

**Townewest Homeowner's Association, Inc.**  
**Board of Director's Meeting Agenda**  
**February 13, 2020**

- I.** Call Meeting to Order
- II.** Call Open Forum to Order
  - a) Guests
  - b) Resident's Input
- III.** Call Business Meeting to Order
- IV.** Actions Between Meetings
  - a) Summarize Unannounced Meetings, if any
  - b) Ratify Actions Approved Between Meetings, if any
    - 1. Playground Mulch
    - 2. Irrigation Controller
- V.** Approve Minutes of Previous Meetings
  - a) January 9, 2020
- VI.** Committee Reports
  - a) Architectural Control Committee – Dennis Shea
  - b) Social Committee – Kathryn Barclay
    - 1. Easter Event
  - c) Beatification Committee – Robert Fuentes
  - d) Pool Committee – Dennis Shea
  - e) Communications Committee – Robert Fuentes
    - a. Website
    - b. Newsletter
    - c. Spanish Options
    - d. Helping Hands/ Outreach Program
    - e. Email Blast
- VII.** Treasurer's Report
  - a) Cash Balances
  - b) Delinquencies
  - c) Review Financial Reports
- VIII.** Management Report
  - a) Correspondence Received by Association, Directors, Management
  - b) Association Business and Operations
  - c) Clubhouse Report
    - 1. Clubhouse Cleaning Contract
    - 2. Tile & Grout Cleaning

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- d) Gulfstream Park Report
- e) Pool Report
  - 1. Lifeguard Bids
  - 2. Pool Hours
  - 3. Baby Pool Shade Structure
- f) Tennis Court Report
- g) Common Area Report
- h) Landscaping Report
  - 1. Landscape Contract Bids
- i) Website/Newsletter Report
- j) Patrol Report

**IX. Executive Session**

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051.

- a) Collections
  - 1. Enforcement Action/Procedures
  - 2. Owner Requests
- b) Deed Restriction Report
  - 1. Enforcement Action/Procedures
  - 2. Owner Requests

**X. Reconvene in Open Session and Report on Actions Approved During Executive Session.**

**XI. Set Date, Time, and Agenda of Next Meeting/Adjournment**  
**March 12, 2019 @ 7:00 PM – Board Meeting**