

Meeting #539

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, January 6, 2015 at the Lac qui Parle County Courthouse at 4:30 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Craigmile, John Cornell, David Ludvigson, and Joe Ferguson. Others present were: Trudy Hastad, Mary Homan, & Ron Fjerkenstad.

Chairman Ellefson asked for additions to the agenda. There being none, manager Craigmile motioned to approve the agenda, seconded by Manager Cornell. Upon vote, all voted in favor.

Chairman Ellefson welcomed new Board member Joe Ferguson who is filling the unexpired term of Manager Willis Beecher. The Board members and staff introduced themselves and welcomed Manager Ferguson.

PARK REPORT: Ron reported ice-fishing being slow due to open water, but should be picking up as the last of the open water was gone a couple days ago. R-6 is locked up and renter Randy Brown is wintering cattle on the hay land. Ron purchased a 2nd story emergency ladder for when and/or if we would need to open or close water level on R-6. Discussion followed with no action being taken.

CWP REPORT: Homan reported the Surface Water Assessment Grant (SWAG) was completed and sent into MPCA. The grant includes monitoring equipment, & sampling during 2015 & 2016. There are twenty-nine river sites in Lac qui Parle and MN River Headwaters (includes Yellow Bank Rivers) and three lakes including Del Clark Lake, staff time & mileage. RMB Labs in Detroit Lakes will be doing the chemical analysis of the samples. Grant notification is January 7th and if awarded the work plan & contracts will need to be completed and executed by the end of March.

Homan met with the Lincoln County staff and SWCD and the Lac qui Parle County staff and SWCD in the pre-planning for WRAPS. She will be meeting with Yellow Medicine County & SWCD on January 8th. This grant will end on June 30, 2015.

Homan informed the Board that there is another Clean Water Partnership grant round open for protection and restoration projects. The Grant is due March 6, 2015 and awarded on April 30th. It is a 50% match and she was wondering if she should submit the Del Clark Lake project. Area II would provide 20% funds if the bonding bill is approved for Area II, otherwise they wouldn't have any funds to help with this project. Discussion followed with no action taken.

Kent Olson has requested a partial payment on his septic installation. The tank is in the ground and then the weather changed and has prevented the project from being finished. Homan requested we make a partial payment and the rest when the project is finished. Discussion followed.

Manager Ludvigson motioned to make partial payment to Kent Olson on his septic installation, seconded by Manager Craigmile. Upon vote, all voted in favor.

Homan reported the Yellow Bank Semi-annual report was completed and the required e-link reporting is complete for the Clean Water Fund grant and for the LiDAR Terrain Analysis.

Hastad discussed a vacation request from Homan. Homan requested being gone the month of February. Hastad reported she had enough vacation time to use, but was only authorized to approve two weeks off. Discussion followed.

Manager Ludvigson motioned to authorize Administrator Hastad to grant the extended vacation request of Homan, seconded by Manager Cornell. Upon vote, all voted in favor.

WCA REPORT: Homan reported working on the WCA year-end reporting and will be working with Hastad to complete by February 1, 2015.

TREASURER'S REPORT: Manager Ludvigson presented the Treasurer's report.

Manager Craigmile motioned to approve the Treasurer's report, seconded by Manager Cornell. Upon vote, all voted in favor.

Manager Ludvigson discussed a Certificate of Deposit that is up for renewal at State Bank of Bellingham. The Board authorized manager Ludvigson to renew the CD.

SECRETARY'S REPORT: Secretary report #538 was presented as mailed. Manager Ludvigson motioned to approve report #538 as mailed, seconded by Manager Cornell. Upon vote, all voted in favor.

The next meeting date was set for Monday, February 2, 2015 at 1:00 p.m. in the Lac qui Parle County Commissioners room due to some conflicts with staff on February 3, 2015.

ADMINISTRATOR'S REPORT:

Hastad informed the Board that the time frame for filing an appeal on the Br 11 CD #27 Improvement project had passed so they could set the date for bid opening. Discussion followed. The Board instructed Hastad to contact Engineer Hansel and advertise and let bids for the Br 11 CD #27 Improvement project on February 2, 2015 at 3:00 p.m. No further action was taken.

