

Instructions for sendinc.com

- Go to your internet web browser and type sendinc.com
- Click Sign (Upper right hand corner of the screen)
- Type in your most checked email address
 - EX: (joeschmoe@gmail.com)
- Create a password you will remember
 - Sendinc will be Nicklaus Counseling Center's form document sharing as to protect your identity.
 - If you send anything to your counselor please use this form as it is the most secure and HIPAA Compliant.
- Click Create Your Free Account (Blue button in the middle of the page)
- You will need to verify the email account (logging into the email you used to create your account with)
- You will then click activate in your standard email
- You can then go back to sendinc.com and log in
- Please Attach:
 - the Intake Form
 - Tele-Mental Health Informed consent
 - a copy/picture of the front and back of all insurance cards
- Send these items to:
 - Nicole@nicklauscc.com