



## LIMITED USE PERMIT PROCEDURES

### A. Application and Processing Fee

A formal application is to be made to the Cisco City Council for any Limited Use Permit. Upon the filing of any application for a Limited Use Permit, the applicant shall pay, to the City of Cisco, Texas, a non-refundable application fee of one hundred and five dollars (\$105.00). Upon receipt of the application and the processing fee the city will refer the application to the City Attorney.

### B. Review by City Attorney

The City Attorney will review the application and make recommendation to the City Council regarding the application at the next regularly scheduled City Council meeting.

### C. Meeting Times of the Cisco City Council

The Cisco City Council meets on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month. The applicant will receive notification of the meeting date at which their application will be considered.

### D. Final Action by Council

After recommendation from the City Attorney, the City Council will approve or reject the application.

### E. Permit Fee

If the application is accepted, the applicant will remit a permit fee of \$800.00 and the permit will be required to be renewed annually.

### F. Rules and Regulations

Limited Use Permit does not relieve Lessee or any tenant of Lessee from rules and regulations as set forth in the Lake Lease. Violations made by tenants may still result in termination of the lease.

# **APPLICATION FOR A LIMITED USE PERMIT**

Application is hereby made to the Cisco City Council for a *Limited Use Permit* to use residential leasehold property at Lake Cisco for commercial purposes.

Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Applicant Email: \_\_\_\_\_ Phone \_\_\_\_\_

Description of Property

Lot(s) \_\_\_\_\_ Block \_\_\_\_\_

Physical (911) Address: \_\_\_\_\_

Square Footage: \_\_\_\_\_

Frontage (in feet): \_\_\_\_\_ on \_\_\_\_\_ Dr.

Proposed use for Limited Use Permit:  
(Yard area, parking spaces, duration of limited use, etc.) **Please attach a scaled drawing**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature of Applicant & Date)

\_\_\_\_\_  
(Printed Applicant Name)

Date received: \_\_\_\_\_