

**TITUSVILLE – COCOA AIRPORT AUTHORITY**

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on August 17, 2017 at 4:00 p.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Milo Zonka, Treasurer; Mr. Harry Carswell, Secretary; Dr. Wasim Niazi; Dr. David Hosley; Dr. John Leavitt; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Victor Watson, Esq. Dr. John Leavitt was in attendance via teleconference. Mr. Jay Stalrit, Vice Chairman, was absent.

**Call to Order**

Mr. Sansom called the meeting to order and determined that a quorum was present.

**Approval of the Agenda**

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion. Mr. Zonka made a motion to approve the Agenda as amended. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

**Appearances – None****Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. July 20, 2017 – Regular Meeting**

Mr. Zonka made a motion to approve the Consent Agenda as presented. Dr. Leavitt seconded. Mr. Sansom called the question. There were no objections. Motion passed.

**Old Business – None****New Business****Item A – Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International & Contractors Regarding Current Projects**

Mr. Powell gave an overview of the item and turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Invoice Number 2 in the amount of \$5,314.54, from Michael Baker International, which was for the Runway End Identifier Lights Project at Space Coast Regional Airport.

Mr. McDaniel gave a brief update on the progress of the REILS Project stating that it was currently in the bidding process. Mr. McDaniel stated that there was a lot of lighting projects in the works at the moment, and that he had been reaching out to multiple contractors who may be interested, but if the Airport Authority didn't get enough bids to award the project, the money would come back in March. Discussion continued.

Mr. McDaniel presented invoice Number 7 in the amount of \$22,268.82 from Michael Baker International, which was for the North Area Security & Infrastructure Project at Merritt Island Airport. Mr. McDaniel gave a brief update on the project. Discussion continued.

Dr. Hosley made a motion to approve the invoice. Dr. Leavitt seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. McDaniel discussed updates on the Spaceport License, stating that he and Airport Authority Staff had a good conference call with the FAA, and they were able to keep all three concepts. Mr. McDaniel explained that they removed the test stand language, which eliminated a lot of the comments that were holding up the process and that The Airport Authority really didn't lose anything. Mr. McDaniel stated they were working on the submittal right now, and if the submittal was accepted without any additional comments the next step would be a public meeting in about 30-60 days, followed by the six month timeclock. Discussion continued.

Mr. Powell stated that Millsource, the company that was going to lease property from the Airport Authority on the other side of Grissom for a retention pond, had run into some issues with the FAA. Mr. Powell stated that the FAA changed the minimums for Runway 9 at TIX and did not notify anyone of the change, which affected Millsource's planned expansion. Mr. Powell stated that he had heard that the FAA had done this all over the state. Mr. McDaniel stated that they had done everything they could to help, and had reached out to the ADO which was discussing the issue. Discussion continued.

The Board asked Mr. Powell to maybe reach out to Congressman Posey on behalf of Millsource, if needed, so they could move forward with their building. Discussion continued.

## **Information Section**

### **CEO Report**

Mr. Powell reported that a government contractor came in the day before looking for a large hangar and also that he was having a meeting the next day at City Hall

with someone that was looking at the possibility for 4 acres ultimately going to 200 acres, which didn't necessarily need direct airfield access.

Dr. Hosley asked if Space Coast Regional Airport was getting an increase in executive air traffic due to what was going on with Exploration Park. Mr. Powell stated that there was a lot coming in, but he couldn't say if it was directly tied to that. Mr. Sansom suggested that Mr. Powell, at some point, may want to create a report detailing how the expanded apron at Space Coast Regional Airport had benefited the airport. Mr. Powell stated that he would collect some information from the FBOs. Discussion continued.

Mr. Powell reported that Mr. Watson had an agreement for the Real Estate Contractor that looked good.

Mr. Powell reported that the Request for Qualifications had been advertised for Legal Services.

Dr. Hosley asked about the Golf Range at Arthur Dunn. Mr. Powell stated that it was going well and that the new lessee was doing all the work and the driving range looked great.

Dr. Hosley asked about the building for lease on Singleton near the Arthur Dunn Airpark. Mr. Powell stated that Staff was waiting on a determination from the FAA, explaining that the FAA had told the Airport Authority to tear the building down, but Staff felt it was a good revenue source and was trying to resolve the issues.

Dr. Niazi asked Mr. Powell about the dip in the runway at Merritt Island Airport stating that he was very concerned about it. Mr. McDaniel stated that Michael Baker would start the design in January of 2018 and bid the project out in April of 2018. Discussion continued.

Mr. Powell asked Ms. Debbie Marino, Operations and Safety Manager, if the FDOT had any concerns about the dip when they inspected the runway. Ms. Marino stated that they did not have any concerns. Discussion continued.

Mr. Sansom suggested that maybe Staff could put visual indicator in place that didn't formally change anything that would help people know where it was. Mr. McDaniel stated that the aiming point markings actually did that already. Discussion continued.

Mr. Powell stated that maybe Staff could work with FDOT and FAA to try and move the project date up. Discussion continued.

Mr. McDaniel stated that the RSA Project at Merritt Island won another award from Engineering News Record as the Top Project of 2017. Discussion continued.

Mr. Powell concluded his report.

**Attorney Report**

Mr. Watson stated that he was working on the Real Estate Contract.

Mr. Watson concluded his report.

**Check Register & Budget to Actual**

Mr. Powell stated that the reports were provided and would be happy to answer any questions anyone may have on them.

**Administration & Project Reports**

Mr. Powell stated that there were a few updates on upcoming projects.

**Authority Members Report**

Dr. Leavitt stated that he had heard from people that they were very happy about the updates to the restroom. Dr. Leavitt asked if the Civil Air Patrol was replacing their trailer building at Space Coast Regional Airport. Mr. Powell stated that the CAP was trying to acquire a newer trailer and were going to have the other one removed. Discussion continued.

Dr. Hosley stated that Arthur Dunn Airpark looked great and thanked the Facilities staff for doing such a good job.

**Public & Tenants Report – None****Adjournment**

Mr. Sansom adjourned the meeting at 4:56 p.m.

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JERRY SANSOM, CHAIRMAN

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HARRY CARSWELL, SECRETARY