling £9,681.20. The Committee authorised the cheque and electronic payments, Cllrs. Scurrall and Morgan agreed to sign the cheques. Payments included the purchase of 400 'Smartwater' kits for distribution in the Fairfield ward - £3,560 and, the additional Maintenance Grant to Belbroughton and Fairfield Parochial Church Council - £1,000.
- b.** As there is no August Finance Committee meeting the Committee agreed that the clerk would compile the August monthly payments and then two Committee members would consider these for authorisation during the third week of August.

228/18 Capital and Minor Grants

The Committee accepted the recommendation of the Grants Working Group and now recommended to full Council the following payments:

Capital Grant: Belbroughton Cricket Club £550 - Secure storage for coaching equipment.

Minor Grant: Fairfield Community Association £350 - Delivery of Neighbourhood Watch, local news and crime prevention advice via newsletters, and a Picnic in the Park event during 2019.

Minor Grant: Fairfield Bingo Social Club £200 – Venue hire and social activities.

229/18 Income and Expenditure

The Committee noted the first quarter's figures:

	<u>Apr - Jun 18</u>	<u>Budget</u>	<u>£ Over Bud...</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
CT Support Grant	0.00	0.00	0.00	0.0%
Insurance receipts	0.00	0.00	0.00	0.0%
Lengthsman Scheme	0.00	0.00	0.00	0.0%
Meeting Room Rent	300.00	300.00	0.00	100.0%
Precept (Council Tax)	32,500.00	32,500.00	0.00	100.0%
Uncategorized Income	0.00	0.00	0.00	0.0%
VAT refund	0.00	0.00	0.00	0.0%
Total Income	32,800.00	32,800.00	0.00	100.0%
Gross Profit	32,800.00	32,800.00	0.00	100.0%
Expense				
Administration	1,216.93	1,546.79	(329.86)	78.7%
Clerk's salary	4,801.85	4,437.49	364.36	108.2%
Communication	939.99	800.00	139.99	117.5%
Contingency	345.00	1,055.00	(710.00)	32.7%
Councillors expenses	0.00	124.00	(124.00)	0.0%
Footway Lighting	104.87	100.00	4.87	104.9%
Legal and Professional	0.00	375.00	(375.00)	0.0%
Maintenance	0.00	325.00	(325.00)	0.0%
Maintenance Grants	4,815.00	4,815.00	0.00	100.0%
Meeting Room	0.00	0.00	0.00	0.0%
Open Spaces & Footpaths	3,029.50	5,425.03	(2,395.53)	55.8%
Section 137 Expense	165.00	167.00	(2.00)	98.8%
Total Expense	15,418.14	19,170.31	(3,752.17)	80.4%
Net Ordinary Income	17,381.86	13,629.69	3,752.17	127.5%
Other Income/Expense				
Other Income				
Agriculture Holdings FBT R...	1,930.97	1,823.69	107.28	105.9%
F'ield Villa F C Rent	669.24	632.73	36.51	105.8%
Investment Income	3,033.02	406.04	2,626.98	747.0%
Other Income	1,200.00	1,187.52	12.48	101.1%
The Green Boundary Agree...	19,800.00			
Ward Members Funds	0.00	0.00	0.00	0.0%
Wayleaves	38.82	35.02	3.80	110.9%
Total Other Income	26,672.05	4,085.00	22,587.05	652.9%
Other Expense				
Clerk 25% allocation	1,500.00	1,425.00	75.00	105.3%
Grants to Parish Bodies	0.00	0.00	0.00	0.0%
Minor Grants	0.00	0.00	0.00	0.0%
Parish Project Expenditure	500.00	863.55	(363.55)	57.9%
Total Other Expense	2,000.00	2,288.55	(288.55)	87.4%
Net Other Income	24,672.05	1,796.45	22,875.60	1,373.4%
Profit for the Year	42,053.91	15,426.14	26,627.77	272.6%

230/18 Maintenance Work

Cllr. Margetts requested that the area on The Green, Belbroughton where the trees had been felled was kept weed free and that grass seed was put down in September.

Action: The clerk would request Mr N. Williamson action.

Cllr. Margetts requested an update from the parish gardener on the planting at the Hartle Lane entrance to Belbroughton and the removal of ivy on trees adjacent to Drayton Rd.

Action: the clerk would contact the parish gardener.

Cllr. Margetts on behalf of ‘The Green, Belbroughton Working Group’ requested that the District Council Tree Officer is requested to meet the Group in Sept/Oct to discuss what changes to the current replanting scheme in the Tree Decision Notice are likely to be acceptable to the District Council, as the site is in the Conservation area.

Action: the clerk to contact Mr Bucklitch.

Cllr Hood advised that the boundary marker posts on The Green, Belbroughton were correctly in place but required to be more securely installed. He and Cllr. Margetts would action.

Cllr Hood requested and the Committee agreed to provide signage for the Lengthsman’s vehicle to indicate that he was engaged in work for the Parish Council.

Action: the clerk to progress with Mr Williamson.

Cllr. Hood informed the Committee following advice from the clerk, that the County Council would not sanction the Parish Council’s agent cutting grass areas in Bell Heath which were W.C.C. owned. Therefore the contractors will require to be asked to cease working on that site. The Committee agreed that this decision would be referred to County Cllr. K May for comment.

Action: The clerk to inform Greenaways and C.Cllr. May.

231/18 Other Finance Business

None.

The meeting closed at 8.33 pm.

Signed.....Chairman