Hastad reported that the Federal mileage rate increased to \$.57.5/mile as of January 1, 2015.

Manager Craigmile motioned to follow the Federal mileage rate for 2015, seconded by Manager Ludvigson. Upon vote, all voted in favor.

The 2015 legal papers were set with them being the Western Guard, Canby News, & Hendricks Pioneer. Meal reimbursement remains the same as the Lac qui Parle County rates. No further action was taken.

Hastad asked for approval to sign the US Department of the Interior Geological Survey Joint Funding Agreement on the gage on the Yellow Bank River near Odessa. Discussion followed.

Manager Craigmile motioned to allow Hastad to sign the USGS Joint Funding Agreement on the gage at the Yellow Bank River, seconded by Manager Ludvigson. Upon vote, all voted in favor.

Hastad discussed a letter from the LHIA (Lake Hendricks Improvement Association) request for support to help with the litigation against the proposed Dairy in South Dakota upstream of Deer Creek. Discussion followed with no action being taken.

Hastad reminded Manager Ellefson and Manager Cornell that their terms would be expiring in 2015.

Hastad informed the Board that she had contacted United Prairie Bank to remove Willis Beecher's name from the United Prairie Bank accounts for the Watershed. All checks require two signatures so Hastad had new signature papers drawn up to be signed by Manager Ellefson & Manager Ludvigson. Hastad is also listed as a signer on these accounts. No further action was taken.

Hastad reminded the Board of the Minnesota Viewers meeting scheduled for January 8, 2015 at Jackpot Junction. No action was taken. Hastad also reminded the Board that Area II was postponed until Thursday, January 15, 2015 at Marshall. No action was taken.

Hastad shared a letter received from the Minnesota Department of Ag introducing Spencer Herbert. He will be located in the North Mankato office. No action was taken. Hastad also reported receiving a letter stating that Sarah Strommen, BWSR Acting Deputy Director will be changing jobs to Assistant Commissioner role at DNR end of the month.

BILLS

GENERAL KLEIN ACCOUNT:

12-24-14	6275	Myron Ness & Monnens Excavating – SSTS Loan	\$6,500.00
01-06-15	6276	Mary Homan WRAPS pre-plan mileage to Lincoln	\$45.92
01-06-15	6277	Yellow Medicine SWCD WRAPS pre-plan meeting 11-13-14	\$152.95
01-06-15	6278	Yellow Medicine County WRAPS pre-plan meeting 11-13-14	\$113.75
01-06-15	6279	Lincoln County SWCD WRAPS preplan 11-13-14 & 12-11-14	\$230.79
01-06-15	6280	Lincoln County Environmental WRAPS collaboration 12-11-14	\$70.00
01-06-15	6281	LQP Environmental Office WRAPS Collaboration 12-18-14	\$70.00
01-06-15	6282	LQP SWCD WRAPS 11-13-14 & 12-17-14	\$131.25
01-06-15	6283	MN State University – Mankato Dec 2014 LiDar Contract	\$6,657.20
01-06-15	6284	LQP United Prairie Bank checking – YB grant July – Dec salary reimb	<u>\$9,697.76</u>
		TOTAL	\$23,669.62

PARK ACCOUNT:

12-30-14	5372	monthly payroll	park payroll	\$1,694.85
01-06-15	5373	Frontier Communications	park office phone, fax, internet	\$193.66
01-06-15	5374	City of Canby	sewer/storm water payment	\$299.36
01-06-15	5375	Dakota Pump & Control	start component two pumps, cutters in one	\$2,809.55
01-06-15	5376	AT&T Mobility	park cell phone	\$130.55
01-06-15	5377	Cleveland Chevrolet	Ford pick-up service	\$43.69
01-06-15	5378	Lyon-Lincoln Electric Coop	park electricity	\$688.82
01-06-15	5379	Canby News	July 4 th –thank-you ad	\$36.00
01-06-15	5380	Lincoln Pipestone Rural Water	water meter @ park	<u>\$37.40</u>
		TOTAL		\$5,933.88

UNITED PRAIRIE BANK GENERAL ACCOUNT:

12-15-14	2252	David Morano	speaker fee	\$75.00
12-19-14	2253 – 2254	semi-monthly payroll	December 1-15 payroll	\$3,233.22
12-19-14	2255	PERA	semi-monthly deductions	\$582.38
01-05-15	2256 – 2257	semi-monthly payroll	December 16-31 payroll	\$1,682.98
01-06-15	2258	Frontier Communications	office phone 320-598-3117	\$37.10
01-06-15	2259	Frontier Communications	CWP office phone e 320-598-3319	\$37.83
01-06-15	2260	Arrowwood Resort & Conf	MAWD annual meeting lodging	\$2,003.59
01-06-15	2261	Trudy Hastad	mileage, quickbooks payroll update, retirement exp	\$806.41
01-06-15	2262	Jake Staton	Br 11 CD #27 viewing	\$439.09
01-06-15	2263	Adam Lund	tree snagging Maxwell, 19 & Providence 25 & 36	\$200.00
01-06-15	2264	Pehrson Excavating	Maxwell 19 & Providence 25 & 36	\$2,900.00
01-06-15	2265	MCIT	2015 Insurance & workers' comp	\$7,104.00
01-06-15	2266	Rinke Noonan Attorney @ Law	monthly retainer & Br 11 CD #27	\$4,105.00
01-06-15	2267	LQP County Recorder	annual pictometry access for 2015	\$300.00

01-06-15	2268	Valley Office Products	1099 & W-2's	\$33.67
01-06-15	2269	Mary Homan	mileage & wetland conference registration	\$268.08
01-06-15	2270	LQP County Auditor/Treas	December postage	\$46.61
01-06-15	2271	LQP-YB Liability Acct	Federal withholding	\$2,810.16
01-06-15	2272	MN Revenue	4 th quarter withholding	\$1,225.00
01-07-15	2273 - 2278	monthly payroll	manager payroll & ditch reimb	\$2,692.36
01-07-15	2279	Rinke Noonan Attorney	monthly retainer & Br 11 CD #27	\$1,850.00
01-07-15	2280	PERA	monthly & semi-monthly deductions	\$916.41
01-07-15	2281	Minnesota Revenue	4 th quarter sales & use tax	\$119.00
TOTAL				\$33,467.89

DITCH FUND:

12-10-14	1341	Roger Strom	WS #1 Riverside 6 repair rock/clay/gravel	\$500.00
01-06-15	1342	B&W Control Specialists	WS #92 ditch spraying	\$1,191.75
TOTAL				\$1,691.75

Manager Ludvigson motioned to approve the bills, seconded by Manager Cornell. Upon vote, all voted in favor.

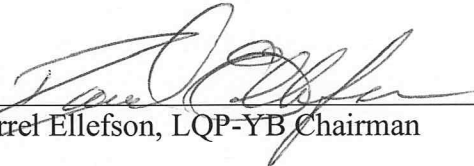
PERMITS: The following permit applications were applied for:

11084	Ben Johnson	Lac qui Parle, 6	seepage lines	01/06/15 DE
11085	David Weigers	Omro, 15	seepage lines	01/06/15 JF
11086	Paul Hacker	Camp Release, 35	seepage lines	01/06/15 DE

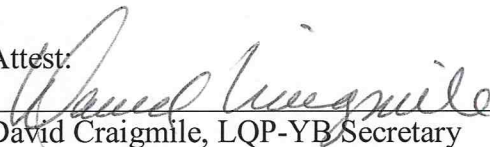
PERMITS HELD: Bill Croatt for signature

Manager Craigmile motioned to approve the permits except those held, seconded by Manager Cornell. Upon vote, all voted in favor.

The meeting adjourned at 6:20 p.m.


 Darrel Ellefson, LQP-YB Chairman

Attest:


 David Craigmile, LQP-YB Secretary