

**Bureau County Emergency Telephone System Board  
Meeting Minutes  
October 26, 2017**

**Board members present:** Keith Ackerman, Bob Hoscheid, Jon Davis, Terry Himes, Jim Hoscheid, Todd Bogititus, Don Prince, Dan Rabe, Kevin Sangston, Jim Shipp, and Rodger Bruyn.

**Board members absent:** Todd Buckman, Tom Root, Randy Philhower, and Chuck Woolley.

**Staff members present:** Director Diana Stiles.

**Call to order:** 7:02 p.m.

**Review of agenda:** No Changes.

**Review of regular board meeting minutes of September 28, 2017.**

- Motion to approve without change: D. Prince; Second - K. Ackerman.
- **Motion carried.**

**Visitors:** Stark County Sheriff's Department, Sgt. Steve Lucas, Stark County ETSB Chairman, Al Curry, Supreme Radio representative, David Lander.

**Treasurer's report:** T. Himes

- Treasurer's report reviewed.
- Motion to approve Treasurer's report: K. Sangston; Second – D. Prince
- **Motion carried.**

## **Reports:**

**Bureau County Board Liaison:** Dan Rabe.

- **No Report.**

**Executive committee:** J. Shipp.

- **No Report.**

**Chairman's Report** – J. Shipp.

- **No. Report.**

**Director's Report** – D. Stiles.

- Motion to purchase (2) used dispatcher consoles from Will County ETSB for a cost of \$7,000: R. Bruyn; Second – T. Bogititus.
- **Motion carried.**
- Motion to revise the BuEComm Personnel Handbook and Policy Manual to change the 8-hour sick day to a 12-hour sick day; and to increase the floating holidays from (2) to (3) floating holidays: D. Prince; Second – K. Ackerman.
- **Motion Carried.**
- Statistics report attached.

**Unfinished business:**

- None.

**New business:**

- The 2018 budget was presented to the Board and placed on file for approval at the November 30<sup>th</sup> ETSB meeting.

**Adjournment: 8:42 p.m.**

- Motion to adjourn: R. Bruyn; Second – T. Bogititus.
- **Motion carried.**

Meeting adjourned

Submitted by Terry Himes, ETSB Secretary/Treasurer