

Lowell Community Library
Library Trustee Meeting
December 17, 2024

Trustees/Librarian Present: Brandie Cochran, Faye Starr, Katherine Pion, Debbie Manning, Jenn Higgins, Nancy Allen

Absent:

1. Call to order: 6:02 PM
2. Any additions/deletions/changes to today's agenda? Develop Budget, Fundraising, Re-assign Trustee Roles
3. Review of Minutes from previous meeting: Approved
4. Treasurer's Report: See discussion of 2025 Budget
5. Librarian's Report: We now have 106 members! Nancy said she would like to be able to speak at Town Meeting next March, to share info and build enthusiasm for support of the Library. Trustees will see how to get her on the agenda for the meeting. Nancy also reminded us that we need to be looking for an assistant to be trained/possible future Librarian for us, as she may want to step back from that responsibility in the future.
6. Committee Reports: NA
7. Old Business:
Budget: much discussion took place about how much we need to increase the budget request, what our priorities are and what we can hopefully cover with fund-raising. We agreed to ask for a slight increase for Librarian payroll to reflect the increased number of hours the library is open, the phone and new responsibility for the public Internet (a federal grant had been paying for Internet), and office/programming supplies. Fund-raising: We will dedicate all money earned from fund-raising to purchasing books for children and adults, so will not add that to our town request this year. We plan to offer a bake sale again at Town Meeting, 2 Raffles, one being a 50-50 Raffle, and will generate other ideas. Our fund-raising target is at least \$1100 for books, which is about what was spent this year for new books.
8. New Business:
Re-assign Trustee Roles: We have been operating without a Chairperson since last March. Jenn was nominated to be Chair - seconded and approved, Debbie was nominated to be Secretary - seconded and approved. Faye will remain Treasurer, and Katherine will remain Vice-Chairperson. Brandie will continue to seek out new materials and support the Secretary/team by developing flyers, posting on social media and other promotional activities.
9. Meeting Adjourned at: 7:00

Next meeting: 1/14/25

Meeting minutes respectfully submitted by Jenn Higgins