

7:30 pm, Wednesday, November 20, 2019, the meeting of the Rolla City Council was called to order by Mayor John Hardy.

Council Members Present: Leonard Lange, Blake Gottbreht, Hovi Mitchell, Rebecca Albert, Paula Wilkie, and Kyle Hardy via telephone conference call.

Others present: Paul Kalibabky–Waste Management, Paulette Paulson–LSS, Keith Benning–Municipal Judge, Daryl Cameron–Police Chief, Cliff Rush–Public Works Director, and Carolynn Orey–City Auditor

### Consent Agenda

Council Member Albert moved, Council Member Lange seconded to approve the Consent Agenda.

All members on roll call voted “yes”. None voted “no”. Motion carried.

- Minutes: October 23, 2019 City council council meeting
- Financial Report – October 2019
- Raffle Permit – Presbyterian Church of Rolla and St. John

1656	NORTHERN PLAINS ELECTRIC	04-Nov-19	\$145.86	JDA Payment #88
1657	ND PUBLIC EMPLOYEES RET. INS	04-Nov-19	\$9,820.14	10/31/19 PR
1661	VERIZON WIRELESS	04-Nov-19	\$389.08	POLICE- NOVEMBER JETPACK
1662	PAYMENT SERVICE NETWORK	05-Nov-19	\$93.95	PSN GATEWAY FEE OCTOBER 2019
1665	ND CHILD SUPPORT DIVISION	15-Nov-19	\$381.60	re: CHILD SUPPORT W POITRA 11/15/19PR
1666	ND PUB. EMPLOYEE RET. DEF. COM	15-Nov-19	\$62.50	DEFERRED COMP 1115PR
57703	ROLLA CHAMBER OF COMMERCE	24-Oct-19	\$5,000.00	City Sales Tax Grant per 10/23/19 council motion-Ragtop Activities
57704	ROLLA DAYCARE	24-Oct-19	\$15,000.00	City Sales Tax Grant per 10/23/19 council motion-Replacing Flooring in the Building
57706	ROLLA PARK BOARD	24-Oct-19	\$4,489.00	City Sales Tax Grant per 10/23/19 council motion-construction of dugouts
57708	COAST PROFESSIONAL, INC.	31-Oct-19	\$210.87	10/31/19 PAYROLL
57710	TURTLE MT. COMMUNICATIONS	01-Nov-19	\$634.13	RECYCLING CENTER
57711	DELORME, RON	31-Oct-19	\$95.00	Bond Re: R.Childres
57712	OTTERTAIL POWER CO	07-Nov-19	\$5,902.78	SEWER
57713	NORTHERN PLAINS ELECTRIC COOP	08-Nov-19	\$76.90	LAGOON ACCT # 3709000
57714	BANK OF NORTH DAKOTA	20-Nov-19	\$48,588.45	Community Water Principal
57715	BANYON DATA SYSTEMS	20-Nov-19	\$3,075.00	ANNUAL SUPPORT - FUND
57716	BILL S SERVICE	20-Nov-19	\$467.70	STREET-OIL, 15-40
57717	BLUE TARP FINANCIAL, INC	20-Nov-19	\$229.01	GREASE GUN
57718	CDW GOVERNMENT	20-Nov-19	\$2,797.36	11 MICROSOFT OFFICE 365 ANNUAL SUBSCRIPTION LICENSES
57719	CNH CAPITAL AMERICA LLC	20-Nov-19	\$157.11	OIL FILTER FOR 770 BLADE
57720	CONNOR GRANN	20-Nov-19	\$300.00	CREATION OF ARCHITECTURAL RENDERINGS FOR PARK & STOREFRONT
57721	CORE & MAIN	20-Nov-19	\$218.89	TEES, BUSHINGS, FLANGE
57722	CREATIVE PRODUCT SOURCE INC	20-Nov-19	\$161.35	SUPPLIES FOR CHRISTMAS PROGRAM
57723	GALL S	20-Nov-19	\$162.98	BOOTS FOR D. CAMERON
57724	GRAND FORKS UTILITY BILLING	20-Nov-19	\$67.00	Water Testing
57725	GUSTAFSON OIL	20-Nov-19	\$2,355.66	PROPANE RECYCLING - 160 GALLONS X \$.99 PER GAL
57726	HACH	20-Nov-19	\$265.18	ROCHELLE SALT SOLUTION, ASCORBIC ACID, DEIONIZEDWATER

