

## Minutes of the December 2, 2024, Regular Board Meeting of Sherman Township

The regular scheduled meeting of the Sherman Township Board was held on Monday December 2, 2024, at 7:00 pm, in the meeting room of the township hall. The meeting was called to order by Supervisor-Smalligan at 7:04 pm. After the pledge of allegiance, the roll call was taken, and the members present were Karen Berens, Doug Berens, Stan Stroven, Ken Smalligan, and Jamie Kukal.

Motion was made by S Stroven and 2<sup>nd</sup> by D Berens to approve the agenda with a few additions under clerk. All approved, motion passed.

Motion was made by K Berens and 2<sup>nd</sup> by D Berens to approve the minutes from November 4, 2024, with corrections. All approved, motion passed.

There was no public comment at this time.

Treasurer-Berens presented her report of outgoing funds, highlighting the fact that the confusion with Countryside's billing has been cleared up and is current. With no questions on the report a motion was made by D Berens and 2<sup>nd</sup> by S Stroven to accept the report and authorize the paying of the bills. Roll call vote was taken. Yes: K Berens, D Berens, S Stroven, K Smalligan and J Kukal No: none

Clerk-Kukal presented her clerk's report highlighting the election, and her mistake of missing the deadline for the newsletter to be printed and accompany the winter tax mailing. After some discussion it was decided that the copy of the newsletter on the website would be good for this year. The PLM Contract for Robinson Lake was presented for consideration with two term options. The wording was a little unclear on the multiple (5) year option, and given the time frame a motion was made by K Berens and 2<sup>nd</sup> by D Berens to approve the one-year program option. All approved, motion passed.

For open positions, Clerk-Kukal presented the letters of interest for consideration.

- Planning /zoning commission had four positions expiring on December 31, 2024. Al Smalligan, Jim VanBoven, Wayne Berens and Doug Berens were all interested in continuing in their positions. Supervisor-Smalligan recommended the reappointment of all four to the planning/zoning commission. Motion was made by S Stroven and 2<sup>nd</sup> by K Berens to approve the recommendation of reappointment of Al Smalligan, Jim VanBoven, Wayne Berens and Doug Berens to the planning/zoning commission. All approved, motion passed.
- The Zoning Board of Appeals had 5 positions expiring on December 31, 2024. One position is appointed by the Township board and Karen Berens is interested in continuing as that representative. One position is appointed by the Planning/zoning commission, and they will appoint at their next meeting. The three remaining members of Karen Kopolces, Jim May and Jerry Engel are interested in continuing in their positions. Motion was made by S Stroven and 2<sup>nd</sup> by D Berens to reappoint Karen Kopolces, Jim May, Jerry Engel and Karen Berens to the ZBA. All approved, motion passed.
- The Board of Review had 3 regular and 2 alternate positions expiring on December 31, 2024. Regulars, Karen Kopolces, Dick Chenard and Wayne Berens are interested in continuing with their position. Alternate Jerry Engle is also interested in continuing, while Mark Novak is not interested in continuing. Motion was made by K Berens and 2<sup>nd</sup> by D Berens to reappoint Karen Kopolces, Dick Chenard, Wayne Berens and Jerry Engel to BOR and to run the ad again for the remaining alternate position. All approved, motion passed.

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- Building inspector, Gary Smalligan's appointment expires on December 31, 2024, and he is interested in reappointment.
- Zoning Administrator, Chad Kukal's appointment expires on December 31, 2024, and he is interested in reappointment.
- Deputy zoning administrator, Brett Derk's appointment expires on December 31, 2024, and he is interested in reappointment.
- Cemetery Sexton, Vonda Tollefson's appointment expires on December 31, 2024, and she is interested in reappointment.
  - Motion was made by S Stroven and 2<sup>nd</sup> by D Berens to reappoint Gary Smalligan as building inspector, Chad Kukal as zoning administrator, Brett Derks as deputy zoning administrator and Vonda Tollefson as cemetery sexton. All approved, motion passed.
- Hall Coordinator, Vonda Tollefson's appointment expires on December 31, 2024, and she is not interested in continuing in this position. Resident Julie Berens has submitted a letter of interest for the position. Motion was made by S Stroven and 2<sup>nd</sup> by D Berens to appoint Julie Berens as hall coordinator. All approved, motion passed.
- Park and Hall maintenance was a split between Vonda Tollefson for the hall lawn care and Basil Hill for the park lawn care and building maintenance for both hall and park which expires on December 31, 2024. A letter of interest to continue with the hall lawn care was received from Vonda Tollefson and no correspondence was received from Basil. Resident Dale Berens submitted a letter of interest in the full position of park & hall maintenance for \$150 per mowing of both properties and hourly for any other maintenance or lawn care duties. Motion was made by S Stroven and 2<sup>nd</sup> by D Berens to appoint Dale Berens to as the park & hall maintenance position for \$150 per mowing of both properties and hourly for any other maintenance or lawn care duties. All approved, motion passed.

