

**Meeting of Council of the Rural Municipality of Grayson No. 184 Held the 12th day of
January, 2016 in the Municipal Office at Grayson, SK**

Present:

Reeve: Ray Bernhardt
Councillor Division 1 – Willy Kuzub
Councillor Division 2 – Mike Lang
Councillor Division 3 – Roger Ell
Councillor Division 5 – Trent Duczek
Councillor Division 6 – Dave Graff
Administrator – Darlene J. Paquin

Absent:
Division 4 – Reinier deVries

Call to Order:

A quorum present Reeve Bernhardt called the meeting to order at 9:00 a.m.

Council then reviewed the Pecuniary Interest Legislation, Code of Ethics – As a Member of the Rural Municipal Council, Confidentiality. Councillors received a copy of the Council Member's Handbook and the Prairie and Forest Fire Act, 1982.

Minutes

1/16 **D. Graff:** That the minutes of the regular meeting of council held on December 15, 2015 be approved. **Carried**

Financial Statement:

2/16 **R. Ell:** That the bank reconciliation and statement of financial activity for the month of December, 2015 be accepted as presented. **Carried**

Correspondence

3/16 **T. Duczek:** That the correspondence presented to Council, now be filed. **Carried**

Business:

Remuneration

4/16 **M. Lang:** That the rate of remuneration for Council meetings be set at \$200.00 per day, with mileage set at .55 cents per kilometer for travel expense for 2016 **Carried**

5/16 **W. Kuzub:** That the rate of remuneration for committee meetings, office supervision and supervision of public works be set at \$200.00 per day (based on an eight hour day), plus .55 cents per kilometer for traveling expense for 2016. **Carried**

6/16 **R. Ell:** That the Council and the Administrator be paid \$50.00 per day for "out of pocket expenses", plus rooms and further that the rate of remuneration for meetings held outside municipality boundaries be \$200.00, and furthermore that those vehicles transporting council and/or the administrator be paid \$150.00 for a return trip to Regina or \$300.00 for a return trip to Saskatoon for conventions. Any other meetings are charge at .55 cents per kilometer for the year 2016. **Carried.**

7/16 **M. Lang:** That the R.M. pays \$75.00 per night to any Council member/administrator for room and board during convention for 2016 instead of a hotel room. **Carried**

Bond

8/16 **M. Lang:** That council acknowledges that the Administrator, D. Paquin has a bond for the amount of \$25,000 under the SARM Fidelity Bond Self Insurance Plan as per Section 113 (3) of the Municipality Act. **Carried**

Sick Pay

9/16 **D. Graff:** That the R.M. employees are allowed 1.25 days per working month for sick leave for the year 2016. **Carried**

Insurance

10/16 **R. Bernhardt:** That the R.M. participate and pay - SARM Liability Insurance; SARM Excess (premium for \$2 million - excess of 3 million coverage for the cost of \$681.00); Administrative Errors and Omissions (1,000,000 excess coverage for the cost of \$220.00); and SARM General Property Insurance for the year 2016. **Carried.**

Insurance/Plans

11/16 **D. Graff:** That he R.M. participate and pay – SARM Short Term Disability; SARM Long Term Disability, Health and Dental and Group Life Insurance (coverage 25,000) for employees for the year 2016. **Carried.**

Memberships

12/16 **W. Kuzub:** That the R.M. participate and pay - Saskatchewan Association of Rural Municipalities; Rural Municipal Administration Association; Regina District Association; Hudson Bay Route Association; East Central Transportation Planning;; Agricultural Health and Safety; PARCS (Hamlets). Federal Canadian Municipalities, APAS and Sask. Tip for the year 2016. **Carried.**

Donations

13/16 **R. Ell:** That the R.M. donated to Crime Stoppers (\$200.00) and Stars Ambulance (\$1,500.00) for the year 2016. **Carried.**

Bylaw Officer

14/16 **M. Lang:** That the R.M. appoint Cheryl Exner as the bylaw officer for the year 2016 and further that a retainer fee of \$100.00 per month and \$20.00 per hour and .55 per km. **Carried.**

