

CAP SOLANO, JPA

COMMUNITY ACTION PARTNERSHIP OF SOLANO, JPA

1545 North Texas Street, Suite 201, Fairfield, CA 94533

MINUTES OF July 14, 2014 CAP Solano JPA

1. **Call to Order:** Meeting was called to order by Kat Lawton, Chairperson of CAP Solano JPA at 1:07pm

2. **Roll Call:** A quorum was reported by staff.

Members Present: Kat Lawton; Dawn LaBar; Guy Ricca; alternate Ron Grassi; Moira Sullivan arrived later

Members Absent: None

Staff Present: PJ Davis; Kari Rader

3. **Presentations –** None

4. **Public Comment:** None

5. **Additions/Deletions to the Agenda:** None

6. **Approval of the Agenda:** On a motion and second (LaBar/Ricca) and hearing no further discussion the motion carried unanimously to approve the Agenda.

7. **Consent Calendar:**

7.1 Approve JPA Minutes of Combined Meeting June 9, 2014 and Special JPA Meeting June 16, 2104

On a motion and a second (Ricca/Lawton) motion passed by a majority with one abstention (LaBar) to approve the minutes of the June 9, 2014

On a motion and a second (LaBar/Ricca) motion passed to approve the minutes of the June 16, 2014 meeting

8. **Old Business:**

8.1 CAP Solano JPA Confirm Designation as CAA Effective
January 1, 2015

ACTION

On a motion and a second (LaBar/Sullivan) motion passed to designate the JPA as the CAA effective January 1, 2015

8.2 July 30, 2014 Housing First Solano General Meeting

DISCUSSION

CAP SOLANO, JPA

Discussion on developing a work group to look at the structure of the JPA and HFS so that they are both as efficient as possible.

8.3 Update on Negative Cash Balance

DISCUSSION

Board of Supervisor's waived the \$102,178 owed by the individual agencies. The County was the grant recipient and will therefore assume responsibility. CAP Solano JPA Auditor will contact County Auditor/Controllers Office to follow up on remaining balance in question.

8.4 Renewal of Memorandum of Understanding between Solano County and CAP Solano, JPA

DISCUSSION

Ron Grassi stated that the County will not be renewing the MOU until all of the issues are resolved and it will then be determined which services will be offered. The funding has been appropriated.

8.5 Collaborative Applicant

DISCUSSION

Discussion regarding the following question: Does the JPA still want to be the Collaborative Applicant? What is plan B, if HFS is not on board with CAP Solano being the collaborative applicant?" If HFS does not like the merge idea, does CAP Solano still want to be the Collaborative Applicant? The Board does want to remain as the Collaborative Applicant. This topic is being put in the HFS July agenda.

9. New Business:

9.1 Grand Jury Report

Discussion regarding responding to the Grand Jury Report Fund 173. JPA is only required to answer #12 but has decided to answer Finding #6, #7, a portion of #8 and #12.

9.2 Election of Vice-Chair for CAP Solano, JPA

A motion and a second (Lawton/Sullivan) to elect Dawn LaBar to the position of Vice Chair passed.

9.3 Draft Budgets for CAP Solano, JPA

Held over until August

10. Comments from Board Members: None

11. Adjourned: 2:26 pm