57727	HAWKINS INC	20-Nov-19	\$4,228.58	AZONE 15, LPC-9 CORROSION INHIBITOR, SODIUM BISULFITE
57728	HEALTH CHEMISTRY LAB	20-Nov-19	\$116.52	Water Testing
57729	HENDRICKSON (RICK) TRUCKING	20-Nov-19	\$3,000.00	CARDBOARD ROLLA TO LDI
57730	INFORMATION TECHNOLOGY DEPT-P	20-Nov-19	\$69.85	STATE EXCHANGE EMAIL, VPN, ACTIVE DIRECTORY USER FEE
57731	INTERSTATE BILLING SERVICE	20-Nov-19	\$75.60	FILTER ELEMENT
57732	JACK AND JILL	20-Nov-19	\$113.47	BLEACH
57733	KEEGAN LOCK & KEY SERVICE	20-Nov-19	\$175.00	REPLACE LOCKS/KEYS FOR HARRIS BUILDING
57734	LARSCO	20-Nov-19	\$1,810.87	INSTALL CITY WELL PUMP
57735	LEGACY COOPERATIVE	20-Nov-19	\$829.87	POLICE-GAS
57736	MEARS AUTO PARTS	20-Nov-19	\$20.95	FILTER
57737	MICROLAP TECHNOLOGIES	20-Nov-19	\$99.66	FEDEX SHIPPING SAMPLES TO ND DEPT OF HEALTH
57738	MUNRO ACE HARDWARE	20-Nov-19	\$407.33	CONCRETE MIX TO REPAIR FENCE
57739	NORTH DAKOTA ONE CALL	20-Nov-19	\$15.05	12 TICKETS @ \$1.20
57740	PRAETORIAN DIGITAL	20-Nov-19	\$602.00	PoliceOne Academy One Time Setup Fee
57741	PREBLE MEDICAL	20-Nov-19	\$40.00	Pre Employment Clinic Fee-P. Weigand
57742	ROLETTE COUNTY	20-Nov-19	\$32,538.50	CRIMINAL CASE FILE #40-2019-CR-145 - 1 HR PREP & COURT TIME
57743	ROLETTE COUNTY TREASURER	20-Nov-19	\$112.20	2019 ESTIMATED TAX NOTICES
57744	ROLLA WELDING	20-Nov-19	\$132.00	REPAIR FENCE POSTS AT CEMETERY
57745	STAPLES CREDIT PLAN	20-Nov-19	\$143.58	AUDITOR-PLASTIC DIVIDERS, HANGING FILE FOLDERS, 2020 CALENDAR
57746	STARION BANK	20-Nov-19	\$16.31	PETTY CASH - POSTAGE FOR WATER SAMPLES
57747	THEEL MOTORS	20-Nov-19	\$750.07	OIL FILTER, OIL CHANGE ON 2017 FORD EXPLORER
57748	TM STAR	20-Nov-19	\$300.14	2x4 Halloween Hours
57750	U.S. WATER SERVICES, INC	20-Nov-19	\$710.94	FILTER CARTRIDGES
57751	VERIZON WIRELESS	20-Nov-19	\$259.02	PUBLIC WORKS NOVEMBER INVOICE
57752	VISA	20-Nov-19	\$119.64	Amazon Prime
57753	Void	20-Nov-19	\$0.00	CAR WASH TOKENS
57754	WILBUR ELLIS	20-Nov-19	\$176.52	HOSE CLAMP, HOSES, 6LP200E, 200D-90, SHORT NIPPLE
57755	WESTSIDE C-STORE	20-Nov-19	\$20.00	car wash tokens
57756	OTTERTAIL POWER CO	20-Nov-19	\$806.43	ROLLA COMMUNITY CENTER
57757	TUOMALA PLUMBING & HEATING	20-Nov-19	\$88.75	FERNCO BAND 4, FERNCO 4 FLEX SADDLE TAP
57758	TOM PARSLOW	20-Nov-19	\$91.61	CHECK WATER PRESSURE DUE TO WATER TOWER PROJECT
57759	CENEX FLEET CARD	20-Nov-19	\$1,059.31	POLICE-GAS
57762	LADUCER SANITATION	20-Nov-19	\$17,290.00	OCTOBER 2019 GARBAGE CONTRACT, ROLL-OFF X 1
57763	ROLETTE COUNTY JAIL	20-Nov-19	\$1,190.00	OCTOBER INVOICE - 7 INMATES
57764	KIWANIS CLUB OF ROLLA	20-Nov-19	\$550.00	CITY & JDA MEMBERSHIPS 10/19-9/20
500219e	Semi Month-Hourly ACH	31-Oct-19	\$5,887.54	
500220e	Semi-Monthly- Salary ACH	31-Oct-19	\$8,668.52	
500221e	Semi Month-Hourly ACH	15-Nov-19	\$6,340.63	
500222e	Semi-Monthly- Salary ACH	15-Nov-19	\$8,879.39	

Council Member Gottbreht moved, Council Member Wilkie seconded, to pay bills as submitted. All members on roll call voted “yes”. None voted “no”. Motion carried.

