



**TOWN OF OCCOQUAN
PLANNING COMMISSION
Regular Meeting Minutes
Town Hall - 314 Mill Street, Occoquan, VA 22125
Tuesday, April 12, 2016
6:30 p.m.**

Present: Joe McGuire (Chair), Ramsey Baerga, David Irwin, and Daniel Braswell

Staff Present: Kirstyn Jovanovich (Town Manager) and Liz Quist (Town Mayor)

Absent: Brett Stevens

1. Call to Order

The Planning Commission meeting was called to order by Planning Commission Chair Joe McGuire on Tuesday, April 12, 2016 at 6:30 p.m.

2. Appointment of Secretary for Meeting

Mr. McGuire moved to approve the appointment of Mr. Baerga to be the Secretary for the April 12, meeting. Mr. Baerga seconded. The motion carried by poll vote, unanimously.

3. Approval of Minutes

Planning Commission member Joe McGuire moved to approve the Planning Commission regular meeting minutes of March 8, 2016 and the work session meeting minutes of March 22, 2016. Mr. Irwin second. The motion carried by poll vote, unanimously.

4. Comprehensive Plan Update Work Session

Planning Commission Members discussed the overall plan schedule for the comprehensive plan update. Each member had the opportunity to evaluate the current plan and Mr. Chandler recommendations based on his report. After review and discussion of Mr. Chandler's report, the Planning Commission moved forward with use of Mr. Chandler's recommended format and templates. Furthermore, the Planning Commission agreed with the overall use of Mr. Chandler's recommended vision and goal statements for each of the required chapters with updates and changes per discussion. Planning Commission approved comprehensive plan final format. Planning Commission then moved to assign comprehensive plan chapters to Commission members for review and update.

As follows is the list of assignments: Mr. McGuire was assigned Chapter 4: Community Character/Community Life; proposed goal was approved with no changes to proposed verbiage. Mr. Baerga was assigned Chapter 5: Circulation and Mobility; proposed goal was approved with no changes to proposed verbiage. Mr. Braswell was assigned Chapter 6: Economic Vitality/Diversity; proposed Goal was revised. Mr. Irwin was assigned Chapter 7: Environmental Stewardship. Mr. Stevens was assigned Chapter 8: Regional Coordination. Proposed goal was approved with no changes to proposed verbiage.

5. The meeting was adjourned at 7:25 p.m.

Joe McGuire

Chair, Planning Commission

Submitted by Ramsey Baerga, Planning Commission Member