J Kukal presented extension of the METRO Act Permit for AT&T for consideration. Motion was made by S Stroven to approve the extension of the METRO Act Permit for AT&T for another 5 years. All approved, motion passed. Kukal read a letter from Ed Taube, election inspector chairperson, representing the township's group of election workers, asking for the board to consider raising election workers' pay. Motion was made by S Stroven and 2<sup>nd</sup> by K Berens to raise the election worker's pay rate from \$13/hr to \$18/hr effective 1/1/2025. All approved, motion passed.

Supervisor-Smalligan presented the proposed City of White Cloud master plan for review, if anyone is interested. For ARPA funds, Brett Derks presented a bid for an old wagon wheel bench to place at the cemetery for \$300. With only \$570 left in the ARPA account, K Smalligan asked if we could get two for the \$570 and Brett confirmed it was doable. Motion was made by S Stroven and 2<sup>nd</sup> by D Berens to accept the bid from the Derks family for two benches, for the township cemetery at the cost of \$570. Roll call vote was taken. Yes: K Berens, D Berens, S Stroven, K Smalligan and J Kukal No: none The Robinson Lake SAD options were tabled for another month.

Trustee, Berens reported that the porta johns were winterized and locked for the season. Trustee Stroven reported that the water softener has been fixed and the technician confirmed that the water test indicated that the extra tank was no longer needed. The company did give a quote for an on demand hot water heater at Stroven's request and that came in at \$1,095.

Assessor-Story was not present, Smalligan reminded everyone of the December BOR Date of December 10, 2024, at 10 am.

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For the Cemetery, Sexton-Tollefson was not present.

Planning commission representative Berens presented the proposed shipping container language additions for consideration. Motion was made by J Kukal and 2<sup>nd</sup> by D Berens to accept and adopt the additional ordinance language for shipping containers. All approved, motion passed.

Building inspector-Smalligan presented his report indicating 3 permits and 1 inspection last month.

Zoning Administrator-Kukal confirmed the permits issued last and informed the board that he must make another trip to the county on the ticket issuing.

For White Cloud Sherman Utilities, Karen Koprolces reported that they are awaiting bids for the sludge removal. Dale Twing is the new chairman and there will be a special meeting on December 10<sup>th</sup> at 1pm.

For Fremont Fire District, K Berens reported billing \$760.41 and collecting \$0 for the month. For White Cloud, S Stroven reported that they are still negotiating on the poor epoxy flooring job, 4 replacement radios are needed, and the new truck is expected in March.

There was no new or unfinished business.

For board member comments, S Stroven said he investigated the fire reports on Goody Dr and both were recorded as attended fires.

There was no public comment at this time.

Meeting adjourned at 8:10pm

Submitted by: Jamie Kukal-Clerk

Visitors present:	Wayne Berens	Brett Derks	Gary Smalligan
	Chad Kukal	Karen Koprolces	Butch Duer
	Jerry Engel	Dick Chenard	

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Jamie Kukal, Sherman Township Clerk

**Balance Sheet**

As of November 30, 2024

		Nov 30, 24
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>MASTER ACCOUNT</b>		
101-001 · General Fund cash		355,565.10
203-001 · Mayo Drive cash		24,892.85
220-002 · Robinson Lake Cash		5,485.07
221-001 · Crystal Lake Cash		43,998.86
336-001 · Fire protection millage Fr & WC		18,013.48
<b>Total MASTER ACCOUNT</b>		<u>447,955.36</u>
151-001 · Cemetery cash		3,980.14
202-001 · Road Checking		31,742.47
249-001 · Capital acquisition cash		3,626.29
<b>260-001 · Gerber FCU</b>		
261-336 · Gerber Fire Runs Savings		3,235.71
263-001 · Gerber FCU ARPA Account		553.15
<b>Total 260-001 · Gerber FCU</b>		<u>3,788.86</u>
401-001 · Winter Tax Account		670.41
402-002 · Summer Tax Account		25,359.34
<b>Total Checking/Savings</b>		<u>517,122.87</u>
<b>Total Current Assets</b>		<u>517,122.87</u>
<b>TOTAL ASSETS</b>		<u><b>517,122.87</b></u>
<b>LIABILITIES &amp; EQUITY</b>		<b>517,122.87</b>