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## *Dadlington Village Hall Management Committee*

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### **MINUTES OF MEETING HELD      6<sup>th</sup> July 2017**

**Present:**

Phil Kiteley (chair), Michael Dix, Sally-Ann Faulks, Sam Johnson, Jacqui Morton (treasurer), Keith Morton, Rachel Rees-Jones (secretary), Simon Rees-Jones, Diane Rowbotham.

**1. Apologies**

Steve Wright

**2. Minutes of meeting held on May 11th 2017**

Accepted with no amendments

**3. Issues arising from the minutes**

Point 10b. A letter to be written to The Garden Society in Stoke Golding asking for possible donation to the Village Hall from their 2018 show.

**ACTION RACHEL**

**4. Correspondence/Communications – Rachel**

a. Reply from Thomas Barton Trust declining our request for a grant to support the Village Hall.

**5. Financial report – Jacqui**

Total balance £6363.69 as at 06/07/2017

**6. Bookings – Sam**

Up to date sheet had been sent to all committee members prior to the meeting.

a. A set of keys is missing. Sam is trying to track them down with the Pilates group who appear to be the last to use them. Rachel's set is currently being kept in the usual storage place for regular hirers to use.

**ACTION SAM**

Current Key holders are Sally Ann, Phil, Rachel and Harvey the cleaner.

b. John - U3A has requested an agreement in writing as to terms and conditions of hiring the hall. All agreed to the agreement details and a copy was signed by Phil. John is to obtain the signed copy from U3A for our records. Their booking is for every 2<sup>nd</sup> Monday until further notice.

c. Sam was thanked for her hard work in maintaining the bookings and for trying to find the lost keys.

**7. Lottery – John**

Report supplied by John. The main details are as follows:

- 54 / 59 tickets sold. 4 still outstanding but John expects them to renew.
- On 22/02/2017 the annual return was sent to HBBC.

	<b>Year 1 report to HBBC</b>	<b>Predictions for Year 2</b>
Ticket sales	£2600	£2808
Prizes	£880	£940
Registration	£40	£20
<b>Remainder for DVH</b>	<b>£1680</b>	<b>£1848</b>

- Prizes are currently £70 per month with £170 in December.
- If all 59 tickets are sold, prize money will increase to £75pm and £200 in Dec leading to a and profit of £2023.
- John and Jill were thanked.

## 8. Funding Bids

- Lottery bid – Michael. Bid submitted for £6605 to include projector, screen, audio system, hearing loop, new chairs and blinds. £1200 from DVHMC funds. Additional data has been requested from The Lottery and Michael has submitted. A response is awaited.
- The Parish Initiative Grant – Jacqui. The grant application was successful and we have had £12000 agreed to cover 60% of the total costs. Letter received 15/05/2017 stating conditions of the grant DVH has received – Press release, council to be invited, photos to be collected throughout the building work and a plaque to be erected following completion.
- Michael and Jacqui were both thanked very much for their hard work in the grant bids.

## 9. The Village Hall development – Phil

- Window of opportunity July 12<sup>th</sup> to Aug 14<sup>th</sup> for the final work. Phil confirmed with Colin Burton for a start date of July 13<sup>th</sup>.  
Phil to also ask Colin about the cost of laying the tiles in the storage area. **ACTION PHIL**  
Letter of thanks to be sent to Alan Wareham and Denis for the excellent storage doors and frame they have built. **ACTION RACHEL**
- Flooring. Once the wooden floor is laid to match the rest of the hall then a decision will be made about annual upkeep.
- Heaters. To be replaced after the building work is completed. Phil to liaise with Colin re heater connection points. **ACTION PHIL**  
Sally Ann to speak to Chris Tinsley (electrician) about possible heaters which could include air cooling as well as heat. **ACTION SALLY ANN**
- Defibrillator – John. An access point is no longer required for this.

## 10. EVENT Feedback

- RILL walk led by John and Eddie Smallwood on Saturday July 1<sup>st</sup>.  
16 walkers, with bar and soup afterwards. £170 raised.  
John, Eddie, Jill and Margaret were thanked.

## 11. Event Planning – all

- Quiz –Saturday September 23<sup>rd</sup>**
  - Michael to set questions. Sam selling tickets.
  - £8.50 pp
  - Sausages and mash
  - Committee available – Jacqui, Sam, Glenis, Diane (prior)
- Murder Mystery - November 25<sup>th</sup>**
  - Cast to be finalised but script written
  - John liaising with Eddie Smallwood on this event
- Christmas Lights – Friday December 1<sup>st</sup> 6pm.**
- Monthly Coffee Morning**
  - Sub group set up from both Dadlington and Stoke Golding to start this new venture.
  - Prepare for September 2017 start

- iii. Group to provide own tea, coffee etc but no/minimal hall hire (donation in the winter for heating)
- iv. The group is to be asked to keep DVHMC informed of the progress.

**12. AOB**

- a. Gas BBQ equipment. Currently stored at Hall Farm. A suggestion has been made by John Walliker that £50 donation be given to the Lions in respect of buying this equipment from its current owner for DVH to use. Phil to contact John Walliker for the details of the owner. **ACTION PHIL**
- b. Artists legacy – John. Reported from RIII Legacy group. An artistic display to be erected in each of the RIII villages. 3 artists have displays ready for local comments. In Dadlington Church from Aug 3<sup>rd</sup> – 7<sup>th</sup>. Notice to be put on village notice board. **ACTION JOHN**
- c. Super broadband – John. John had attended a meeting regarding this. He will report any further progress.

**13. Date of next meeting**

Thursday September 21<sup>st</sup> 7pm

**14. Agenda items for next meeting**

None suggested.

Meeting closed at 8.30pm