Building Inspectors	<u>15/16</u> <u>M. Lang:</u> That the R.M. contract H.K Kolodziejak as the building inspector for residential properties and Pro Inspections from Regina for commercial properties. Carried.
Signing Authority	<u>16/16</u> <u>M. Lang:</u> That the signing authorities for the Rural Municipality of Grayson No. 184 for 2016 be the Reeve/or Deputy Reeve and Administrator. Carried.
Deputy Reeve	<u>17/16</u> <u>W. Kuzub:</u> That the R.M. appoints Dave Graff as Deputy Reeve for 2016. Carried.
Meeting Dates	<u>18/16</u> <u>D. Graff:</u> That the regular council meetings for the year 2016 be held in the Rural Municipality of Grayson No. 184 office building at 131 Taylor Street, Grayson, Saskatchewan on the following dates: January 12 th at 9:00 a.m.; February, 10 th at 9:00 a.m; March 7 th - 9:00 a.m. (Monday) due to Convention April 12 th at 9:00 a.m., May 11 th at 9:00 a.m. June 8 th at 9:00 a.m., July 13 th at 9:00 a.m., August 10 th at 9:00 a.m., September 17 th at 9:00 a.m., October 12 th at 9:00 a.m., November 9 th at 9:00 a.m. December 14 th at 9:00 a.m.; Subject to change and further as per section 124(1) of the Municipality Act that the method of giving notice is by either mail, telephone or fax as per specified by council member. Carried
Fire Chief	<u>19/16</u> <u>T. Duczek:</u> That George Weselak – Fire Chief and Shaun Bleich – Deputy Fire Chief are appointed for the Hamlets of Exner Twin Bay, Moose Bay Resort, Greenspot Resort, Sunset Beach and the R.M. of Grayson No. 184 for the year 2016. Carried.
Fire Fighters	<u>20/16</u> <u>W. Kuzub:</u> That the following is a list of volunteer fire fighters: George Weselak, Shane Allerdings, Bill Fox, Kevin Miranda, Clay Bennett, John Eggett, Neil Ottenbreit, Jody Fuchs, Trent Duczek, Shane Ottenbreit, Tyson Ottenbreit, Shaun Bleich, Jeremy Mayes for Hamelts of Exner Twin Bay, Moose Bay Resort, Greensport Resort, Sunset Beach and the R.M. of Grayson No. 184 for the year 2016. Carried
Workers Comp	<u>21/16</u> <u>R. Ell:</u> That the 2016 Saskatchewan Workers Compensation premium rate of G3109 Rural Municipality \$1.20; be acknowledged and further the R.M. cover the councilors and the Reeve for \$50,994 coverage each and the workers for their current wages. Carried
Library	<u>22/16</u> <u>D. Graff:</u> That the R.M. pays the 2016 levy of \$5,791.50 for the Regional Library. Carried
Fuel	<u>23/16</u> <u>T. Duczek:</u> That the R.M. purchase the diesel and gas fuel from Prairie Cooperative Ltd. of Melville for the year 2016. Carried
Snow Plow Policy	<u>24/16</u> <u>T. Duczek:</u> That the Municipality assumes the cost of snowplowing designated Municipal roads for the 2016 Winter Season. The cost to be budgeted in the 2016 budget and the following regulations to apply: a. The Council for each Division to be responsible for ordering the plow through the foreman b, School bus routes have first priority c. All private plowing including driveways to be paid for by the ratepayers as per custom rate work. Carried
Board of Revision	<u>25/16</u> <u>W. Kuzub:</u> That the R.M. hire Gord Krismer Consultant Firm to conduct the Board of Revision for the year 2016 with a retainer fee of \$125.00 plus gst. Carried.
Elections	<u>26/16</u> <u>W. Kuzub:</u> That nominations will be received to elect councilors for Reeve, Division 1, 3, 5 during regular office hours from the time the ad appears in the paper until close of the nomination period Wednesday, September 21, 2016. Carried. <u>27/16</u> <u>R. Ell:</u> That the following appointments are made: Returning Officer/Nomination Officer – Darlene Paquin and further that the Municipal Office at Grayson be name the polling place for the annual election to be held Wednesday October 26 th , 2016. Carried. <u>28/16</u> <u>R. Ell:</u> That the R.M. requests the returning officer to establish an advance poll/polls for the convenience of persons who would otherwise be unable to cast their votes on the day fixed for the election. Carried. <u>29/16</u> <u>M. Lang:</u> That the election officers for the election to be paid \$25.00 per hour. Carried.
Overweight Permit	<u>30/16</u> <u>R. Bernhardt:</u> That the R.M. of Grayson charge \$100.00 to non-ratepayers and nil to ratepayers for overweight permits, subject to permission from the division councilor/or reeve for the area being traveled on. Carried.

