

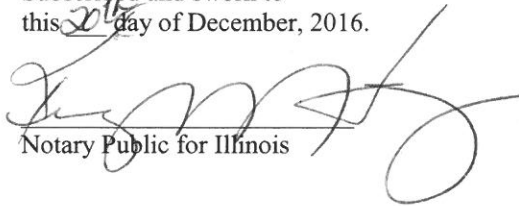
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING FOR NOVEMBER 28, 2016

I hereby certify that the attached minutes were reviewed and approved at the December 20, 2016 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 20<sup>th</sup> day of December, 2016.



Notary Public for Illinois



**MINUTES OF THE NOVEMBER 28, 2016 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Monday, November 28, 2016  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Boulevard, Suite R-1  
Blackberry Township, IL  
Time: 7:00 p.m.  
Attendance: Trustees: Mark Hammond, Ben D'Andrea and James  
Dougherty  
Others: Charles Radovich, James Hare, Jason Fowler,  
Kim Hoadley

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District ("District") was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Monday, November 28, 2016 by Trustee Dougherty. Trustees present were Ben D'Andrea, Mark Hammond and James Dougherty.

**3. Public Hearing on 2017 Budget and Appropriation Ordinance.**

Attorney Radovich stated that the public hearing for the 2017 Budget and Appropriation Ordinance and that the same was published on October 26, 2016 in the Suburban Chronicle and it was posted at the office of the operating engineer and on the District website.

Motion by Trustee Dougherty to open the Public Hearing on the 2017 Budget and Appropriation Ordinance; seconded by Trustee Hammond.

Vote: Ayes: 3 Nays: 0

Motion Approved.

Radovich stated for the record that there was no public present, a copy of the proposed budget has been available for public inspection at the office of Sheaffer & Roland and on the District's website for more than thirty (30) days.

Motion by Trustee Hammond to close the Public Hearing on the 2017 Budget and Appropriation Ordinance; seconded by Trustee D'Andrea.

Vote: Ayes: 3 Nays: 0

Motion Approved.

4. **ANNOUNCEMENTS AND PUBLIC COMMENT.** There were no announcements and no public was present.

5. **LONG RANGE PLAN SUBCOMMITTEE REPORT.** There was no report.

6. **OLD BUSINESS**

6a. *Approval of the minutes of the October 18, 2016 Board of Trustees' meeting.*

Motion by Trustee Hammond to approve the minutes of the October 18, 2016 Board of Trustees' meeting; seconded by Trustee Dougherty.

Vote: Ayes: 3 Nays: 0

Motion Approved

7. **NEW BUSINESS**

7.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices.*

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, and past due account payment plans and outstanding invoices. No delinquent payment plans were presented.

Motion by Trustee Hammond, Second by Trustee D'Andrea to approve the Accounts Payable, Treasurer's Report, financial statements and past due accounts as presented.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

7.b. *Operations Report from Sheaffer & Roland and discussion regarding the same.*

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler advised that well number 2 is not operating. The cost to have the well and pump inspected is \$4,900. The well was installed in 1998 and was last serviced in 2009. Fowler anticipates having the results of the inspection by the December 2016 Board Meeting.

Motion by Trustee Dougherty to authorize the emergency expenditure for the inspection of well no. 2 by Water Well Solutions for a total proposed cost of \$4,900; Seconded by Trustee D'Andrea.

Vote: Ayes: 3 Nays: 0

Motion Approved

Fowler advised that there is flooding caused by a beaver dam on at the Dobson bridge, he will contact Kane County Water Resources Department to discuss.

The County has asked that the District joins Shodeen with the County to monitor ground water levels in neighborhood Y. An IGA was prepared by the County and presented to the Board; Radovich will review and modify the same. Fowler advised that monitoring these well points is included under the Sheaffer & Roland contract.

Motion by Trustee Dougherty to accept the Operations Report as presented. Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

***7.c. Consideration and approval of Ordinance No. 2016-01 (Budget and Appropriation Ordinance).***

Radovich advised that the 2017 Budget has been available for inspection for thirty (30) days and that notice of the Hearing and Budget was published on October 26, 2016 in the Suburban Chronicle.

Motion by Trustee Hammond to approve Ordinance No. 2016-01, Budget and Appropriation Ordinance; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

***7.d. Consideration and approval of Ordinance No. 2016-02 (2016 Tax Levy Ordinance in the amount of \$33,200.00).***

Motion by Trustee Dougherty to approve Ordinance No. 2016-02 (2016 Tax Levy Ordinance in the amount of \$33,200.00); second by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

***7.e. Consideration and Approval of 2017 Estimated Revenues.***

Motion by Trustee Hammond to approve the 2017 Estimated Revenues; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**7.f Consideration and Approval of Truth in Taxation Certificate.**

Motion by Trustee Hammond to approve the 2017 Truth in Taxation Certificate; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**7.g. Consideration and Approval of Resolution No. 2016-02 (Resolution Adopting 2017 Regular Meeting Dates of the Board of Trustees).**

Motion by Trustee Hammond to approve Resolution No. 2016-02 (Resolution Adopting 2017 Regular Meeting Dates of the Board of Trustees); second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**7.h. Selection of 2016 Auditors.** Discussion followed.

Motion by Trustee Dougherty to approve Sikich as auditor for year ending 2016; second by Trustee Hammond.

Vote: Ayes: 3 Nays: 0

Motion Approved

**7.i. Consideration and Approval of Prevailing Wage Ordinance, ordinance No. 2016-03.**

No action was taken and the matter will be placed on the December 2016 agenda.

**7.j. Consideration and Approval of Mars Aeration Equipment in Certain Stormwater ponds (2016 budget: \$76,500).** The Board reviewed the suggested priority of ponds proffered by Shaeffer & Roland and discussed limiting the number of Mars units to the remaining budgeted amount.

Motion by Trustee Hammond to install Mars Aeration units in ponds N2, N18, N19, N29 and N30 at a cost of \$73,700; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**7.k. Consideration and Approval of Imperial Surveillance Security System Proposal.**

Motion by Trustee Hammond to approve; Imperial Surveillance Security System Proposal; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**7. Closed Session.**

A motion was made by Trustee D'Andrea and seconded by Trustee Hammond to adjourn to closed session to discuss the purchase or lease of real property and consideration of pending litigation and approval of closed session minutes.

Roll Call vote: Ayes: 3 Nays: 0

Motion approved.

The Board returned to open session at 8:56 p.m.

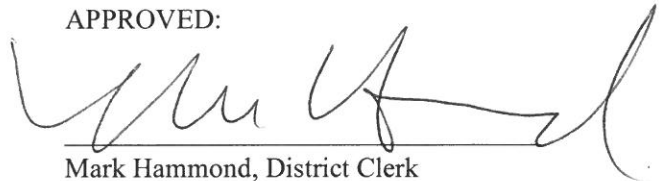
**8. Consideration of purchase or lease of real property and/or pending/anticipated litigation, subject to closed session consideration.** No action was taken.

**Upon motion duly made by Trustee Dougherty to adjourn this meeting until the December 20, 2016 Board of Trustees' meeting, seconded by Trustee Hammond and unanimously carried, the November 28, 2016 Meeting of the Board of Trustees was adjourned.**

Roll Call Vote: AYES: 3 NAYS: 0

Motion approved.

APPROVED:



Mark Hammond, District Clerk