### Old Business:

#### Building Permit-Gina Longe

Council Member Albert moved, Council Member Lange seconded, to approve the presented building permit for Gina Longe. All members on roll call voted “yes”. None voted “no”. Motion carried.

## **Committee Reports**

### **Administrative:**

Discussion was held regarding the property at 109 10<sup>th</sup> Street Southwest in Rolla. The property is owned by Rolette County. Council Member Albert moved, Council Member Mitchell seconded, to remove specials and issue the deed of the property to the City by Rolette County at no cost. All members on roll call voted "yes". None voted "no". Motion carried.

Council Member Lange moved, Council Member Gottbreht seconded, to offer the City Assessor position to Rebecca Albert at no cost to the City. All members on roll call voted "yes". None voted "no". Motion carried. Council Member Albert abstained.

Council Member Albert moved, Council Member Hardy seconded, to grant employees holiday status beginning at noon on December 24 through December 25. All members on roll call voted "yes". None voted "no". Motion carried.

### **Public Works Committee:**

Mayor Hardy stated that the City Shop had a small electric fire which was confined to a small area. Council Member Lange moved, Council Member Hardy seconded, to accept Malo Electric's bid for rewiring the east end of the City Shop for the amount of \$903.13. All members on roll call voted "yes". None voted "no". Motion carried.

Council Member Hardy moved, Council Member Wilkie seconded, to hire Patrick Enno for the open recycling center position with a starting wage of \$8.50 per hour. All members on roll call voted "yes". None voted "no". Motion carried.

### **Police:**

Judge Keith Benning and Chief Daryl Cameron submitted a proposal for an Ordinance for Interference with Officers for consideration to the council. This ordinance would protect Police officers and Fire officers from any interference while in the discharge or apparent discharge of his duty. Judge Benning stated this ordinance will bridge the gap between disorderly conduct and resisting arrest.

### **Planning and Zoning:**

Council Member Gottbreht moved, Council Member Lange seconded, to approve the platting on the LSS addition.

Council Member Gottbreht moved, Council Member Hardy seconded, to approve the committee reports. All members on roll call voted "yes". None voted "no". Motion carried.

## **New Business**

### **Garbage Contract Bid Opening**

Laducer Sanitation and Waste Management submitted garbage service proposals. Mayor Hardy opened the garbage proposals and read the proposal information to council. Laducer Sanitation proposed a monthly rate of \$17,970 for weekly service. Residential totes and commercial dumpsters will be provided. The fuel surcharge would not be a factor until there was a difference of over (50) fifty cents per gallon and the increase remains in effect for a minimum of 30 days. The fuel service fee would increase by (6) six percent. The monthly tipping fee of \$765 a month is the increased tipping fee to \$53.65 per ton at the McDaniel landfill. Roll off containers for at the recycling center will be 30 yards at a charge of \$800 per pull. Mayor Hardy then asked Paul Kalibabky to speak on the garbage proposal submitted by Waste Management. The fuel and environmental surcharge would be in addition to the proposed monthly rate of \$16,970 submitted by Waste Management. Annually on January 1, of each succeeding year, the service fee will increase by (4) four percent. Residential totes and commercial dumpsters will be provided. The City will not have an additional fuel surcharge until diesel fuel exceeds \$4.00 per gallon in which the fuel surcharge will increase by (1) one percent

for each additional \$.25. Roll off containers for at the recycling center will be 30 yards at a charge of \$690 per pull. The council discussed the proposals. Council Member Wilkie stated that with the annual (4) four percent increase, Waste Management will be roughly \$2,000 less than Laducer Sanitation's proposal over the life of the contract.

Council Member Mitchell moved, Council Member Wilkie seconded, to accept the five (5) year garbage service proposal from Waste Management. All members on roll call voted "yes". None voted "no". Motion carried.

**Pledge of Securities-Approval**

Council Member Wilkie moved, Council Member Lange seconded, to approve the pledge of securities reports. All members on roll call voted "yes". None voted "no". Motion carried.

There being no further business, Mayor Hardy adjourned the meeting at 8:43 pm  
The next scheduled meeting of the City Council is Wednesday, December 18, 2019.

John Hardy, Mayor

ATTEST:

Carolynn Orey, City Auditor  
Dated 11/25/2019