Appointments:	31/16 R. Bernhardt: That the following appointments be made for the year 2016
A.D.D. Board – Municipal Rep.	R. deVries
Agricultural Health Safety	W. Kuzub
Assessor	Administrator
Auditor	Collins Ballow (Parker & Quine) – Yorkton
Crooked Lake Committee.....	M. Lang and R. Ell
Development Appeals Board	A. Kurtz, L. Dancsok, R. JuneK
Development Officer.....	Administrator (all Development and Building Permit Are subject to approval from council)
Drainage/Trenching Appointments.....	Division 1 – M. Lang Division 2 – R. Ell Division 3 – R. deVries Division 4 – T. Duczek Division 5 – D. Graff Division 6 – W. Kuzub Reeve
East Central Transportation Rep.	D. Graff
Employee Relations Rep.....	D. Graff , M. Lang
Fire Department Rep.	T. Duczek, D. Graff, R. deVries
Fire Rangers	Ray Bernhardt (Fire Ranger Chief) Councillor in their Division
Finance Committee	Entire Council
Grayson Parks and Rec. Rep.....	T. Duczek (volunteer position)
Library Rep.	Laraine Gelowitz
Legal Advisor.....	SARM Lawyers and Layh Office in Langenburg
Pest Control Officer	James Mann
Poundkeeper.....	S. Wourms
Machinery Committee.....	R. Ell, W. Kuzub, R. Bernhardt
Melville Hospital Rep	Vacant
Office/Shop Committee	T.Duczek, D. Graff
RCMP Advisory Board Rep.....	T. Duczek
Road Ban Committee.....	T.Duczek, R. Ell, R. Bernhardt
Safety Officer for Gravel Trucks.....	Wayne Taillon
SAMA	Administrator
Sask. Municipal Hail Rep.....	Councillor that attends the convention
Tax Collector	Administrator
Vet Clinic Board Rep.....	R. deVries
Waste Management site (Lake).....	M. Lang
Weed Inspectors	Division 1 – D. Graff; Division 2 – W. Kuzub, Division 3 – M. Lang; Division 4 – R. Ell Division 5 – R. deVries; Division 6 – T. Duczek Reeve
Occupational/Safety.....	R. Bernhardt, R. Ell (Safety of the Workplace)
Rat Eradication Program coordinator...	W. Kuzub
Lower Qu'Appelle	M. Lang
	Carried.

Custom Work	32/16 D. Graff: That the following custom rates for 2016 are set at: <div> <p>Tractor/Mower – Ratepayer - \$100.00 per hr. (private driveways)</p> <p>Tractor and all other attachments – Ratepayers - \$100.00 per hr. (private driveways)</p> <p>Motor Grader – Ratepayer - \$100.00 per hr. (private driveways)</p> <p>Village of Dubuc, Killay, Waldron, Grayson will be charged - \$115.00 per hour</p> <p>Minimum Charge is one hour unless grader to going by. Special trips – charges minimum one hour or time from the shop return</p> <p>Custom work to be approved by councillor in the division. Work orders need to be filled out and forward to the R.M. Office.</p> <p>Carried.</p> </div>
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Charges	33/16 M. Lang: That the general fees of the R.M. of Grayson No. 184 for the year 2016 are set as follows: <div> <p>Photocopying - \$.10 per sheet</p> <p>Tax Certificates - \$20.00 (up to 4 properties – 1 page)</p> <p>Maps - \$10.00 colored</p> <p>- \$10.00 Home Stead Maps</p> <p>- \$10.00 black and white</p> <p>- Mail items above are \$12.00 per map</p> <p>Faxes - \$1.00 per sheet</p> <p>Copy of Minutes – \$30.00 per month (hard copy only)</p> <p>Assessment Sheets - \$10.00 per parcel</p> <p>Assessment Appeals - \$200.00 per appeal</p> <p>Rat and Mice Poisons – Ratepayer pays for 50% of the cost</p> <p>Gopher Poison: Ratepayer pays for 100% of the cost</p> <p>Policy Gravel: R.M. does not sell gravel to ratepayers or non-ratepayers</p> <p>Policy Culverts: R.M. does not sell culverts to ratepayers or non-ratepayers</p> <p>Dust Control:</p> <p><u>Ratepayers:</u> That the R.M. dust control policy is to place dust control in front of the yards with the ratepayers paying 50% (exception is Reg Clauson farm site and Morris Douhaniuk that the R.M. pays 100% due to the gravel trucks.)</p> <p><u>Hamlets:</u> Hamlets pay 100% of the dust control costs</p> <p>Carried.</p> </div>
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Construction Rate	<p>34/16 M. Lang: That the following construction rates for the 2016 year be set as follows:</p> <p style="padding-left: 40px;">Fence Policy – Removal of Fence - \$1,000.00 per mile - Replacement of Fence (3 wires) - \$5,000.00 per mile - Electric Fence - \$500.00 per mile</p> <p style="padding-left: 40px;">Borrow Pits – as per crop value at the time – per acre Crop Damage – as per crop value at the time - per acre Land – as per land value at the time – per acre</p> <p style="text-align: right;">Carried</p>
Beavers	<p>35/16 R. Ell: That the Municipality pays \$30.00 per tail for the collection of beaver tails (within R.M. boundaries only).</p> <p style="text-align: right;">Carried</p>
Beaver Grant	<p>36/16 R. Ell: That the R.M. of Grayson No. 184 makes application for participation in the Beaver Control Program (BCP) for the year 2016 and approves any ratepayer within the R.M. boundaries to trap beavers under the Beaver Control Program.</p> <p style="text-align: right;">Carried</p>
Lotteries	<p>37/16 W. Kuzub: That the Rural Municipality of Grayson No. 184 allocated to the following urban recreation boards for application to the Saskatchewan Lotteries Community Grant Program for 2016 based on per capita funding (478); Villages of: Grayson – 264, Killaly - 108, Dubuc – 91; Waldron - 15</p> <p style="text-align: right;">Carried</p>
Cell Phone	<p>38/16 W. Kuzub: That the R.M. pays the outside employee - Wayne Taillon - \$25.00 per employed month for the use of cell phone for the year 2016.</p> <p style="text-align: right;">Carried</p>
Bylaw 2015-05	<p>39/16 T. Duczek: That Bylaw 2015-05 to establish a council procedures bylaw be read the third time and adopted.</p> <p style="text-align: right;">Carried.</p>
Subdivision	<p>40/16 W. Kuzub: That the R.M. does not approved the proposed subdivision NW 26-21-04-W2 (R1125-15R) as it does not comply with the municipality zoning bylaw as it does not meet the minimum site size of 2 hectares.</p> <p style="text-align: right;">Carried.</p>
Subdivision	<p>41/16 W. Kuzub: That the R.M. has no objections to the proposed subdivision of NE 34-18-04-W2,(File R1169-15R) subject to the signing of a service agreement and the Municipal Reserve Requirements (monetary settlement) and further that the R.M. is not aware of any land in the vicinity that would be incompatible with the intended use of the proposed subdivision and the R.M. is not aware of any facilities that could be affected by the proposed development and that all costs associated with the service agreement and subdivision are the responsibility of the land owner and further that all zoning requirements are met.</p> <p style="text-align: right;">Carried.</p>
Crop Damage	<p>42/16 R. Bernhardt: The R.M. has paid compensation for the value of the crop for 2015-2016 (NE 30/NW29-21-05-W2) and any further compensation that Mr. Kushniruk feels necessary should be made by the landowner as improvements and access have been made to the land by the R.M.</p> <p style="text-align: right;">Carried.</p>
Kapasvar Dam	<p>43/16 D. Graff: That the R.M. hire a surveyor to find the elevations and boundaries of the Kapasvar Dam project and further that council write a letter to R.M. of Cana notifying them of the cost sharing project as per recommended by Sask. Water Security Agency letter dated January 11, 2016.</p> <p style="text-align: right;">Carried.</p>
Sunset Beach	<p>44/16 R. Ell: That the R.M. reviewed the 2015 minutes of Sunset Beach Resort.</p> <p style="text-align: right;">Carried</p>
Statements	<p>45/16 R. Ell: That the R.M. Reviewed the 2015 Annual Statements of the Hamlets of Sunset Beach Resort, Greenspot Resort, Moose Bay Resort, Exner Twin Bay Resort.</p> <p style="text-align: right;">Carried.</p>
R. Ridley	<p>46/16 D. Graff: That the R.M. reviewed the letter from R. Ridley and further that all zoning requirements have to be met.</p> <p style="text-align: right;">Carried.</p>
Reports	<p>47/16 D. Graff: That the following reports are accepted.</p> <ul style="list-style-type: none"> - Administrator carry over holidays from 2015 is 9.5 days - Foremen to fix muffler on the truck <p style="text-align: right;">Carried.</p>
Accounts	<p>48/16 M. Lang: That the accounts as presented to Council are approved for payment for the amount of \$362,284.69.</p> <p style="text-align: right;">Carried.</p>
Adjournment:	<p>49/16 R. Bernhardt: That the meeting adjourn at 1:20 p.m.</p> <p style="text-align: right;">Carried</p>

Reeve:

Administrator: